



Hosted Website Request Form

This form may be used instead of the electronic version. However, it is up to the applicant to ensure that the appropriate steward receives the form. Please be sure that the form is signed by your department supervisor or advisor before submission.

Type of Website (Please check only one)

- | | |
|--|---|
| <input type="checkbox"/> Academic Department | <input type="checkbox"/> Administration Dept |
| <input type="checkbox"/> Personal Student | <input type="checkbox"/> Sponsored Organization |
| <input type="checkbox"/> Instructional/Faculty | <input type="checkbox"/> Personal Staff |
| <input type="checkbox"/> Student Organization | <input type="checkbox"/> Other |

Applicant Information (Please print)

Organization or Individual's Name	
Applicant's Email Address	
Website Title	
Webmaster	
Webmaster's E-mail address	
Applicant's Telephone number/Extension	
Applicant's Address/Location	
Supervisor/Advisor's Name	
Supervisor/Advisor's Email address	
Supervisor's telephone number/extension	

If your website is completed and ready for review, please provide a copy on a floppy disk and include it with this application. Or, you may provide printouts of the website. Alternately, if the website is already being hosted elsewhere, please provide the URL:

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Website Owner's Agreement

I agree to comply with all NJCU policies governing information supplied on or through the official New Jersey City University Website. This statement applies regardless of whether the information is provided locally or linked from another source. I understand that for security, operational or policy reasons, links to any source, on- or off-campus may be interrupted. I further agree to abide by all copyright/trademark licensing regulations and laws and I will not knowingly provide information or services contrary to policies or procedures established by Federal or State law, by the Board of Trustees, or by New Jersey City University.

Applicant's Signature: _____ Date: _____

Authorized Signatures	
Faculty/Staff Advisor: _____	Date: _____
Division Steward: _____	Date: _____

For Office Use: (After approval, a URL will be assigned.) URL: _____