

NEW JERSEY CITY UNIVERSITY
APPLICATION FOR FACULTY
RANGE ADJUSTMENT
Spring 2010

Please submit copies of this application and all other applicable documentation to: 1) your respective Dean and 2) Ms. Sylvia Smith Ball, secretarial assistant for the Range Adjustment Committee (Human Resources, H-105/Ext. 2048) no later than the end of the business day on January 31 2010. Be certain to read "Merit-Based Criteria for Range Changes" in the materials which accompany this application.

Name: _____

Department: _____

Office Extension: _____ E-mail: _____ Fax: _____

Date of Initial Appointment: _____ Present Rank/Range: _____

Please list all appointments with dates (Use additional sheets if necessary): _____

Please list all promotions with dates (Use additional sheets if necessary): _____

Action Sought (Use additional sheets if necessary): _____

Date of Most Recent Personnel Action: _____

Description/Disposition of Most Recent Personnel Action (Use additional sheets of necessary):

Signature

Date

Checklist

- Cover Letter
- Curriculum Vita
- Additional Supporting Documents

(FOR COMMITTEE USE ONLY)