



**University Senate**  
**Professional Studies Building, Room 336; Extension 3459**

## **MINUTES OF MEETING**

**April 7, 2014**

### **ATTENDANCE:**

**Presiding:** Dr. Karen Morgan Ivy, President University Senate

**DEPARTMENTS PRESENT:** A. Harry Moore, Harriet Phillip; Art, Brian Gustafson; Biology, Laine Giovanetto; Chemistry, Robert Aslanian; Computer Science, Mort Aabdollah; Criminal Justice, Bill Calathes; Early Childhood Ed. Regina Adesanya; Economics, Ivan Steinberg; Educational Leadership & Counseling, Vaibhavee Agaskar; Educational Technology, Chris Carnahan; Elementary/Secondary, John Bragg; English, Joshua Fausty; ESL, Anne Mabry; Finance, Rosalyn Overton; Fire Science, Kevin Malley; Geography/Geoscience, Anna Cieslik; Health Sciences, Lilliam Rosado; History, Rosamond Hooper-Hamersley; Latin American Studies, Liza Fiol-Matta; Literacy Ed., Fran Levin; Management, Wanda Rutledge; Media Arts, Kathryn D'Alessandro; Modern Languages, Cora Lagos; Dept. of Multicultural Ed., Donna Farina; Music, Dance & Theatre, Marc Dalio; Nursing, Gloria Boseman; Philosophy/Religion, Sabine Roehr; Physics, Chris Herbert; Political Science, Joseph Moskowitz; Psychology, Patrice Dow-Nelson; Sociology/Anthropology, Max Herman; Special Education, Carol Fleres; Women's & Gender Studies, Jacqueline Ellis.

**DEPARTMENTS ABSENT:** Accounting, Jeanette Ramos-Alexander; African/Afro American Studies; Alumni, Jane McClellan; Fitness, Exercise and Sports, Quoc Tu; Library, Min Chou; Marketing; Mathematics, Freda Robbins; Professional Security Studies, Bill Soo Hoo.

**SENATORS-AT-LARGE PRESENT:** Cindy Arrigo, Michael Cole, John Collins, Christopher Cunningham, Jack Egan, Marilyn Ettinger, Karen Morgan Ivy, Joseph Riotto, Rosemary Thurston, Rubina Vohra.

**SENATORS-AT-LARGE ABSENT:** Deborah Bennett, Audrey Fisch.

**PROFESSIONAL STAFF SENATORS-AT-LARGE PRESENT:** Bette Goldstein, Cynthia Vazquez, Naomi Wright.

**PROFESSIONAL STAFF SENATORS-AT-LARGE ABSENT:** Angela Arriaza-Jarquin.

**STUDENT SENATORS PRESENT:** None.

**STUDENT SENATORS ABSENT:** Andrea Suarez, Keira Broadway, Carmina DelFierro

**STUDENT SENATORS-AT-LARGE PRESENT:** None.

**STUDENT SENATORS-AT-LARGE ABSENT:** Maria Gomez, Jonathan Cabrera, Samir Zaroui.

**University Senate Meeting Minutes**  
**University Senate Meeting #7, For AY 2013-2014**  
**Monday, April 7, 2014, Gothic Lounge**

The Senate President, Dr. Karen Morgan Ivy, called the meeting to order at 2:06 PM.

- I. Audience Response “Clicker” System Test:** The clicker test was postponed pending set up of the laptop.
- II. Approval of Agenda:** A motion was made and seconded to approve the agenda. An additional item was submitted by Dr. Hildner to the agenda:  

Explore adherence to procedures for faculty promotion.

