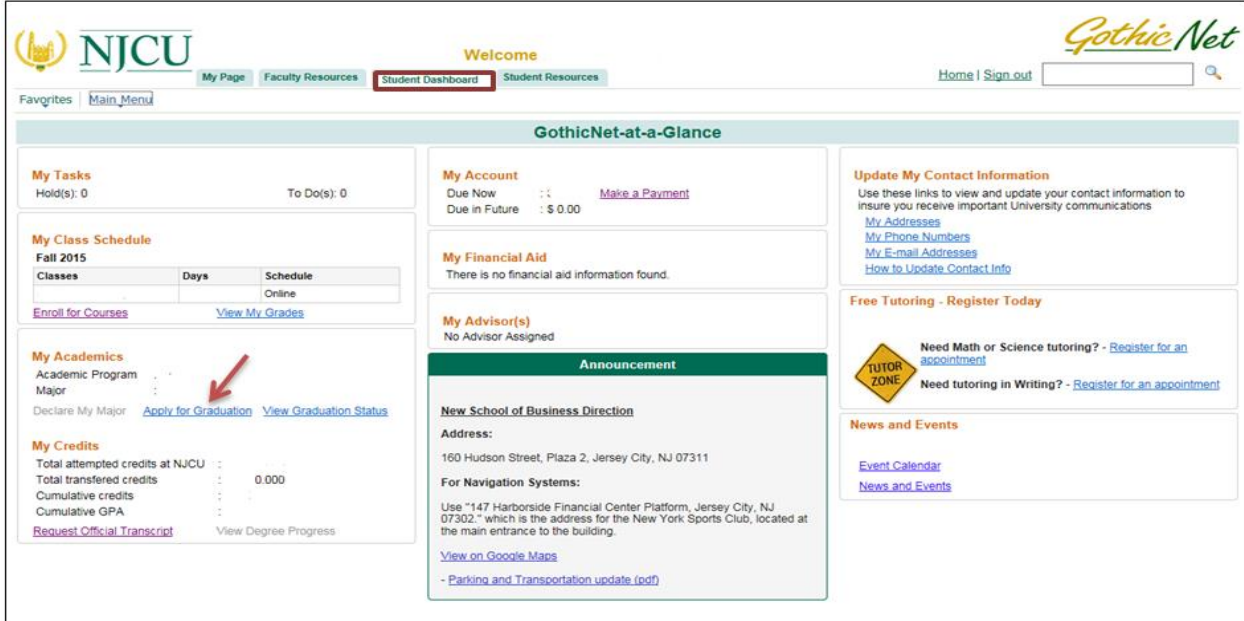# How Do I Apply For Graduation Clearance Online as a Graduate Student?

Step 1: After signing into **GothicNet,** go to **Student Dashboard** then click on **Apply for Graduation.**
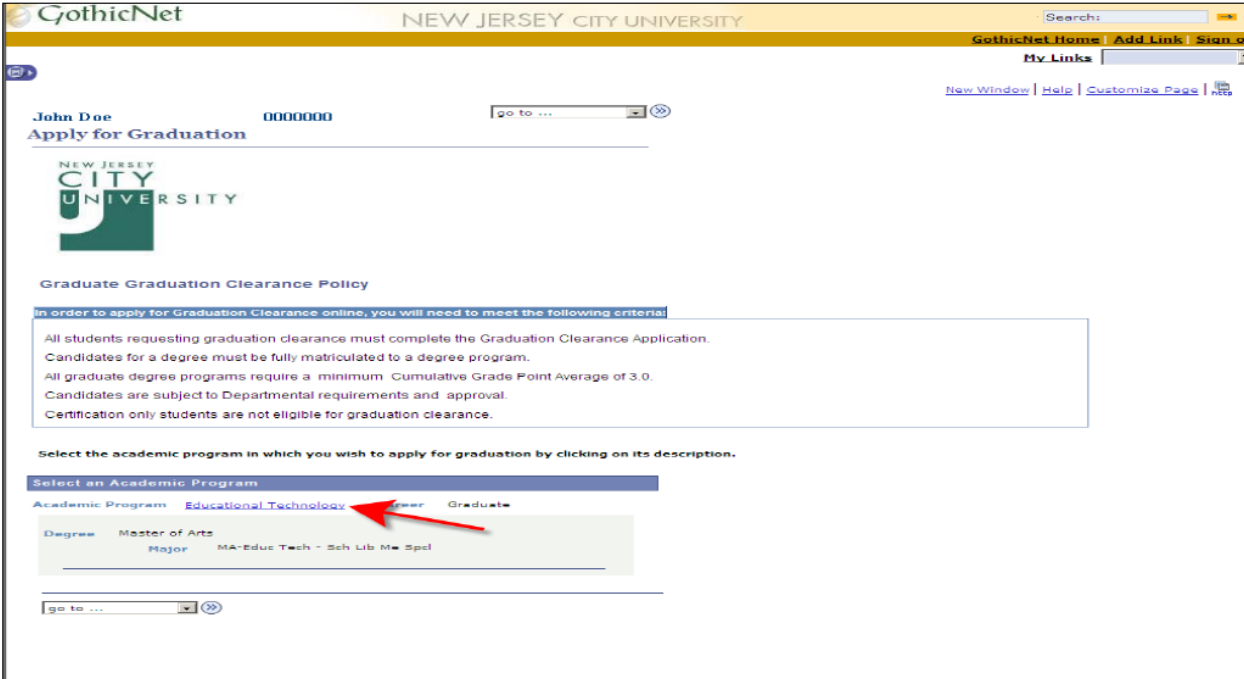

