



Jersey City, New Jersey 07305-1597

University Senate – P336

MINUTES OF MEETING

February 10, 2014

ATTENDANCE:

Presiding: Dr. Karen Morgan Ivy, President University Senate

DEPARTMENTS PRESENT: A. Harry Moore, Harriet Phillip; Accounting, Jeanette Ramos-Alexander; Art, Brian Gustafson; Biology, Ethan Prosen; Chemistry, Robert Aslanian; Computer Science, Mort Aabdollah; Early Childhood Ed. Regina Adesanya; Economics, Ivan Steinberg; Educational Leadership & Counseling, Vaibhavee Agaskar; Elementary/Secondary, John Bragg; English, Joshua Fausty; ESL, Anne Mabry; Finance, Rosalyn Overton; Fire Science, Kevin Malley; Fitness, Exercise and Sports, Quoc Tu; Geography/Geoscience, Anna Cieslik; Health Sciences, Lilliam Rosado; History, Rosamond Hooper-Hamersley; Library, Min Chou; Literacy Ed., Fran Levin; Management, Wanda Rutledge; Mathematics, Freda Robbins; Media Arts, Kathryn D'Alessandro; Modern Languages, Grisel Lopez-Diaz; Dept. of Multicultural Ed., Donna Farina; Music, Dance & Theatre, Marc Dalio; Nursing, Gloria Boseman; Philosophy/Religion, Sabine Roehr; Physics, Chris Herbert; Political Science, Joseph Moskowitz; Psychology, Patrice Dow-Nelson; Sociology/Anthropology, Max Herman; Women's & Gender Studies, Jacqueline Ellis.

DEPARTMENTS ABSENT: African/Afro American Studies; Alumni, Jane McClellan; Latin American Studies, Liza Fiol-Matta; Criminal Justice, Bill Calathes; Educational Technology, Chris Carnahan; Marketing; Professional Security Studies, Bill Soo Hoo; Special Education, Carol Fleres;

SENATORS-AT-LARGE PRESENT: Cindy Arrigo, Michael Cole, John Collins, Christopher Cunningham, Marilyn Ettinger, Audrey Fisch, Karen Morgan Ivy, Joseph Riotto, Rosemary Thurston, Rubina Vohra.

SENATORS-AT-LARGE ABSENT: Deborah Bennett, Jack Egan.

PROFESSIONAL STAFF SENATORS-AT-LARGE PRESENT: Bette Goldstein, Angela Arriaza-Jarquin,.

PROFESSIONAL STAFF SENATORS-AT-LARGE ABSENT: Cynthia Vazquez, Naomi Wright.

STUDENT SENATORS PRESENT: None.

STUDENT SENATORS ABSENT: Andrea Suarez, Keira Broadway, Carmina DelFierro

STUDENT SENATORS-AT-LARGE PRESENT: Maria Gomez

STUDENT SENATORS-AT-LARGE ABSENT: Samir Zaroui, Jonathan Cabrera

University Senate Meeting Minutes
University Senate Meeting #5, For AY 2013-2014
Monday, February 14, 2014, Gothic Lounge

The Senate President, Dr. Karen Morgan Ivy, called the meeting to order at 2:16 PM. A moment of silence was observed in memory of Reginald Perry, an NJCU freshman who had just completed his first semester of studies when his life was taken senselessly along with that of a friend in Newark in the early hours of the morning on Sunday, December 22, 2014, victims of gun violence.

- I. Audience Response “Clicker” System Test:** Several votes were taken until it was demonstrated that all distributed clickers were functioning.
- II. Approval of Agenda:** A motion was made and seconded to approve the agenda. The motion was adopted.
- III. Approval of Minutes:** A motion was made, seconded and adopted to approve the minutes of the December 2, 2013 Senate Meeting.
- IV. Announcements:** Dr. Morgan Ivy read the following announcements
The Lee Hagan Africana Studies Center presents NJCU Black History Month 2014. This year’s theme is Emancipation II. Events include:

Lecture & Book Signing Dr. Sampson Davis of “The Three Doctors from Newark” will lecture and have a book signing on Tuesday, February 11 from 6:00 – 8:00 p.m. in GSUB, Room 129.

Presentation State Senator Sandra Cunningham will speak about Jersey City’s role as a stop on the Underground Railroad on Tuesday, February 18 at 11:00 a.m. Student Union, Room 317.

Jersey City Public School Essay Contest Middle school and high school students attending public schools in Jersey City consider the concept of civil rights by writing an original essay on the theme “**Is Civil Rights at a Crossroads?**” The contest challenges middle school and high school students to define civil rights and consider ways in which those who seek justice can advance the cause for civil rights. The winners of the essay contest will be invited to accept their awards at an awards ceremony on February 22 from 11 a.m.-1 p.m. Student Union, Multipurpose Room C. Keynote Speaker: Mr. Jeffrey Dessources.

For more information on events during Black History Month, please call the Lee Hagan Africana Studies Center at extension 3524.

