



University Senate
Professional Studies Building, Room 336; Extension 3459

MINUTES OF MEETING

March 3, 2014

ATTENDANCE:

Presiding: Dr. Karen Morgan Ivy, President University Senate

DEPARTMENTS PRESENT: A. Harry Moore, Harriet Phillip; Accounting, Jeanette Ramos-Alexander; Alumni, Jane McClellan; Biology, Ethan Prosen; Chemistry, Robert Aslanian; Criminal Justice, Bill Calathes; Early Childhood Ed. Regina Adesanya; Economics, Ivan Steinberg; Educational Leadership & Counseling, Vaibhavee Agaskar; Educational Technology, Chris Carnahan; Elementary/Secondary, John Bragg; English, Joshua Fausty; ESL, Anne Mabry; Finance, Rosalyn Overton; Fire Science, Kevin Malley; Fitness, Exercise and Sports, Quoc Tu; Health Sciences, Lilliam Rosado; History, Rosamond Hooper-Hamersley; Latin American Studies, Liza Fiol-Matta; Library, Min Chou; Mathematics, Freda Robbins; Dept. of Multicultural Ed., Donna Farina; Music, Dance & Theatre, Marc Dalio; Nursing, Gloria Boseman; Philosophy/Religion, Sabine Roehr; Political Science, Joseph Moskowitz; Psychology, Patrice Dow-Nelson; Sociology/Anthropology, Max Herman; Women's & Gender Studies, Jacqueline Ellis.

DEPARTMENTS ABSENT: African/Afro American Studies; Art, Brian Gustafson; Computer Science, Mort Aabdollah; Geography/Geoscience, Anna Cieslik; Literacy Ed., Fran Levin; Management, Wanda Rutledge; Marketing; Media Arts, Kathryn D'Alessandro; Modern Languages, Grisel Lopez-Diaz; Physics, Chris Herbert; Professional Security Studies, Bill Soo Hoo; Special Education, Carol Fleres;

SENATORS-AT-LARGE PRESENT: Cindy Arrigo, John Collins, Christopher Cunningham, Marilyn Ettinger, Audrey Fisch, Karen Morgan Ivy, Joseph Riotto, Rosemary Thurston, Rubina Vohra.

SENATORS-AT-LARGE ABSENT: Deborah Bennett, Michael Cole, Jack Egan.

PROFESSIONAL STAFF SENATORS-AT-LARGE PRESENT: Bette Goldstein, Cynthia Vazquez.

PROFESSIONAL STAFF SENATORS-AT-LARGE ABSENT: Angela Arriaza-Jarquin, Naomi Wright.

STUDENT SENATORS PRESENT: None.

STUDENT SENATORS ABSENT: Andrea Suarez, Keira Broadway, Carmina DelFierro

STUDENT SENATORS-AT-LARGE PRESENT: None.

STUDENT SENATORS-AT-LARGE ABSENT: Maria Gomez, Jonathan Cabrera, Samir Zaroui.

University Senate Meeting Minutes
University Senate Meeting #6, For AY 2013-2014
Monday, March 3, 2014, Gothic Lounge

The Senate President, Dr. Karen Morgan Ivy, called the meeting to order at 2:15 PM.

A moment of silence was observed in memory of Susan Bauer. Ms. Bauer had worked at NJCU for over 20 years and in the Vice President's office for approximately 14 years. She cared deeply not only for her NJCU family, but for everyone whom she met. She loved the University's mission and her encouraging words helped numerous students manage college life. For more information, see the email sent from HRInfo on 3 March 2014.

I. Audience Response "Clicker" System Test: Several votes were taken until it was demonstrated that all distributed clickers were functioning.

II. Approval of Agenda: A motion was made and seconded to approve the agenda. An additional item was submitted to the agenda:

Faculty-student engagement (email from Dr. Muyskens dated February 27, 2014).

The item was added to "New Business" and the revised agenda was approved.

III. Approval of Minutes: A motion was made, seconded and adopted to approve the minutes of the February 3, 2014 Senate Meeting.

IV. Announcements: Dr. Morgan Ivy read the following announcements

- "The Places We Come from: Stories of Immigration and Other Travels," a presentation and discussion about writing about the immigration experience, will be held on March 6 from 11 a.m.-1 p.m., in Room 129 of the Gilligan Student Union. The program is part of a series, "Writers Read at NJCU," which is being sponsored by the English Department and Dr. Barbara Feldman, Dean of the College of Arts and Sciences.
- Ken Schlager, editor of New Jersey Monthly, will discuss the process of assigning, editing, and presenting stories for the monthly magazine and its companion website on March 6th at 7 p.m. in Karnoutsos Hall, Room 108.
- Mark Di Ionno, a Star Ledger columnist, will speak on "The Life of a Jersey Journalist: Understanding Our History, Defending Our Reputation, and Keeping a Sense of Humor About it All" on Friday, March 7th at 12 noon in room 129 of the Student Union building.
- NJCU and the National Society of Leadership & Success present "From Secretary to CEO" by Carly Fiorina, former chairman and CEO of Hewlett-Packard, on Tuesday, March 18th 6:00 p.m. – 9:00 p.m. in the Gilligan Student Union Multipurpose Room.