The item was approved and added to “New Business” and the revised agenda was approved.
- III. Procedural item:** Dr. Rosilyn Overton proposed limiting the discussion of motions as follows: each speaker is limited to speaking once for no more than two minutes, and does not speak again until everyone else who wishes to speak has a turn. An amendment to that proposal was offered and seconded to allow the speaker to respond to comments. The amendment was approved, and the procedure was approved.
- IV. Approval of Minutes:** A motion was made, seconded and approved to accept the minutes of the March 3, 2014 Senate Meeting.
- V. Announcements**
  - Saxophonist Steve Wilson will perform with the NJCU Jazz Ensemble in a concert featuring some of his original compositions on Monday, April 7<sup>th</sup> at 7:30 p.m. in the Margaret Williams Theatre. For more information, please call extension 2158.
  - Eileen Myles, an award-winning American poet and writer whose work includes more than 20 volumes of poetry, fiction, nonfiction, libretti, and plays over a career that has spanned more than four decades, will read some of her poetry on Tuesday, April 8<sup>th</sup> from 11:30 a.m. – 12:30 p.m. in the Gothic Lounge.
  - Dr. Irene Trowell-Harris will speak on “my Riveting Journey: A Life in Nursing, the military, and Government Service as a White House Appointee” on Wednesday, April 9<sup>th</sup> at 10:30 a.m. in the Gothic Lounge. The first African-American female general in the United States Air National Guard, Dr. Trowell-Harris is former Director of the Center for Women Veterans in the Department of Veterans Affairs (VA).
  - “The Lexicon of Scientific Teaching: A Round Table Discussion” presented by Dr. Freda Robbins, Dr. Cindy Arrigo, Dr. Benjamin Griffel and Dr. David Swope will be held on Wednesday, April 9<sup>th</sup> from 1:30 p.m. – 3:00 p.m. in the

Center for Teaching and Learning, Vodra Hall room 143. For more information, please call extension 2115.

- The second annual STEM Leadership Symposium will be held on Wednesday, April 9<sup>th</sup> at 4:00 p.m. in Multipurpose Room C. Dr. Christopher Emdin, an Associate professor in the Department of Mathematics, Science and Technology at Teachers College of Columbia University, will be the keynote speaker. For more information, please call extension 2216.
- The deadline is fast approaching for the University to submit application materials for consideration for a \$5,000 award in recognition of outstanding college professors for 2014. The deadline is April 14<sup>th</sup>. For more information, please call Dr. Joanne Bruno at extension 3430.

Dr. Morgan Ivy welcomed the following individuals on behalf of the University Senate:

**Dr. Hasan Al-Jabbouli** Arriving from Istanbul this past February, Dr. Al-Jabbouli joins NJCU through a partnership between the NJCU and the Institute of International Education's (IIE) Scholar Rescue fund. Here at NJCU, Dr. Al-Jabbouli will teach and engage in research within the department of Computer Science, as well as collaborate with the faculty in the department of Professional Security Studies on key projects. His extension is 3107.

**Scott Siegel** Scott Siegel is the new Student Government Organization (SGO) advisor. Prior to joining us at NJCU, Scott worked in college admissions.

Dr. Morgan Ivy extended congratulations to the following individuals on behalf of the University Senate:

**Dr. Christine Okpomeshine** Dr. Christine Okpomeshine, Assistant Professor in Nursing Department, will present "Knowledge, Attitudes, and Perceptions of Preeclampsia Among First-Generation Nigerian Women in the United States" at Sigma Theta Tau International's 25th International Nursing Research Congress in Hong Kong, China. The conference will take place July 24-26, 2014. Dr. Okpomeshine's proposal was selected for its excellent reflection of timely trends and current nursing issues.

**Drs. Cindy Arrigo, Howard Singer, Freda Robbins, Ben Griffel** Dr. Cindy Arrigo's work on the gene structure of Muller F elements, the viral informatics work of Drs. Howard Singer and Eric Ho and the biological modeling work of Drs. Freda Robbins and Ben Griffel were represented by three posters at a recent Cold Spring Harbor Laboratory meeting. Cold Spring Harbor Laboratory (CSHL) is a private, non-profit institution with research programs focusing on cancer, neuroscience, plant genetics, genomics and quantitative biology.

