**Notice**

**Separately Budgeted Research**

**AY 2017/2018**

The SBR Review Committee invites **full-time, tenured and tenure-track (non-tenured) faculty** to apply for research grants. These competitive research grants will be awarded based on criteria listed on page 3. Funds for Separately Budgeted Research for AY2017/2018 are subject to availability.

|  |
| --- |
| **Application Deadline: Friday, March 31, 2017 by 5:00P.M.****Submit an application electronically only to** **SBR@njcu.edu****Please copy your application to your corresponding dean and department chair.** |

**NOTE:**

The awarding of SBR grants is fully contingent upon available funds. They may not become available until the **Fall 2017** semester and may not be expended until the applicant has received official notice from the Office of Academic Affairs. If granted, the funds must be expended by **June 30, 2018**. Please be aware that accepted projects may be partially or fully funded depending on the number of grant applications. The purpose of Separately Budgeted Research is to support **faculty scholarship**. **Full-time, non-tenured faculty are encouraged to apply.**

Only **one** application may be submitted for committee consideration.

Altered applications and/or budget request forms will not be accepted. If you choose to replicate the application, it must be in the exact format as the original.

Contact Dr. Nurdan Aydin (naydin@njcu.edu) if you have any questions.

# **SBR GUIDELINES**

The purpose of the Separately Budgeted Research program is to support faculty research and other scholarly/creative activities which are within the area(s) of faculty members’ current or anticipated teaching responsibilities.

**Awards are available to full-time faculty and are based on the availability of funds for the particular research year.**  Award recipients are required to submit a report by the end of the academic year in which the award was received.

**SBR funds can be used to support:**

* projects that are designed to support the University’s Mission;
* projects involving instructional technology;
* projects promoting effective teaching strategies for active learning in the university classroom, including in-class research to support learning outcomes;
* projects promoting innovative research on outcomes assessment;
* projects associated with concerns of the local community or the State of New Jersey;
* projects involving students in the research experience;
* interdisciplinary projects;
* cooperative projects involving another university or agency.

**SBR funds can be used/or awarded for any of the following activities:**

* released time for faculty engaged in SBR activity (Reminder: Faculty using SBR-funded released time are limited to a maximum workload of 12 s.h per semester [e.g., 9 cr + 3cr SBR-released time]);
* hiring temporary clerical and technical workers, including student assistants, who assist on SBR funded projects;
* limited/necessary and relevant supplies and equipment; and
* limited/necessary and relevant travel requests.

**SBR funds may not be used to support the following activities:**

* curriculum development;
* outcomes assessment that is merely duplicative of departmental initiatives;
* project(s) that are a duplication of previously funded SBR projects(s); and
* project(s) that are outside of a faculty member’s field.

**Essential criteria for evaluating proposals:**

1. clarity of problem definition and objectives (includes statement of problem, rationale, specific and measurable objectives);
2. adequacy and appropriateness of proposed methodology (including timetable and activities designed to meet objectives);
3. feasibility of accomplishing the objectives within grant year;
4. statement of qualifications of applicant to undertake the proposed project supported by submission of applicant’s **current résumé/vitae**; and
5. project is consistent with the purpose and guidelines stated on page 2.

**Applications may be rejected for any of the following reasons:**

1. incomplete proposal
2. poorly written proposal
3. exorbitant budget request, despite good proposal (*See Average Award*)
4. applicant is not a full-time faculty member
5. project purpose is inconsistent with those outlined in the application instructions
6. budget request appears to be solely for equipment
7. proposed project is not feasible for budget request period
8. applicant failed to submit report for previously funded project(s)
9. proposal does not include appropriate methodology and timetable to accomplish stated goals
10. proposal does not include a statement of qualifications and **current résumé/vitae**

A list of the current SBR Awards is attached as a representative sample of projects funded.

# **APPLICATION FOR SEPARATELY BUDGETED RESEARCH FUNDS**

##### AY 2017 – 2018

Applications must now be submitted electronically, as a **pdf file\*** via email, SBR@njcu.edu

**by Friday, March 31, 2017, no later than 5:00 p.m.**

**Please c-copy your application to your corresponding dean and department Chair**

**Receipt of application will be acknowledged by email.**

**PLEASE DO NOT ALTER THE APPLICATION FORM.**

**Applicant(s)**

**Name(s):** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**E-Mail Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Home Address:** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Rank/Position:** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Department:** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Title of Project:** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Statement of**

**Problem and**

**Rationale:** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Objective(s):** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

# **Description:** Please submit a proposal not to exceed five pages that includes restatement of problem, need, objectives, methodology, timetable, evaluation, budget narrative, and summary. Statement of qualifications, résumé/vitae, and any supporting material deemed necessary to the application should be appended. **If requesting travel support, please be sure to attach proposed “Request for Travel Authorization” form. Failure to address each of the five essential criteria may result in a rejected grant application.**

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Applicant(s) Name(s)

**Indicate any corollary benefits to students:**

Indicate any other funding sources investigated or to be investigated to support project:

Indicate whether or not human/animal subjects will be involved in the research. If yes, please provide a description of possible risks involved and procedures for protecting rights of human/animal subjects:

## Funding Request: FY 2017-2018

1. \*Adjunct pay to replace faculty member(s)