- Markeeva Morgan, manager of the Huntsville Advanced Defense Technology Cluster Initiative for NASA, will conduct an interactive workshop on "STEM: STudying the Entire Macrocosm" on Friday, 21 March 2014 from 8:30a.m.-12:30p.m. The focus will be on preparing students for successful careers by exploring the use of STEM topics to teach professional skills in addition to providing opportunities to practice use of those skills. The Office of Grants and Sponsored Programs is sponsoring this event. For more information, including registration, contact Ms. Wendy Paul at extension 2452 or wpaul1@njcu.edu.
- Brownsville Bred, a multiple award-winning and autobiographical play performed by Elaine DelValle, where she navigates growing up as a Puerto Rican girl in the predominantly African American neighborhood of 1980's Brownsville, Brooklyn. The event will be held on Friday, April 4th at 6:00 p.m. in the Margaret Williams Theater.

Senators were directed to the back of the agenda for additional announcements.

V. **President's Report**

Dr. Morgan Ivy gave the following report:

- General Education Director Search: Dr. Henderson has asked the Senate, Interim Director of General Education Dr. Ansley Lamar, and the General Education Coordinating ad hoc Committee to assist in creating a profile for the new General Education Director so that a search can begin in the near future. The Office of the Senate emailed senators and asked them to share the following questions with their constituents:
 - What are qualities and characteristics that an NJCU Director of General Education should possess?
 - What is the first issue that you feel an NJCU Director of General Education should address?
 - What are the expectations of an NJCU Director of General Education?

Senators will send responses as well as any other comments to the Senate Office no later than Wednesday, 19 March 2014. The Senate Office will compile all information and forward to Dr. Ansley LaMar.

- General Education Program Proposal

The Senate has approved both the curriculum structure (as revised) and the administrative structure (as revised). At the 2 December 2013 Senate meeting, a motion was carried: An ad hoc assessment committee, with the approval of the ad hoc General Education Executive Committee, shall propose a General Education Assessment plan to the University Senate. (See page 7 of the 2 December 2013 minutes.) The Senate Executive Committee charged the General Education Assessment ad hoc committee, with the approval of the General Education Executive ad hoc committee, to propose an assessment plan and present it to the Senate at its next meeting on 7 April 2014.

- Update on Program-Level Student Learning Outcomes Assessment

The Program Assessment Coordinating Committee (PACC) announced that 86% of departments/programs have submitted information on their assessment activities for 2013-2014. The committee encourages all of us to review the information from those departments that have consented to have their activities posted.

Based on results of last year's assessment cycle, 56% of programs met their performance targets. Summaries of this year's results and action plans (closing the loop) are *due by April 1*. For more information, see the email from Dr. Bruno dated 24 February 2014.

- Dr. Morgan Ivy extended congratulations and best wishes on behalf of the University Senate to Mr. Ruddys Andrade, former Associate Vice President Academic Affairs/Grants and Sponsored Programs. After having worked at NJCU for 15 years, Ruddys left to assume a new leadership position at Carepoint Health Foundation. During his tenure here, he was instrumental in securing over \$50 million in grant funding for academic programs, capital renovations, and student support services. His work included \$1.5 million in federal funding for the endowment, and he leaves NJCU with over \$30 million committed from various local and national agencies.

VI. Update on Senior Vice President-Provost/Chief Academic Officer Search

Dr. John Grew, Search Committee Chairperson reported that many responses to the advertised position have been received, and that the search will close on Friday, March 15, 2014. The following timeline was presented:

December 2013	Start-up meetings on campus with key constituencies & search Committee
January 2014	Place advertisements & approve final position description
March 5, 2014	Update conference call with search committee Discuss Pool and Review Candidate Evaluation Form
February-Early	Active recruitment and evaluation of candidates by Witt/Kieffer
April 4, 2014	Review of prospect portfolios with search committee – 3-4 hours on campus; choose semi-finalists
April 16-17, 2014	“Airport” Interviews—two full days of semi-finalist interviews; Goldman Saks, Jersey City--possible
Last week April/	Finalist interviews

First Week May

Mid- May

Finalist is identified, offered the position, and accepts

It was noted that each finalist will be on campus from 1 ½ - 2 days, and the visit will include town hall and other meetings with NJCU constituencies.

