



Jersey City, New Jersey 07305-1597

University Senate – P336

**MINUTES OF MEETING
February 11, 2013**

ATTENDANCE:

Presiding: Dr. Joseph Riotto, President University Senate

DEPARTMENTS PRESENT: A. Harry Moore, Darlene Britt; Art, Brian Gustafson; Biology, Ethan Prosen; Business Administration, Bob Matthews; Chemistry, Robert Aslanian; Computer Science, Thomas Liu; Criminal Justice, Bill Calathes; Early Childhood Ed. Regina Adesanya; Economics, Ivan Steinberg; Educational Leadership & Counseling, Yumiko Agawa; Elementary/Secondary, John Bragg; English, Alina Gharabegian; Fire Science, Kevin Malley; Fitness, Exercise and Sports, Cheryl Swider; Geography/Geoscience, John O'Brien; Health Sciences, Gail Gordon; History, Rosamond Hooper-Hamersley; Library, Min Chou; Mathematics, Freda Robbins; Modern Languages, Cora Lagos; Nursing, Denise Branchizio; Philosophy/Religion, Sabine Roehr; Physics, Chris Herbert; Political Science, Joseph Moskowitz; Psychology, Patrice Dow-Nelson; Sociology/Anthropology, Max Herman; Special Education, Carol Fleres; Women's & Gender Studies, Catherine Raissiguier.

DEPARTMENTS ABSENT: African/Afro American Studies, David Mulumba; Alumni, Jane McClellan; Educational Technology, Laura Zieger; ESL, Anne Mabry; Latin American Studies; Literacy Ed., Jeanette Parsons; Media Arts, Vera Dika; Dept. of Multicultural Ed., Donna Farina; Music, Dance & Theatre, Marc Dalio; Professional Security Studies, Bill Soo Hoo;

SENATORS-AT-LARGE PRESENT: Cindy Arrigo, Deborah Bennett, Basanti Chakraborty, John Collins, Christopher Cunningham, Jack Egan, Marilyn Ettinger, Robert Golinski, Karen Ivy, Joseph Riotto, Rubina Vohra, Patricia Yacobacci.

SENATORS-AT-LARGE ABSENT: None.

PROFESSIONAL STAFF SENATORS-AT-LARGE PRESENT: Bette Goldstein.

PROFESSIONAL STAFF SENATORS-AT-LARGE ABSENT: Cynthia Vazquez, Naomi Wright

STUDENT SENATORS PRESENT:

STUDENT SENATORS ABSENT: Jennifer Melgar, Melany Ledezma, Ugo Agomoh, Alvert Hernandez

STUDENT SENATORS-AT-LARGE PRESENT: Christian Diaz

STUDENT SENATORS-AT-LARGE ABSENT: Jan Aguilos, Ernesto Espin,

University Senate Meeting Minutes
University Senate Meeting #5, For AY 2012-13
Monday, February 11, 2013, Gothic Lounge

The Senate President, Dr. Joseph Riotto, called the meeting to order at 3:07 p.m.

I. A motion was made to approve the University Senate meeting agenda. The motion was seconded and was unanimously approved.

II. A motion was made to approve the Senate meeting minutes of the December 3, 2012 Senate meeting. The motion was seconded and the minutes were unanimously approved.

III. Announcements:

Dr. Riotto read the announcements listed below, and referred the Senate to the back of the meeting agenda for additional announcements.

- 1) Reminder: there is an All Campus Meeting to be held on Thursday, February 14th. It will be web streamed lived for those unable to attend in person. Please see Dr. Sue Henderson's February 9th e-mail for information.
- 2) Also, please see Dr. Bruno's e-mail dated Feb 8th regarding completing the Faculty Survey concerning Summer course offerings.
- 3) "Journeys: 30 years of Art-making," a comprehensive, retrospective exhibit of work by visual artist Mary-Ellen Campbell, recently retired from the Art Department. The exhibit began on January 31st and continues through February 26th in the Visual Arts Gallery 100 Culver Avenue. For more information, please call X2467.
- 4) "Thy Kingdom Come," an exhibit of mixed-media paintings, found object sculpture, and installation by Nyugen Smith, is being shown from January 31st through March 6th in the Harold B. Lemmerman Gallery. For more information please contact Doris Cacoilo, Acting Director of Campus Galleries at X2467.
- 5) NJCU will hold a free series of campus programs in commemoration of "Black History Month." For information on the programs that will be featured, please call The Lee Hagen Africana Studies Center at X3524.
- 6) Dr. Dorothee Benz, communications director of the Center for Constitutional Rights as well as chair of Methodists in New Directions, a grassroots organization working to end religious homophobia, will be the featured speaker in NJCU's 2012-2013 Lecture Series on Tuesday, February 12th at 3:00 PM in the Gothic Lounge (H202). For more information, please call X3425.