\_\_\_\_\_ hours at current rate per s.h. ($1,350 estimated) Fall 2017 $\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_ hours at current rate per s.h. ($1,350 estimated) Spr 2018 $\_\_\_\_\_\_\_\_\_\_\_\_

2. Travel Cost \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_\_\_\_\_

 **(Submit “proposed” Request for Travel Authorization)**

3. Supplies \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_\_\_\_\_

4. Major equipment (Items over $200) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_\_\_\_\_

1. Other cost – specify: (may be such items as computer

time, exhibition costs, student aides, publishing,

editing, audio-visual aids, workshops, etc. List in

detail on a separate page) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_\_\_\_\_

#  **TOTAL** $\_\_\_\_\_\_\_\_\_\_\_\_­­­­­\_\_\_\_\_\_\_

\*May not exceed 12 s.h. for AY 2017-2018. As a courtesy, **please inform your department chair of application** **for released time.** Please use an adjunct rate of **$1,350 estimated** **per credit hour** in your qualifications.

**Successful Applicants will be required to submit a project report.**

SEPARATELY BUDGETED RESEARCH

**PROJECT REPORT**

**2017-2018**

# **SUBMITTED BY:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**DEPARTMENT:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**TITLE OF PROJECT:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**DESCRIPTION SUMMARY AND PROJECT RESULTS**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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## Attach Statement of Expenditures

**Please submit report no later than June 30, 2018. Thank you.**

**Appendix-1**

**Separately Budgeted Research Projects Awards**

**AY- 2016-17**

AY 2016-17 Awarded projects

|  |  |
| --- | --- |
|  ***Name***  | ***Project Title***  |
| *Dr. Bumjung Kim* | *Solid-state structural analysis of rubrene-hexatriacontane interface using selected area electron diffraction (SAED) technique* |
| *Dr. David Blackmore* | *Ditadura and Dzi Croquettes: Gay Literature and the Brazilian Military Dictatorship* |
| *Dr. Edvige Giunta* | *The Grace of Peripheral Vision* |
| *Dr. Ellen Garvey* | *From Anti-Suffrage to Anti-Maternal Health: Ethel Brigham Leatherbee's Work in Periodicals and Public Relations* |
| *Dr. Ethan Bumas* | *Translating Epistemology* |
| *Dr. Frederic Mynard* | *Elements of point free convergence* |
| *Dr. Hun Bok Jung* | *Human Impact on Biogeochemical Cycling of Nutrients in the Passaic and Hackensack Rivers in Urban New Jersey* |
| *Dr. Joel Katz* | *"The People of the #1 Bus" (documentary film)* |
| *Dr. Mereim Bendaboud* | *Identification and characterization of powerful anti-biofilm substances produced by Neisseria subflava, Kingella oralis, and Pectobacterium carotovorum* |
| *Dr. Natalia Coleman* | *Cellular and molecular mechanisms of lead toxicity in the blood brain barrier* |
| *Dr. Reed Carroll* | *Phosphorylation-dependent targeting of CaMKII in the regulation of inhibitory synapses in the brain* |
| *Dr. Robert Aslanian* | *Synthesis of a macrocyclic analogs of pentamidine for the treatment of Human African Sleeping Sickness* |
| *Dr. Tan Lin* | *My Father, a Pharoah, and Ronald Reagan* |
| *Dr. Terry Kamps* | *The role of atp8 in mitochondrial biogenesis and its regulation of programmed cell death in a multicellular organism* |
| *Dr. Tracy Amerman* | *Engaging students in today’s diverse classrooms: Using stations to promote rigor and critical thinking*  |
| *Dr. Yufeng Wei* | *To Kill Cancer Cells* |
| *Professor Mauro Altamura* | *Central Avenue: A Change in Community* |

Average Award: ~ $4,000.

**Mission**

The mission of New Jersey City University is to provide a diverse population with an excellent university education. The University is committed to the improvement of the educational, intellectual, cultural, socio-economic, and physical environment of the surrounding urban region and beyond.

***Vision Statement***
New Jersey City University will become a nationally recognized leader in urban public higher education.

***Implementation***Through implementation of this mission, New Jersey City University will realize its vision of becoming a nationally recognized leader in urban public higher education.

New Jersey City University is committed to its urban mission by:

* Sustaining, celebrating, and promoting academically an understanding of community diversity;
* Tapping the rich resources of the urban setting and cultures for the benefit of its learners; and
* Employing its knowledge resources, via faculty and students and with partner organizations, to identify and solve urban challenges.

New Jersey City University is committed to its students demonstrating proficiency in learning outcomes that include:

* Effective written and oral communication;
* Quantitative literacy;
* Critical thinking;
* Information and technology literacy;
* Responsible citizenship in a culturally complex world; and,
* Knowledge of their disciplinary or interdisciplinary fields.

To achieve this mission, New Jersey City University:

* Extends opportunity to college-ready and motivated learners;
* Delivers high-quality educational programs;
* Emphasizes experiential as well as theoretical learning;
* Provides effective services to support learner success;
* Sets high expectations for learner accomplishment;
* Maintains a safe, pleasant environment that is conducive to learning; and,
* Promotes an institutional culture which values excellent teaching, scholarly achievement, creative activity, and life-long learning.

Updated: 2007