VII. Introduction of TRIO The Learning Communities Program (Note: Due to delayed arrival of the speaker, this presentation was given after the first standing committee report (agenda item VIII (a)).

Mr. Woodrow Lewis Jr., Director, described the TRiO Learning Community (TLC) program which was created in 1997. It is funded under the Title IV of the Higher Education Act of 1965 to serve 175 students who are in need of academic support to help them graduate from college. Students accepted into the program must meet certain criteria: students whose parents have not completed a four-year degree; those whose family income may hinder them from remaining in college; and/or students with a documented disability. Veterans who apply are also accepted into the program. Acceptance into the program takes place after admission to NJCU. The program has a 6 year graduation rate of 63.2%, and the 2012-2013 cohort had a 96% persistence rate.

VIII. Senate Standing Committee Reports

a) Committee on Instructional Technology – Dr. Kevin O’Neill, Chairperson

The committee made the following recommendations to enhance NJCU compliance with the criteria specified in Hallmark 7 of the Middle States Commission on Higher Education (2011) document entitled *Distance Education Program: Interregional Guidelines for the Evaluation of Distance Education (Online Learning)*:

- Utilizing the results of the CyberPrimer self-test and evaluation to revise training and support materials, as necessary. Maintain monitoring and reporting of the effects of changes made.
- Document the use of and satisfaction with services, and use this information to improve services.
- Creating an online learning webpage on the University website that highlights completely online programs and courses.

A motion was made and seconded to accept these recommendations. The motion was adopted by a vote of 32-2.

b) Curriculum and Instruction Committee – Dr. Chris Cunningham, Chairperson

Dr. Cunningham reported committee approval of the following courses:

Approved February 10, 2014

College of Arts and Sciences: Art

Drawing Studio 1

100-level required course

Enrollment cap: 15

This course provides experiences with drawing in a variety of media and processes with emphasis on the development of perception and technical facility. Students make drawings and research the context of artworks to foster an understanding of art making as an intellectual, cultural, and professional practice.

Approved February 10, 2014

College of Arts and Sciences: English

Preparation for College Writing

000-level elective course

Enrollment cap: 12

Preparation for College Writing is an intensive one-week summer-term course designed for students whose placement scores in English and Reading indicate a need for a minimal degree of developmental work in composition. This course reinforces basic college-level essay-writing skills.

Approved February 10, 2014

College of Arts and Sciences: English

Literature of Genocide

Co-requisite: English 213

300-level elective course

Enrollment cap: 20

This course explores representations of genocide by writers and artists in various media, genres, and discourses. It considers the origins, development, and forms of mass extermination to consider definitions of genocide, the propriety of comparing different genocidal events, and the implications of using literary and other strategies to represent them.

Approved February 10, 2014

College of Professional Studies: Nursing

Perspectives in Global Health: Healthcare Implications

Pre-requisite: Nursing 357 or instructor consent

300-level elective course

Enrollment cap: 25

This course presents contemporary issues in global health and implications for nursing practice in the global community. Global health is explored through the societal infrastructures of geography, culture, economics, politics, and health delivery systems. Foundational concepts of disease burden and demographics, health ethics, chronicity, populations, and environmental health are applied.

Approved February 10, 2014

College of Professional Studies: Nursing

Healers, Heretics, and Heroines: A History of Nursing Practice

Pre-requisite: Nursing 357 or instructor consent

300-level elective course

Enrollment cap: 25

This course chronicles the history of the nursing profession through the interpretive lenses of historiography and biography. Various social constructs relevant nursing—class, gender, social justice, race, politics, economics, education, religion, and global conflict—are explored through narrative inquiry, literature, and the cultural artifacts of film and writing.

Dr. Cunningham also reported that the C&I committee had met with college C&I committees to discuss an expedited course and program approval process.

c) Elections Committee – Dr. Louis Stanton

Dr. Stanton announced the upcoming elections for Senators-at-Large. Nominations must be submitted by March 15th. Online voting will be available on April 14th and 15th between 9 AM – 5 PM. A request was made to extend the voting until at least 7 PM. The committee will investigate the availability of IT if an issue arises during the requested time extension.

d) Faculty and Professional Staff Affairs Committee (FPSA) – Dr. Ethan Prosen, Chairperson

Dr. Prosen gave the following report:

The FPSA committee met on 20 February 2014.

