



**University Senate**  
**Professional Studies Building, Room 336; Extension 3459**

## **MINUTES OF MEETING**

### **September 15, 2014**

#### **ATTENDANCE:**

**Presiding:** Dr. Karen Morgan Ivy, President University Senate

**DEPARTMENTS PRESENT:** A. Harry Moore, Darlene Britt; Accounting, Jeanette Ramos-Alexander; Alumni, Jane McClellan; Biology, Ethan Prosen; Chemistry, Robert Aslanian; Computer Science, Mort Aabdollah; Criminal Justice, Bill Calathes; Early Childhood Ed. Regina Adesanya; Economics, Ivan Steinberg; Educational Leadership & Counseling, Vaibhavee Agaskar; Educational Technology, Chris Carnahan; Elementary/Secondary, John Bragg; English, Joshua Fausty; ESL, Anne Mabry; Finance, Rosalyn Overton; Fire Science, Kevin Malley; Fitness, Exercise and Sports, Quoc Tu; Geography/Geoscience, Anna Cieslik; Health Sciences, Lilliam Rosado; History, Rosamond Hooper-Hamersley; Latin American Studies, Liza Fiol-Matta; Library, Min Chou; Management, Wanda Rutledge; Mathematics, Freda Robbins; Media Arts, Kathryn D'Alessandro; Modern Languages, Grisel Lopez-Diaz; Dept. of Multicultural Ed., Vesna Radanovic-Kocic; Nursing, Gloria Boseman; Philosophy/Religion, Sabine Roehr; Physics, Chris Herbert; Political Science, Joseph Moskowitz; Professional Security Studies, Richard Cosgrove; Psychology, Patrice Dow-Nelson; Sociology/Anthropology, Max Herman; Special Education, Carol Fleres; Women's & Gender Studies, Jacqueline Ellis.

**DEPARTMENTS ABSENT:** African/Afro American Studies; Art, Brian Gustafson; Literacy Ed., Fran Levin; Marketing; Music, Dance & Theatre, Marc Dalio.

**SENATORS-AT-LARGE PRESENT:** Cindy Arrigo, Deborah Bennett, Michael Cole, Christopher Cunningham, Jack Egan, Marilyn Ettinger, Audrey Fisch, Karen Morgan Ivy, Joseph Riotto, Rosemary Thurston, Rubina Vohra, Tim White.

**SENATORS-AT-LARGE ABSENT:** None.

**PROFESSIONAL STAFF SENATORS-AT-LARGE PRESENT:** Angela Arriaza-Jarquín, Queen Gibson, Asheenia Johnson, Cynthia Vazquez.

**PROFESSIONAL STAFF SENATORS-AT-LARGE ABSENT:** None.

**STUDENT SENATORS PRESENT:**

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**STUDENT SENATORS-AT-LARGE ABSENT:**

**University Senate Meeting Minutes**  
**University Senate Meeting #1, For AY 2014-2015**  
**Monday, September 15, 2014, Gothic Lounge**

The Senate President, Dr. Karen Morgan Ivy, called the meeting to order at 2:08 PM.

Moment of Silence was observed for two individuals: Denise Martin, secretary to Dr. Ellis-Williams for many years and Ukonne “Uyo” Uyobong, a May graduate who celebrated with the class of 2014 at commencement on May 15<sup>th</sup>.

- I. Audience Response “Clicker” System Test:** It was agreed to delay the “Clicker” system test.
- II. Approval of Agenda:** A motion was made to add “Course Duplication” to Agenda under New Business.  
  
The motion was seconded and approved to accept the updated agenda.
- III. Approval of Minutes:** A motion was made, seconded and approved to accept the minutes of the May 5, 2014 Senate Meeting.

**Approval of Minutes of Special Senate Meeting** of May 5, 2014. Motion to include enrollment information was made. The motion was seconded and approved to accept the amended minutes of the Special Senate minutes of May 5, 2014.

**Ia. Continued: Audience Response “Clicker” System Test:** A roll call test was conducted that verified that each distributed clicker functioned properly.

- IV. Announcements:** Attendees were referred to the back of the agenda for announcements.

**V. University Senate President’s Report**

Dr. Morgan Ivy, on behalf of the Senate, welcomed new administrators, faculty, staff, and students to NJCU and recognized, Dr. Dan Julius, Senior Vice President and Provost and Daniel P. Elwell, Vice President, University Advancement.

Dr. Morgan Ivy indicated that the reorganization meeting would take place as if today was May 5, 2014. Charges will be sent to the respective Senate Standing Committees at the conclusion of the reorganization.