Jim Cramer, a financial analyst, author, and host of CNBC’s Mad Money with Jim Cramer will speak on Tuesday, February 11 at 6:00 p.m. in Margaret Williams Theatre. The event is sponsored by the National Society of Leadership and Success.

Dr. Morgan Ivy offered the following congratulations:

The Black Maria International Film and Video Festival will add four venues to its 2014 tour. The extended tour is funded by a grant from the Academy of Motion Picture Arts and Sciences. Jane Steuerwald, Media Arts professor and executive director of the Black Maria International Film and Video Festival, spearheaded the grant. For more information, you may call extension 2043.

Dr. Ellen Garvey, a professor of English, has spent a week in residence at Penn State University as an authority on 19th Century American newspaper readers and the scrapbooks they made.

Dr. Fran Moran was interviewed by the British Broadcasting Corporation (BBC) shortly following the breaking news on the Fort Lee traffic congestion problem.

Dr. Jason Martinek's book, *Socialism and Print Culture in America 1897-1920*, received a strong review in the Journal of American History.

Dr. Karen Morgan Ivy will be featured speaker at the annual joint meetings of the Mathematical Association of America-Florida (MAA-FL) Section and the Florida Two-year College Mathematics Association FTYCMA. She will speak on the connection between Quantitative Literacy and Creative Literacy. The conference will be held February 21-22 on the campus of Edison State College, Lee Campus.

Dr. Cheryl Swider, acting associate dean of the College of Professional Studies and **Lorraine Chewey**, coordinator of the School of Nurse Certification Program were part of a team that participated in the Advanced Academy in Atlanta February 6-8. The American Center Society sponsors the Academy with a grant from the Centers for Disease Control and Prevention, Division of Population Health, and School Health Branch.

V. President's Report:

1) Senior Vice President-Provost/Chief Academic Officer Search Committee

President Sue Henderson has appointed members to serve on the search committee for Senior Vice President/Provost-Chief Academic Officer. Committee members are:

- John Grew (Chair of the Search), Biology, Chairperson
- Regina Adesanya, Early Childhood Education, Chairperson
- Alberto Barugel, Modern Languages, Chairperson
- Bill Calathes, Criminal Justice, AFT Local 1839 President
- John Duff, Director, University Advisement Center
- Jack Egan, Marketing
- Donna Farina, Multicultural Education
- Maria Gomez, SGO President
- Lyn Hamlin, Dean of Students

- Fran Moran, Political Science, CAS Associate Dean
- Karen Morgan Ivy, Mathematics, Senate President
- Wilton Thomas-Hooke, Associate Vice President of Finance
- Laura Ziegler, Ed Technology and School Library Media, Chairperson

2) General Education Update

Dr. Henderson has asked the Senate, Dr. Ansley Lamar, Interim Director of General Education, and the General Education Executive ad hoc Committee to assist in creating a profile for the new General Education Director so that a search can begin in the near future. The Office of the Senate will communicate more details in the near future.

VI. Remarks & Campus Updates: Dr. Sue Henderson, NJCU President

Dr. Henderson acknowledged the Senate for the progress of the General Education program, and identified three priority initiatives to be addressed by the Senate:

- Refining the course and program approval processes
- Writing, Speaking and Quantitative Reasoning Across the Curriculum
- Refining the Academic Integrity Process

Total enrollment has remained steady: a decrease in undergraduate enrollment has been offset by an increase in graduate enrollment. Increased focus on undergraduate recruitment includes extending our efforts to Maryland, Connecticut and Delaware, and to additional high schools. The searches to fill the new position of Provost/Chief Academic Officer and new faculty are under way.

Dr. Henderson has been meeting with state officials to discuss the impact of the planned Pulaski skyway lane closures on NJCU students and faculty.

Administration will work with staff and the state to propose alternative solutions to adjust to the closures and minimize impact.

Dr. Henderson provided a brief report on the meeting of the New Jersey Presidents' Council regarding workforce development. After reviewing current employment data and future projections, a key question for NJCU and other New Jersey institutions of higher education is "What does an educated person need to succeed?"

Dr. Henderson introduced interim Provost Dr. James Muyskens. He is focusing on the University's two part strategic goal: raising academic quality (improving learning outcomes), and improving retention and graduation rates.

Dr. Muyskens reviewed the demographics of NJCU students, and noted that the 2014 progress report targets a one year retention rate of 75%, and six year graduation rate of 39%. He also noted that 73% of all classes (day and evening, upper and lower division) meet only once a week. Increased opportunities for student interaction with faculty will have a positive impact on both retention and graduation rates. A goal of Dr. Muyskens is that students will say on student satisfaction surveys that a hallmark of NJCU is the rich interaction that occurs between students and faculty. To achieve this goal, priorities include:

- Build upon work already done by the two retention task forces (academic and student affairs)
- Look at the currently successful on-campus programs [Athletics, OSP, Honors Program...]
- Develop Gen Ed to maximize opportunities for student/faculty engagement
- Revamp the class schedule.