Step 2: Once you have read the criteria for applying for Graduation Clearance online, scroll down to the bottom of the page and you will see the Academic Program, Degree and Major that you are currently in.

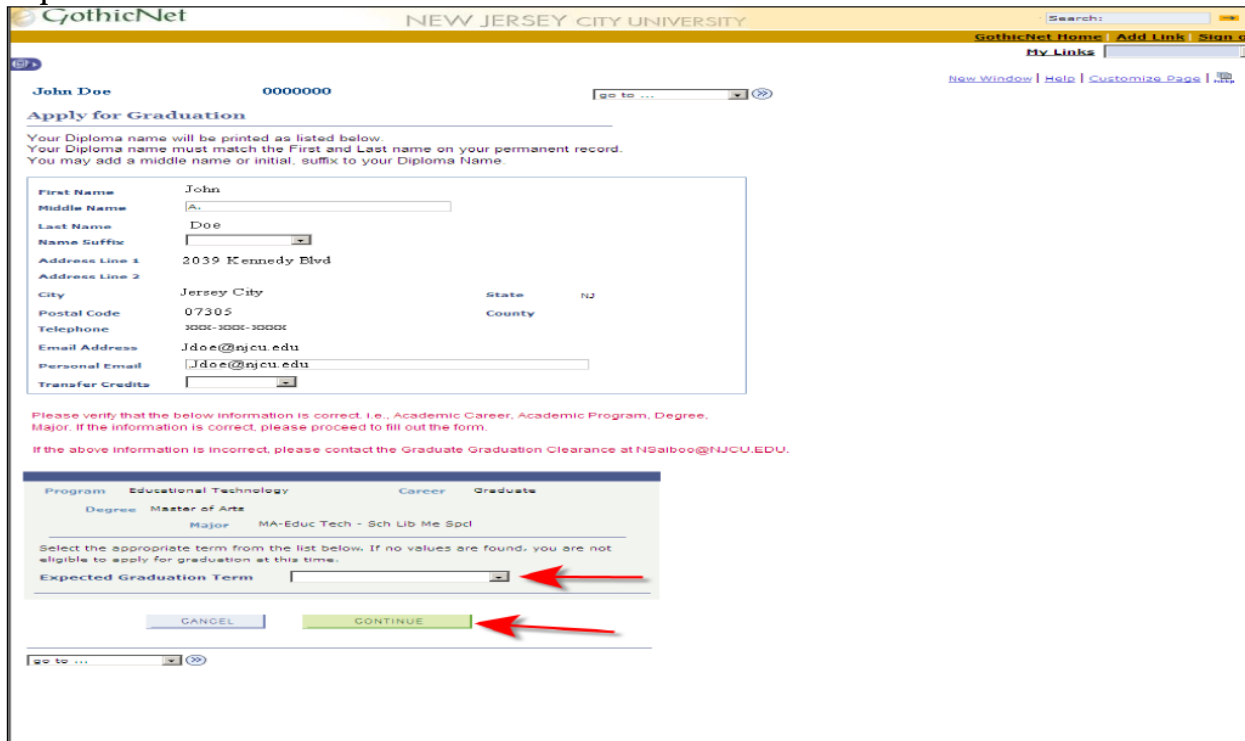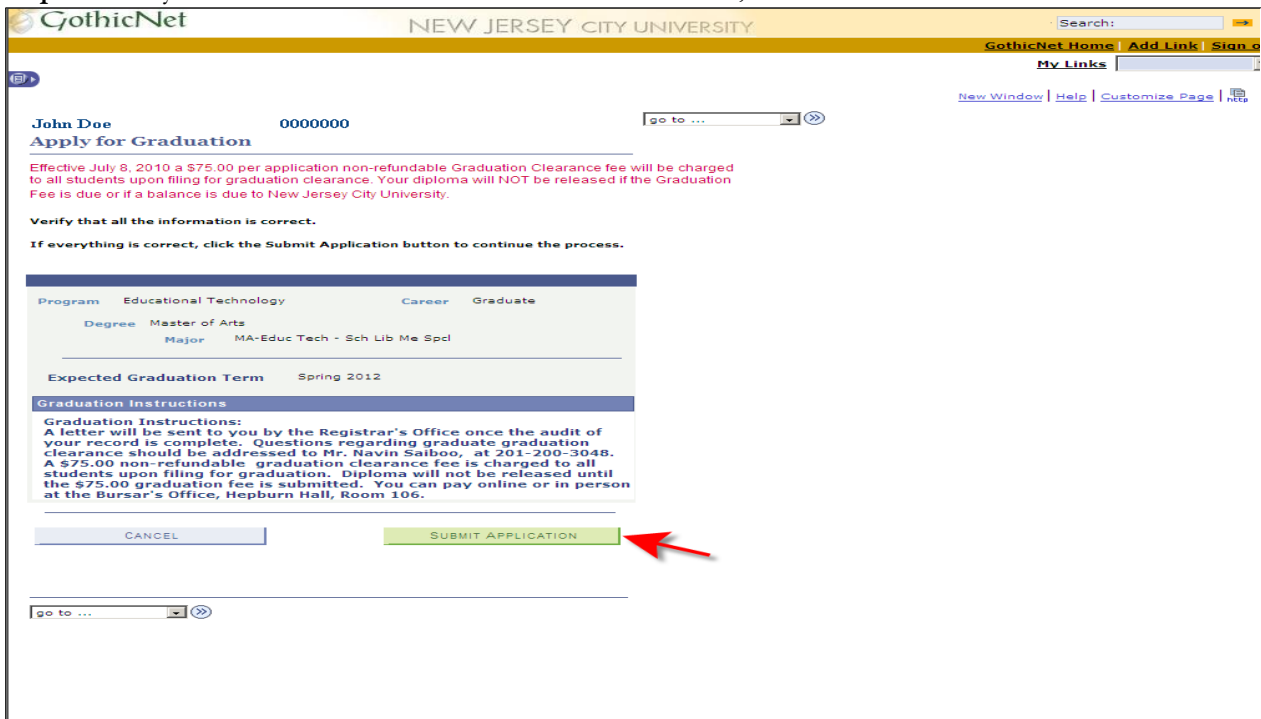**Step 3:** Select your Academic Program that is underlined in blue.

Step 4: View your personal information. Your Degree Name is shown below. You only have the ability to add/change your Middle Name, Suffix and Personal Email Address.

Step 5: Once you have verified that the Program, Degree and Major is correct click on [v] to select the Expected Graduation Term. If the information is incorrect, contact the Registrar's Office, Graduate Graduation Clearance at Nsaiboo@NJCU.EDU.

Step 6: Click on CONTINUE .

Step 7: Once you have verified that all the information is correct, click on SUBMIT APPLICATION .

A confirmation page will appear notifying that you have successfully applied for graduation and a confirmation has been sent to your NJCU email.

Click on to pay the $75 graduation fee.

Applying for Graduation Clearance online is complete.