**Planning Development & Budget Committee (PD&B)**

**Report to the University Senate**

**May 1, 2017**

At its recent meeting on April 25, with a quorum present, the PD&B committee acted on the following items:

* **Biology Department: two proposals, dividing the B.S. in Biology into two concentrations:** ***BS with Concentration in Molecular and Cellular Biology*** and ***BS with Concentration in Environmental and Organismal Biology***. The committee reviewed a detailed response to its questions on the availability and allocation of resources, received from the Biology Department on April 17. The members present voted unanimously to move the proposals forward, with this additional information attached.

* **Early Childhood Education Department: *Infant-Toddler Option.*** Members of the committee expressed appreciation for the value of a program with this focus. In order to understand the resource allocation, the committee voted to seek further clarification on the scope of the *Infant-Toddler Option* in comparison with existing ECE programs.
* **A template to reflect the budgetary impact of new program proposals, per the charge made to the committee at the February 6 Senate meeting**. Although the AIC Manual is very clear on the need for enrollment and budget information, it is perhaps purposefully vague on the format. The committee discussed a sample format and voted to present it, with modifications, to the Senate Executive Committee for their consideration and suggestions.
* Additionally, the committee voted to make a general recommendation to the Senate Executive Committee: that they explore ways to standardize other elements of program approval, to ensure consistency across proposals from different disciplines and across committees with changing constituencies.

Respectfully submitted,

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