



University Academy

CHARTER HIGH SCHOOL
AT NEW JERSEY CITY UNIVERSITY

275 West Side Avenue
Jersey City, New Jersey 07305

**Board of Trustees Meeting
University Academy Charter High School
Multi-purpose Room
February 11, 2009
4:30**

**Ruddys Andrade
Migdalia Viole Hernandez
Frank Mercado
Jo Bruno
Tomas Porturas
Nadine Muhammad
Benjamin Dineen**

Public Session

In accordance with the Public Notice Law of New Jersey, the University Academy Charter High School's meeting was advertised in the Jersey Journal and the Star Ledger. A copy was also sent to the City Clerk and a copy was posted in a public place. The public meeting of the University Academy Charter High School called to order 4:45 p.m. Mr. Andrade addressed the public. There were no questions.

Meeting began 4:45 pm.

Review of January 2009 minutes (action item)

**Moved by Ridley. Second by Muhammad.
1 abstention**

Dean's Report (see attached)

There is a change in NCLB. We used to spend the money and allocate the funds as fit. However, now these funds must first be spent then reimbursed. The last Tuesday of every month the School Leadership Council Meeting will be held. Board Members are welcomed to attend.

Ms. Bruno asked what is discussed at these meeting. Mr. Lugo stated they discuss students that have /are failing to see if there is anything that can be done. We also look at curriculum development and updates. Who sends this agenda out? Mr. Lugo stated he put it together and brings it to the attention of the committee.

Mr. Mercado asked Dean Lugo to send out some of your data and see if I could be of resource.

Committee Reports

Finance

Mr. Puzo presented on behalf of the Finance Committee. Mr. Puzo stated that the NCLB has changed the manner in which funds are expended and posted. Also, we still have a line of \$100,000 line of credit with TD Commerce Bank. We have not spent these funds. Mr. Mercado stated with this line of credit we do not plan on using this line of credit. Mr. Puzo stated this line of credit would be very difficult to get these days. Also, we have improved our off site data storage. This allows the President/Treasurer to view business transactions. This information is confidential; however, confidential information is not posted. There are three action items on the agenda for the evening. The auditors made one finding: the payroll requires you should have a special payroll account. However, we use a payroll services that secures this process. We have responded with this and this was considered adequate. It is not part of our budget or our funds. It is part of an enterprise fund. The Finance Committee met today and we had projections for salary, rents and insurance. (85% per of budget) 3 million for salary, Aetna will come in just under what we spent and the rent will remain the same. At the moment we are balanced.

Review of December 2008 Finance Report and invoices to be paid (action item)

Moved by Dineen. Second by Muhammad.

Unanimous. No abstentions.

Resolution to approve the Comprehensive Auditors Financial Report and Auditors Report to Management for the year ending June 30, 2008 (action item)

Moved by Ridley. Second by Bruno.

Unanimous. No abstentions.

Resolution to approve the University Academy Charters High School response to audit findings in the Auditors Report to Management for the year ended June 30, 2008 (action item)

Moved by Bruno. Second by Porturas.

Unanimous. No abstentions.

Resolution to open a bank account for the purpose of handling food service transactions (action item)

Moved by Ridley. Second by Viole-Hernandez.

Unanimous. No abstentions.

Old Business

New Business

Resolution to approve 2009-2010 UACHS Professional Development Plan (action item)

Moved by Ridley. Second by Dineen.

Unanimous. No abstentions.

Resolution to approve Travel Request (action item)

Moved by Ridley. Second by Viole-Hernandez.

Unanimous. No abstentions.

Announcements

**March Board Meeting
March 11, 2009**

5:30 pm

Executive Session.

Moved by Ridley. Second by Porturas.

Adjournment at 5:07 p.m.

Moved by Dineen. Second by Ridley.