**Assessment Coordinating Committee (PACC)**

**September 18, 2019 – 3 pm**

Present: Barbara Blozen, Venessa Garcia, Laine Giovanetto, Brian Hutchison,

Dual Commitment: Denise Branchizio, Ruth Ortiz, Kathleen Rennie, Jason Martinek

**Minutes:**

1. Professional Development Opportunities:
2. Curriculum Mapping \_ PACC Representative(s)-Ruth Ortiz, Kathleen Rennie

*Date of Roundtable /Discussion in October\_TBD*

1. Rubrics \_ PACC Representative – Brian Hutchison

*Date of Roundtable /Discussion in November -TBD*

1. Syllabus – Need PACC Representative

*Date of Roundtable /Discussion in Spring 2020-TBD*

1. Feedback Forum –

*Date of Roundtable /Discussion in Spring 2020-TBD*

1. *Discussions about the PACC and GECAP committee working together to align University assessment processes took place. Cheryl will contact Jason to discuss meeting options. The committee discussed possible ways to advance the General Education assessment process, including but not limited to standardize syllabi, rubric revisions, and the number of outcome(s) to assessed annually.*
2. *PACC Representative(s)- Venessa Garcia and Barbara Blozen will assist Dr Stanton in the development of Program-Level Student Learning Outcomes for the Honors program.*
3. *MSCHE*
4. *Committee members asked to provide feedback on Chapter 5 Standard V: Educational Effectiveness Assessment*
5. *Committee members were requested to clear calendar on March 30, 31 for possible meeting with MiddleStates committee.*
6. *Institutional Effectiveness Website*

*a) Learning Assessment page has been updated. The Faculty Coordinating Committee page has a “Consultation Request Form” available online.*

*b) AY 2019-2020 PACC will be focused on delivering Professional Development Opportunities for faculty (uploaded when finalized).*

*c)Program-Level Student outcomes submissions for AY2018-19 will be monitored by Cheryl and, if need be, follow-up discussions will take place with PACC contacts Uploaded (uploaded when data collection complete).*

1. *PACC meeting dates, place and times selected for the Fall semester:*
2. *October 23rd, Rossey 6th floor Rm 614, at 1pm*
3. *November 11th, Rossey 6th floor Rm 614 at 2pm (2hrs meeting to provide feedback to Department submissions)*
4. *December 2nd, Rossey 6th floor Rm 614 at 2pm*

*Participation through Zoom will be available*

**Meeting Adjourned: 3:50pm**

**Next meeting October 3rd, 1pm**

Respectfully Submitted

Cheryl Swider