NEW JERSEY CITY UNIVERSITY

Information Technology Services
Rossey Hall, Room 58
Email: its@njcu.edu
Phone: 201-200-3350, Fax: 201-200-2332
http://www.njcu.edu/dept/its

Computer Equipment Installation Acceptance Form

First Name _____ **Last Name** _____

Department _____ **Location** _____

Equipment / Installation Description

	Yes	No
Was the PC installed to your satisfaction?	❑	❑
Was the printer installed to your satisfaction? (if applicable)	❑	❑
Was the data transfer completed to your satisfaction? (if applicable)	❑	❑

Recipient Signature _____ Date _____

Technician Name _____

Technician Signature _____ Date _____