Dr. Morgan Ivy then provided an update to the latest Senate Administration Coordinating Committee (SACC) meeting that took place May 6, 2014.

- 1. General Education Program Proposal;
- 2. Guidelines for a new minor program;
- 3. NJCU compliance with Hallmark 7 of the Middle States Commission on Higher Education

4. Senate Course Proposal Guidelines for Requesting New Course Approval and Course Changes and the Cover Sheet for approvals
5. Undergraduate Graduation Requirement from 128 credits to 120 credits

With the exception of the Administrative Structure of the General Education Proposal, the above five items were approved by the Board of Trustees at its meeting on 2 June 2014.

The “Guidelines for Search Procedures for Academic Deans” is still at the SACC level.

The process of digitizing the program/course approval process is progressing. The sub-committee working on this initiative consists of Gary Gordon, Sue Gerber, Regina Adesanya, Chris Cunningham, Timothy White, Donna Piscopo, and Karen Morgan Ivy. Invitations have gone out to Fran Moran, Allan DeFina, and Bernard McSherry to join the committee. The committee has worked closely with representatives at [Form.com](http://Form.com). It is hoped to have a beta version of the online process by mid-October.

Dr. Morgan Ivy thanked those that served on the University Senate last year and those willing to serve this coming academic year.

A motion was made and seconded that following each SACC meeting, the University Senate President shall provide to the entire Senate, both orally and in writing, a summary of the SACC meeting. The summary shall include at a minimum: 1) all issues that were discussed, 2) all items that were agreed upon, and 3) any and all changes which were discussed and /or acted upon concerning Senate matters and the rationales for those changes. The report shall also include 4) descriptions of any and all actions/decisions which occur after a SACC meeting, that impede the implementation of the meeting’s agreements/decisions or other Senate resolutions. A written report about SACC meeting(s) that took place during the spring and/or summer of 2014 meeting shall be presented at (or prior to) the Senate’s October 2014 meeting. All subsequent reports shall be presented at (or prior to) the Senate meeting which directly follows a SACC meeting.

A motion was made to table the above motion. This motion to table the original motion failed.

The motion as stated above, requiring the Senate President provide, to the entire Senate, in writing and oral report following SACC meetings passed.

Dr. Karen Morgan Ivy recognized Dr. Louise Stanton, Chair of the Election Committee, to conduct the Senate reorganization process. Dr. Stanton introduced the members of the Election Committee who would be participating coupled with IT members who would provide technical assistance.

## **VI. Reorganization**

### ***Executive Committee Members:***

Regina Adesanya, Early Childhood - COE  
Marilyn Ettinger, Finance - SOB

Joshua Fausty, English - CAS

**Academic Support & Services Committee:**

Min Chou, Library - PS

Jacqueline Ellis, Women's & Gender Studies - CAS

Amparo Fabra Crespo, MDT - CAS

**The Committee on Instructional Technology:**

Max Herman, Sociology - CAS

**Curriculum & Instruction Committee:**

Wilbur Baker, MDT - CAS

Kathryn Dalessandro, Media Arts - CAS

**Elections Committee:**

Denise Branchizio, Nursing - CPS

Christopher Carnahan, Ed Tech. - COE

**Faculty & Professional Staff Affairs Committee:**

Michael Cole, Marketing - SOB

Ira Thor, Athletics - PS

COE rep. VACANT

**Graduate Studies Committee:**

Rosilyn Overton, Finance - SOB

Freda Robbins, Mathematics - CAS

**Planning, Development & Budget Committee:**

Carol Fleres, Special Education - COE

Asheenia Johnson, Program Coordinator/Office of Grants & Sponsored Programs - PS

**Student Affairs Committee:**

Anna Cieslik Geoscience - CAS

Cynthia Vasquez, CTPP - PS

**VII. University Updates**

Dr. Sue Henderson, President

Please see attached PowerPoint file presentation by Dr. Sue Henderson.

Meeting was extended one-half hour to allow for questions/answers.

## **VIII. Remarks and Goals**

Dr. Daniel Julius, Provost

Dr. Julius thanked those on the search committee that assisted him to become Provost. Dr. Julius emphasized trust and transparency in his remarks and that contracts and the Senate are very important. Given the time limitation, Dr. Julius's comments were limited as to allow more time for Dr. Henderson; however, Dr. Julius agreed to be on the agenda at the next Senate meeting to discuss, among other things, vision.

## **IX. Report of General Education Committees**

### **X. Unfinished Business**

### **XI. New Business** Course Duplication

Respectfully submitted,

Joseph Riotto