## **VI. President's Report**

- (1) Dr. Morgan Ivy invited past Senate presidents Drs. Jack Egan, Julio Guillen, Deborah Bennett, and Joseph Riotto to join her for a presentation to honor Dr. Charles Pratt, who is retiring on April 30, 2014 after 44 years of dedicated service. Dr. Egan, Dr. Riotto and Dr. Pratt joined her at the podium. The following resolution was submitted and unanimously approved after being read by Dr. Egan:

### **RESOLUTION HONORING DR. CHARLES PRATT FOR HIS CONTRIBUTIONS TO THE NEW JERSEY CITY UNIVERSITY SENATE**

***WHEREAS:*** Dr. Charles Pratt will retire on 30th day of April 2014 from New Jersey City University; and

***WHEREAS:*** The University Senate on this 7<sup>th</sup> day of April 2014, recognizes Dr. Charles Pratt for his outstanding leadership in the University Senate and the New Jersey City University Community since 1969;

***WHEREAS:*** Dr. Charles Pratt has been a distinguished, dedicated, inspirational, and helpful mentor and leader of the New Jersey City University community; and

***WHEREAS:*** The members of the University Senate wish to express their appreciation for all of the contributions that he has made to the Senate and University at large;

***BE IT RESOLVED:*** That the University Senate expresses its gratitude to Dr. Charles Pratt, who is retiring on 30th day of April 2014, for all that he has done for the University through many years of hard work and dedication and wishes him health and happiness in his retirement.

**Approved by the University Senate this day 7th day of April 2014**

- (2) **General Education Committee Update and Chairs of ad hoc committees:**

**The chairs of the General Education ad hoc committees are:**

General Education ad hoc Assessment Committee:	Regina Adesanya
General Education ad hoc Curriculum Committee:	Josh Fausty
General Education ad hoc Executive Committee:	Barbara Hildner

Anne Mabry has agreed to fill the vacancy as the Senate Curriculum and Instruction Committee representative on the General Education ad hoc Curriculum Committee and Michael Cole has agreed to serve on the

General Education ad hoc Assessment Committee as the College of Professional Studies representative.

The Office of the Senate emailed all senators asking for input in developing a description for a General Education Program Director. Senators were also asked to share with their constituencies. Two responses were received and forwarded to Dr. LaMar, Interim Director of the General Education Program.

**(3) Dr. Muyskens' email to faculty dated March 28, 2014 1:22 PM**

Dr. Morgan Ivy stated that anyone interested in an appointment to serve on the *Speaking, Writing, and Reading Across the Curriculum Initiative Committee* or the *Quantitative Literacy Across the Curriculum Initiative Committee* should respond to the open call for participation by **Friday, April 11<sup>th</sup>**, indicating the committee of preference.

**(4) SACC:** The Senate Administration Coordinating Committee (SACC) approved the Astronomy Minor on February 19, 2014.

**VII. Remarks & Campus Updates – Dr. Sue Henderson, NJCU President**

Dr. Henderson emphasized key points made by Dr. Freeman A. Hrabowski, president of the University of Maryland, Baltimore County (UMBC), when he spoke at NJCU on April 3<sup>rd</sup>. It is very important to have high expectations of our students; when a student fails, a faculty member fails. We need to make data-driven decisions, be held accountable for our work, and take risks. UMBC's Meyerhoff Scholarship program – recruitment of high caliber high school students who are provided an intensive four-year experience – is the type of program that would have a huge impact on our students and school.

A study has been conducted to assess the feasibility for a comprehensive campaign for funds, inside and outside New Jersey, and private and public sources. Surveys and interviews have been conducted to identify our strengths and challenges. Strengths include our first generation mission, student diversity, value/affordability, and the Jersey City location. Weaknesses include our low graduation and retention rates, academic quality, and our location within Jersey City. Our campus and leadership team were relatively highly perceived the general perception of our overall reputation received a poor rating.