1. For the year 2014-2015, the committee reviewed applications for Sabbaticals from 7 candidates and recommended sabbaticals be awarded for all 7.
2. The committee is still in discussion with the administration about faculty emeritus status nomination deadlines.
3. The application for the mini grants letter is currently in the Provost's office awaiting distribution. We expect the letter to be distributed to faculty soon. Due date for applications is 24 March.
4. The committee recently received a recommendation from Dr. Henderson regarding a candidate for an honorary degree. The committee recommended the candidate receive the honor.

Regarding item #2 above, Dr. Prosen agreed to a request for enough time to nominate candidates for faculty emeritus status

e) Graduate Studies Committee - Dr. John Collins, Co-Chairperson

Dr. Collins spoke to the following report:

At the February 10, 2014 meeting, the Graduate Studies Committee met and agreed to submit the following amendment to the University Senate:

AMENDMENT:

Amend the University Senate Constitution for uniformity and consistent level of work for all involved:

FROM:

The Graduate Studies Committee shall recommend to the Senate guidelines and standards for the graduate program and, based on their review of individual College Curriculum Committee recommendations, evaluate and recommend the approval of new or revised courses (including face-to-face, blended, and online formats), academic majors, minors, concentrations, interdisciplinary programs, and professional sequences, and the establishment or dissolution of departments, programs and majors.

TO:

The Graduate Studies Committee ~~Senate Curriculum and Instruction Committee~~ shall evaluate and recommend the approval of all new ~~undergraduate~~ courses (including face-to-face, blended, and online formats), academic majors, minors, concentrations, interdisciplinary programs, and professional sequences, based on their review of individual College Curriculum Committee recommendations. The committee shall also evaluate ~~undergraduate~~ courses that have had substantial changes in their content, objectives, and/or expected outcomes. Individual courses and course revisions approved by the committee shall be forwarded directly to the Vice President for Academic Affairs. The committee shall also make recommendations to the Senate for the establishment or dissolution of departments, programs and majors.

This amendment must follow the University Senate's Constitutional amendments (Article VI). The GSC will now seek signatures of 10% of any constituency to seek ratification. Once completed, a petition will be submitted to the University Senate president.

Remaining Meetings:

Monday, March 24, 2014 at 11:00-12:00pm → **Monday**, April 7, 2014

Monday, April 21, 2014 at 11:00-12:00pm → **Monday**, May 5, 2014

A motion was made and seconded to discuss the committee's proposed amendment. The motion carried, 23-10. Dr. Morgan Ivy referred to the Senate constitution, stating that a proposed amendment has to be submitted by a Senator

rather than a committee; or, alternatively, via a petition signed by a minimum of 10% of a given constituency. Dr. Cunningham suggested that instead of changing the GSC approval requirements to mirror those of the C&I committee, courses and programs approved by the C&I committee should require a Senate vote of approval. There was agreement that the process should be identical for both graduate and undergraduate courses and programs. Dr. Collins agreed to follow up with a proposed amendment.

IX. New Business

a) Speaking, Writing, Reading & Quantitative Literacy Across the Curriculum

Dr. Joshua Fausty distributed and presented a shortened version of the document entitled “Speaking, Writing, Reading and Quantitative Literacy (SWRaQlit) Across the Curriculum.” A motion was made and seconded to accept the seven recommendations in the document:

1. NJCU will establish two University-wide committees to design and implement a Speaking, Writing, and Reading Across the Curriculum initiative and a Quantitative Literacy Across the Curriculum initiative, aligned with the new General Education Program, in collaboration with the academic departments, to ensure quality speaking, writing, reading, and quantitative literacy instruction and skills acquisition across the curriculum at NJCU.
2. These two initiatives will be housed in the Office of the Provost, which will coordinate and support their faculty-driven implementation.
3. The Office of the Provost will put out an open call to solicit members to serve on the two committees. The members of each committee will elect a chair or co-chairs.
4. The position of committee chair or co-chairs will be compensated.
5. The committees will consult with the departments and the General Education Executive, Curriculum, and Assessment committees to plan faculty development initiatives tailored to specific departmental and programmatic needs.
6. The committees will consult with the Writing Center and other academic student support services across campus to facilitate their full integration with, and potentially expanded role in, these initiatives.
7. The General Education Curriculum Committee, the Senate Curriculum and Instruction Committee, and the University Senate must approve curricular changes associated with these initiatives.

The following was proposed and accepted by Dr. Fausty as the eighth recommendation:

8. Each of the committees will have a minimum of seven faculty members to include at least one member from each of the three colleges; and, if necessary, the Senate Executive Committee will make the decision on limiting committee membership.

The question was called and the motion to accept the recommendations as amended was approved, 19-2.

The meeting was adjourned at 4:01 PM.

Respectfully submitted,

Bette Goldstein