VII. Astronomy Minor Proposal

The motion to approve the Astronomy Minor Proposal was unanimously adopted.

VIII. Senate Standing Committee Reports

a) Curriculum & Instruction Committee

Dr. Chris Cunningham, Chairperson, presented the committee's Recommended Guidelines for New Minor Proposals:

The Curriculum and Instruction Committee is recommending the following guidelines for proposed minor programs:

- 1) A separate proposal form should be developed for minor programs.
- 2) On the proposal form, minor programs should be designated as either department-based, multidisciplinary, or interdisciplinary.
 - Multidisciplinary minors are programs not attached to a discipline-specific department but organized as a collection of discipline-specific inquiries into an object or topic.
 - Interdisciplinary minors are minors that adhere to a methodology or approach transcending discipline-specific ones. They therefore must include an introductory course.
- 3) Multidisciplinary and interdisciplinary programs should include, for signature on the proposer line, representatives of all participating departments.
- 4) Multidisciplinary and interdisciplinary minor programs are to be chaired and housed by agreement of the participating departments.

The Committee furthermore proposes the following structure for proposals themselves, to be immediately posted on the Senate website:

- 1) **Catalog Description.** Please provide the description of the minor program that will appear in the University catalog.
- 2) **Rationale.** Please provide the rationale for the creation of this program
- 3) **Student Learning Outcomes.** Please provide, using single verbs from Bloom's taxonomy, expected student learning outcomes for the proposed program.
- 4) **Assessment Structure.** Please describe the plan, tools, and timetable for assessing the program.
- 5) **Program Structure.** Please describe the curricular and administrative structures of the proposed program.
- 6) **Resources.** Fully detail the resources necessary for the creation, implementation, and maintenance of the proposed program.

A motion to amend the proposal to grandfather proposals for new minors submitted to the Senate prior to approval of these guidelines was made and seconded. The grandfather clause was adopted by a vote of 29-14. The amended proposal was adopted by a vote of 39-3.

b) Elections Committee

Dr. Louise Stanton, Chairperson, conducted the election of faculty and professional staff members of the ad hoc General Education Committees. Members of these committees are:

General Education Assessment ad hoc Committee (GEAC)

- The Director for General Education, *ex officio and non-voting*
 - Ansley LaMar, Interim Director
- The Director for Institutional Research serving *ex officio and non-voting*
 - Arthur Kramer (to be confirmed)
- The University Assessment Coordinator serving *ex officio and non-voting*
 - Sue Gerber (to be confirmed)
- Four full time faculty members elected from the College of Arts and Sciences
 - Fred Andes, Sociology/Anthropology Department
 - Cindy Arrigo, Biology Department
 - Rosamond Hooper-Hamersley, History Department
 - Michael Rotenberg-Schwartz, English Department
- One full time faculty elected from the College of Professional Studies
 - Jeanette Ramos-Alexander, Accounting Department
- One full time faculty elected from the College of Education
 - Regina Adesanya, Early Childhood Education
- One librarian/professional staff member
 - Betty Gerena, Assistant to the Chairperson, Computer Science
- One student – to be named by SGO

General Education Curriculum ad hoc Committee (GECC)

- The Director for General Education, *ex officio and non-voting*
 - Ansley LaMar, Interim Director, *ex officio and non-voting*
- Four full time faculty members elected from the College of Arts and Sciences
 - Joshua Fausty, English Department
 - Max Herman, Sociology/Anthropology Department
 - Freda Robbins, Mathematics Department
 - Rubina Vohra, Economics Department
- One full time faculty member elected from the College of Education
 - Michelle Rosen, Literacy Education Department
- One full time faculty member elected from the College of Professional Studies
 - Erin O'Neill, Health Sciences Department
- One faculty member elected from the University Senate Curriculum and Instruction Committee - TBD
- One student – to be named by SGO.

General Education Executive ad hoc Committee (GEEC)

- Director of General Education serving in an ex-officio, non-voting capacity
 - Ansley LaMar, Interim Director, ex-officio, non-voting
- Four full-time faculty members from the College of Arts and Sciences
 - Barbara Hildner, English Department
 - Karen Morgan Ivy, Mathematics Department
 - Sabine Roehr, Philosophy/Religion Department
 - Tim White, History Department
- One full-time faculty member from the College of Education
 - John Bragg, Elementary/Secondary Education Department
- One full-time faculty member from the College of Professional Studies
 - Joe Riotto, Accounting Department
- One faculty member elected from the General Education Assessment Committee (TBD)
- One faculty member elected from the General Education Curriculum Committee (TBD)
- One faculty member elected from the General Education Assessment Committee (TBD)
- One librarian/professional staff member
 - Asheenia Johnson, Office of Grants and Sponsored Programs
- One student – to be named by SGO

The meeting was adjourned at 4:05 PM.

Respectfully submitted,

Bette Goldstein