Dr. Riotto also reported that the National Society of Leadership and Success Celebration inducted more than 90 students on Friday, December 21st in the Margaret Williams Theatre, making this NJCU's largest induction. In addition to celebrating our students' accomplishments, also honored were faculty, staff and administration that have provided excellence in teaching and student services as follows:

Honorary Membership

Dr. Sue Henderson

Dr. Dierdre Engels

Excellence in Student Services

Ms. Maria Christina Rolon

Mr. John Smith

Mrs. Naomi Wright

Excellence in Teaching

Dr. Joan Bailey

Mrs. Tamara T. Cunningham

Dr. Julio Gullien

IV. University Senate President's Report

- a) The Senate congratulates Dr. Sue Henderson on her 6 month anniversary at NJCU!
- b) As a reminder, any issue that one wishes to be addressed by the Senate should be forwarded to the Senate office; wherein, the item will then be determined for further distribution.
- c) There is a student vacancy on the Elections Committee and we reached out to the SGO VP for Internal Affairs to fulfill it.

V. Scheduling Task Force Report

Miriam Laria and Fran Moran presented the recommendations of the ten member scheduling task force. This task force was created in Summer 2012 at the recommendation of the Strategic Enrollment Management Executive Committee (SEMEX) to review the current Fall and Spring class schedule. Objectives of the task force included:

- To devise a more uniform class schedule model that minimizes time conflicts for students;
- To provide students with a wider selection of class meeting times;
- To allow for wider distribution of classes throughout the day;
- To better facilitate the coordination of class scheduling among departments;
- To more effectively utilize classroom space Monday through Saturday.

Key elements of the proposed scheduling pattern include:

- A uniform grid with set starting times;
- Classes will be scheduled between 8:30 am – 9:45 pm Monday through Friday, and 8:30 am – 5:15 pm on Saturday;
- Day classes will be encouraged to meet twice a week for 75 minute sessions;

- Once a week, 150 minute sessions will continue to be an option for day classes with coordination between the department and dean;
- Friday, Saturday and evenings are open to 150 minute classes;
- Blended classes will meet 75 minutes once a week, or up to 150 minutes on alternate weeks (weeks 1, 3, 5, 7, 9, 11, 13; or weeks 2, 4, 6, 8, 10, 12, 14).

The new scheduling grid does not apply to off-campus classes.

Fran Moran stated that the new grid is based on data gathered from other schools in New Jersey, all of which adhere to a strict scheduling grid. The proposed grid was provided in the handout of the presentation, which also included samples of a current NJCU schedule, and those of William Paterson, Montclair and Seton Hall.

During the ensuing discussion, concern was expressed about the need for three hour blocks. Three hour blocks can still be scheduled on Fridays or Saturdays as requested. Three hour blocks will be allowed on Mondays – Thursdays, as long as they begin and end within the grid, and are supported by the department chair and the dean of that college. Concern for the difficulties faced by evening students who work during the day to get here on time for a 5:30 course was also voiced. It was pointed out that late afternoon classes can begin either at 4:00 or 4:25, the latter time to accommodate teachers to allow them time to get to NJCU. The union president indicated a concern over a lack of formal AFT representation on the committee and questioned issues of shared governance relating to the committee’s work; the registrar representative responded that the union president had been invited to review the proposal in the fall, but chose not to participate. It was also pointed out that the scheduling task force included a faculty representative from each college.

A motion was made and seconded for the Senate to endorse the recommendation. An amendment to the motion was proposed to endorse the recommendation with an updated grid that reflects 3 hour blocks on other days; the amendment was accepted. A motion was made to table the amended motion until the next Senate meeting, after feedback is obtained from the student forum that is scheduled for Thursday, February 14, at 11:30 in GSUB. The motion to table was unanimously passed.

VI. University Senate Standing Committee Reports

a) Curriculum and Instruction Committee – Dr. Chris Cunningham

Dr. Cunningham reported approval of the following courses:

Approved December 13, 2012

Division of Academic Affairs: General Studies Coordinating Committee
General Education Program

Approved December 14, 2012

College of Arts and Sciences: History Department

History of the Dominican Republic

3 credit 300-level elective

Pre-requisite: History 162

Catalogue Description:

This course examines the historical development of the Dominican Republic from the pre-Columbian era to the 21st century, with a focus on the 19th and 20th centuries. Topics addressed include European colonialism, slavery, US involvement in the Dominican Republic, and the legacy of authoritarian dictatorships on the region.

College of Arts and Sciences: English Department (change in course number only)

Effective Speaking

3 credit 100-level elective course (formerly a 300-level elective)

b) Planning, Development and Budget Committee – Dr. Jason Martinek

Dr. Martinek summarized the committee findings as follows:

1. **A Minor in Middle Eastern Studies**, an interdisciplinary minor to be housed in the Department of Modern Languages was reviewed. The recommended year one budget is \$11,000 (\$7,800 for release time, \$500 for publicity, and \$2,700 for new library materials).
2. **Modifications to the Graduate Certificate in Professional Financial Planning, and the Master of Science with Specialty in Professional Financial Planning:** The committee reviewed addition of a new course, *Creating the Professional Comprehensive Financial Plan (BUSI 780)*. Although the program liaison indicated that no additional budgeted allocations are required, the committee recommended that \$1,500 be allocated to purchase new library materials.

X. New Business

There was no new business.

A motion was made, seconded and passed to adjourn the meeting. The meeting was adjourned at 4:20 PM.

Respectfully submitted,
Bette Goldstein