Dr. Henderson referred to the twenty higher education bills currently before the New Jersey state legislature. These are being proposed to address key issues, including graduation rates and affordability. Proposals include implementation of a statewide data system tracking students from pre-school until their entry into the workforce, and fixing tuition and fees for nine semesters after first entry into a four-year college. High school students would be assessed using college placement scores to determine readiness for college-level courses. Data regarding number of remediation courses each student takes, and the number of

how many remedial students graduate would be made public. No more than 120 credits will be required for a BA degree awarded by a public institution. State funding would be based on performance measures. A key measure would be a requirement that four-year public schools achieve a six-year graduation rate of at least 50% for first year, full-time undergraduates. Schools that do not meet that target (or make significant progress towards that goal) would be closed.

Availability of emergency funds and additional scholarships would help to increase student retention and contribute to an increase in our six-year graduation rate.

#### **VIII. NJCU's Budget Update – Dr. Aaron Aska, Vice President for Administration & Finance**

Dr. Aska described the primary expense drivers (strategic initiatives, human capital development, and risk reduction and compliance) and the primary sources of revenue (tuition revenue, cost reduction, and enrollment growth) that drive the FY '15 budget. Various scenarios of projections of growth, tuition and cost were presented. Dr. Aska summarized fiscal plan drivers: (1) continue the commitment to invest in faculty development and state-of-the-art facilities; (2) address dependency on tuition rates as a major revenue source; and (3) leverage cost efficiencies and enrollment growth to provide budgetary flexibility. Responding to a question about how operating efficiency is achieved, Dr. Aska listed ways that savings had been achieved in the past: deferment of filling vacancies to fund new priorities; achieving savings by renegotiating electricity, phone and gas rates; and reductions in the use of paper. It was noted that there are currently 26 faculty searches underway.

#### **IX. Update on Senior Vice-President-Provost/Chief Academic Officer Search – Dr. John Grew, Search Committee Chairperson**

Dr. Grew reported the receipt of approximately 90 applications; twelve have been selected for initial interviews to be conducted off-campus. Four – six candidates will be invited for on-campus interviews, including sessions for faculty, students, and other constituencies, plus a public session. This two week phase will begin the last week of April. One finalist will be identified and offered the position in mid-May.

#### **X. Update – General Education Program – Dr. Ansley LaMar, Interim Director**

Dr. LaMar reported having held three retreats, with about 70% participation. Anticipated implementation of the new program is fall 2015.

Dr. Josh Fausty, chair of the General Education Ad hoc Curriculum Committee, requested volunteers to work on defining the different modes of inquiry. Faculty who are interested in designing a course over the summer must fill out and submit an application form by May 9<sup>th</sup>. Compensation will be tied to the work involved. The normal Senate course approval process will apply.

The Assessment Committee will present its recommendations to the Executive Committee which will present them at the May Senate meeting.

**XI. Senate Ad Hoc Committee for the Examination of the Guidelines for Search Procedures for Academic Deans – Dr. John Collins and Dr. Donna Farina, co-chairs**

Drs. Collins and Farina presented the committee's revised Guidelines for Search Procedures for Academic Deans, intended to align the procedures with the Senate Constitution and institutional policies. Amendments to the proposed guidelines were submitted:

- (1) Item #3 – Search Committee Procedures, 2<sup>nd</sup> paragraph – "... appoint two additional *full time faculty members* to the new search committee. (Italicized words added.)
- (2) A motion to provide compensation to the search committee chair at a rate to be negotiated was made and seconded. The motion was voted on and was defeated by a vote of 13-25.
- (3) Item #9 – remove the word "minutes" from the list of materials to be submitted to the Senate Executive Committee. Amendment carried by voice vote.

Item #6 – It was noted that all committee members must be present at all interviews, but that teleconference participation at other meetings may be acceptable.

The motion to accept the guidelines as amended was approved by a vote of 32-1. The revised and amended guidelines are attached.

Dr. Morgan Ivy requested to extend the meeting until 4:30 PM. The extension was approved.

**XII. Senate Standing Committee Reports**

**(a) Curriculum & Instruction Committee – Dr. Chris Cunningham**

Dr. Cunningham submitted the following report:

*Approved March 3, 2014*

College of Professional Studies: National Security Studies

***Seminar on National Security***

300-level required course

Prerequisite: SECU 150: Introduction to Security

Enrollment cap: 30

National Security, the protection of American interests impacts many facets of our society. The role of the U.S. homeland security and intelligence communities are comprehensively investigated as they pertain to the interdisciplinary responsibilities of security professionals. This

seminar is based on intensive study that supports other security courses with research.

**(b) Elections Committee – Dr. Louise Stanton, Chairperson**

Dr. Stanton demonstrated the procedures for online voting for Senators-at-Large. Voting will be open April 14 – 15, from 9 AM on April 14, until 5 PM on April 15. Contact an Elections Committee member if a problem is encountered; the committee member will contact IT.

**(c) Faculty & Professional Staff**

Dr. Morgan Ivy passed on a request from chairperson Dr. Ethan Prosen who could not attend the meeting. He is requesting submission of recommendations for Professor Emeritus to him by May 9, 2014 either by email or phone (ext. 2634).

**(d) Graduate Studies Committee – Dr. John Collins, Co-Chairperson**

Dr. Collins presented the following report:

At the March 24, 2014 meeting, the Graduate Studies Committee approved the following course:

***Philosophical Foundations of Music Education (MDT 6XX) (3 cr.)***

Prerequisite: Acceptance into the Master of Arts in Music Education program

This course will focus on the nature and value of music, the historical and philosophical foundations of music education, and will enable the student to develop and refine a personal teaching philosophy.

Course Cap: 15

The proposed course was unanimously approved by voice vote.

**(e) Planning, Development & Budget Committee – Dr. John Laski, Chairperson**

Dr. Laski presented the committee's report dated March 2014 (attached).

The reference to the LEAD program in item #2 of the report was questioned and its removal proposed. It was not clear which version of the program proposal had been reviewed. Dr. Laski referred the issue to Dr. Twomey and Dr. Regina Adesanya for resolution.

The committee submitted the following two motions for Senate approval:

Recommendation to the Senate to support an increase to the library budget, particularly in the area of book acquisitions.

The recommendation was approved by a vote of 21-1.



Request for the Senate to support an analysis of the impact of the K-12 “PARCC” testing in the context of obviating the continuing need of NJCU to support “Developmental/Remedial”

This was amended to:

Study the relationship of PARCC for the possible impact on NJCU.

The motion carried, 15-7.

It was subsequently noted that there was no longer a quorum.

**XIII. Faculty & Student Engagement** – Dr. Henderson stated that she will hold conversations beginning April 14<sup>th</sup>. The request to extend the deadline to May 15<sup>th</sup> to respond to Dr. Muyskens’ request was denied.

The meeting was adjourned at 4:44 PM.

Respectfully submitted,

Bette Goldstein

## **Attachments**

### **(1) Guidelines for Search Procedures for Academic Deans**

#### **Responsibilities and Powers**

1. The Senate Constitution (Adopted 2004) states:

The Senate:

[...]

Through its appropriate search committees, shall advise the Administration on the selection of administrative personnel at the level of dean. (Article I, Section 1e, p. 1).

2. The hiring official is the University official designated by the Board of Trustees.
3. The search for an academic dean is conducted by the hiring official of the University and an elected ad hoc committee of the University Senate.
4. The *University Hiring Guidelines for Unclassified Employees and Faculty* (Rev. 8/12) from the Office of Equal Employment Opportunity/Affirmative Action must be followed in establishing the Senate ad hoc committee and in conducting the search (cf. IV, Using Search Committees, pp. 7-9).

#### **The Search Committee**

The composition, elections, and procedures of ad hoc dean search committees will follow the Senate's constitutional guidelines (2004) and the EEO/AA hiring guidelines (Rev. 8/12).

1. Search Committee Composition.

The Senate Constitution states:

Ad hoc and other non-standing committees will be established as needed. There shall not be more than one faculty or professional staff member from any department or unit of the University on an ad hoc or non-standing committee. There shall not be more than one student major from any department on an ad hoc or non-standing committee (2004, Article III, Section 3b(4), p. 6).

The EEO/AA hiring guidelines suggest that generally search committees should consist of "5-9 members" (Rev. 8/12, IV, Using Search Committees, p. 7) and state that the hiring official is responsible for ensuring:

... that committee membership reflects the diversity of the University community. Factors to be considered include diversity of gender, race, discipline/ department (Rev. 8/12, IV, Using Search Committees, p. 8).

Ad hoc dean search committees will be comprised of:

- a. Three faculty members, elected from among the full-time faculty of the College targeted by the dean search.
- b. Two faculty members, one elected from each of the remaining two Colleges.
- c. Two committee members, elected from among the professional staff and/or librarians.
- d. One student, selected by the Student Government Organization (SGO).
- e. One member of the managerial staff, excluding deans and vice presidents, selected by the Provost.

## 2. Search Committee Election.

The Senate Constitution states:

The Senate shall establish such standing and ad hoc committees as it deems necessary to carry out its function (2004, Article III, Section 3, p. 5).

[...]

Powers and duties of standing and ad hoc committees shall be stipulated by the Constitution and/or by the Senate (2004, Article III, Section 3a(1), p. 5).

[...]

The Elections Committee shall ... supervise and administer all elections involving the Senate. It shall further devise and implement procedures to maximize the constituency's participation in Senate elections (2004, Article III, Section 3c(5), p. 8).

The results of the election conducted by the Senate will be announced publicly following regular Senate procedures.

## 3. Search Committee Procedures.

Prior to the first meeting of the search committee elected following 1 and 2 (immediately above), the EEO/AA officer will advise the Senate Executive Committee, the hiring official, and the members of the newly formed committee as to whether the search committee meets EEO/AA hiring guidelines with respect to "diversity of gender, race, discipline/department (Rev. 8/12, IV, Using Search Committees, p. 8)."

If necessary, the EEO/AA officer will direct the Senate Executive Committee to appoint two additional full-time faculty members to the new search committee. This step will only be taken to achieve EEO/AA compliance and for no other reason.

## The Search Process

1. The Board of Trustees or its designee will develop, with the advice and assistance of the Senate, the job announcement (which includes description and criteria). This announcement shall be adhered to by the hiring official and the search committee.
2. The hiring official and the EEO/AA officer will convene the search committee and charge it with its duties and responsibilities (cf. EEO/AA hiring guidelines, Rev. 8/12, IV, p. 7).
3. The search committee will elect a chairperson from among its members (cf. Senate Constitution, 2004, Article III, Section 3b(1), p. 6). In addition, a secretary will be selected to take minutes. A calendar for meetings will be established. The hiring official and the Senate Executive Committee will be informed of the committee's selections and timeline.
4. From the inception of the search, all materials pertinent to any applicant and the position are to be made available to all members of the committee.
5. During its meetings, the search committee will:
  - a. Review the applicants' materials;
  - b. Prepare interview questions and procedures;
  - c. Extend invitations to applicants for interviews;
  - d. Interview candidates;
  - e. Select the top five to seven candidates; and
  - f. Recommend three to five candidates to the hiring official.
6. The EEO/AA hiring guidelines state: "It is critical that all committee members are present for all meetings. If a problem with member participation arises, the chair of the search committee must consult with the Director of EEO/AA" (Rev. 8/12, IV, Other Considerations for Search Committees, p. 9). A committee member who fails to participate in any scheduled meeting is, as a matter of professional ethics, expected to resign from the committee.
7. The hiring official will:
  - a. Interview the candidates separately from the search committee;
  - b. Meet with the full search committee to review the candidates recommended under 5f immediately above.
8. The record of the committee's actions will be the "minutes of all committee meetings, comments about candidates, interview questions, deliberations, and final recommendations of the committee" (EEO/AA hiring guidelines, Rev. 8/12, IV, Other Considerations for Search Committees, p. 9). These records must be "transmitted to the hiring official and to EEO/AA once final candidates are recommended to the hiring official" (EEO/AA hiring guidelines, Rev. 8/12, IV, Other Considerations for Search Committees, p. 9).

9. The calendar and agendas must be submitted to the Senate Executive Committee. The dean search committee chairperson must submit an annual report to the Senate Executive Committee no later than May 1 (cf. Senate Constitution, 2004, Article III, Section 3a(2), p. 5).
10. Deliberations of the search committee are confidential (EEO/AA hiring guidelines, Rev. 8/12, IV, Using Search Committees, p. 8; Other Considerations for Search Committees, p. 9). Any breach of such confidence is a violation of professional ethics.

## **(2) Report of the PD&B Committee to the Senate**

March 2014

In action taken by the PD&B Committee at a regularly scheduled meeting held on March 4<sup>th</sup>, 2014 in the School of Business Conference Room, the endorsement and support of the PD&B Committee was given by unanimous vote of the quorum present, for the following proposals:

1. The Program entitled: "Literacy Interdisciplinary Studies," submitted by Dr. Fran Levin and Dr. Mary McGriff. The program is intended to provide two "strands" to the major, whereby and wherein the "Professional Communication in the Workplace" strand and the "Language Arts/Literacy Teacher of Reading" strand, will address students who have a broad interest in literacy, and would like to prepare for the future by studying an interdisciplinary approach to learning combined with an understanding of essential practices of the professional communication in the workplace. The second strand is designed for students who are studying either Elementary Education or Early Childhood Education and would like to develop expertise in teaching language arts/literacy.

In meeting the criteria of the committee, as mandated by the Senate Charter tasking the committee for same, we vote unanimously to support Senate and Administration Action, approving this program as designed, with the addendum as appended.

2. The Program entitled: NJCU Principal Certificate, submitted by Dr. Susan Phifer. The program will enable students (candidates) who successfully complete the *NJ State*-granted principal certification program (LEAD) program, to receive a complementing *University* granted certificate. The two key benefits include that students will be able to receive financial aid, and student transcripts will include notation of completion of an NJCU certificate program and therefore the EDLD department will be better able to track and retain program candidates.

In meeting the criteria of the committee, as mandated by the Senate Charter tasking the committee for same, we vote unanimously to support Senate and Administration Action, approving this program as designed, with additional information as appended.

In a regularly scheduled meeting held on March 25<sup>th</sup>, 2014 in the School of Business conference room, with a quorum present, action on two proposals, one entitled "Master of Science with a Major in Nursing Specialization: Nurse Educator" was introduced and is continued. A second proposal entitled: "Cinema Studies" was introduced and is continued.

Lastly, the PD&B Committee is hereby and herein proposing and making a recommendation to the Senate, to support an increase to the library budget, particularly in the area of book acquisitions. In reviewing recently provided information to the PD&B Committee, the data seem to suggest that the Library budget for NJCU is substantially lower than several of our “sister” universities. Our recommendation for the Senate’s consideration is to advocate to the administration as the body of the “full Senate” in both endorsing and advocating for same.

Additionally, the PD&B Committee would like the Senate to support an analysis of the impact of the K-12 “PARCC” testing in the context of obviating the continuing need of NJCU to support “developmental.”

Respectfully submitted,

Dr. John Laski, Chair, PD&B Committee