

# SPRING 2017

## UNDERGRADUATE ACADEMIC CALENDAR

<b>October 18 to November 22</b>	Early Academic Advising/Registration/ Add/Drop for continuing students for 2017 Winter/Spring Semester. Read page 8 for detailed directions and hours.
<b>October 14</b>	Deadline for faculty to submit midterm grades.
<b>November 1</b>	Recommended filing date for Financial Aid Applicants for Spring 2017 Semester.
<b>November 1</b>	Graduation Clearance for seniors completing Bachelor degree requirements during the 2017 Spring Semester until December 15. Read page 28, Graduation and Certification Deadline Dates for specific directions and evening hours. \$75.00 non-refundable graduation clearance fee will be charged upon filing for Graduation Clearance.
<b>November 7</b>	2017 Spring Semester billing available online for registered students. November 7 to December 8 Payment/ Deferment of tuition at Bursar's Office, Hepburn Hall, Room 106. Read page 8 for specific directions. All prior indebtedness must be paid. \$75.00 late fee begins December 12. Bills are no longer mailed.
<b>November 23 to January 23</b>	Advisement/Registration/Add/Drop continues.
<b>November 24, 25, 26</b>	Thanksgiving Recess, no classes.
<b>December 4</b>	Last day for continuing students to register for Spring Semester and avoid the late \$75.00 late registration fee. Read page 8 for directions and evening hours.
<b>December 5</b>	\$75.00 late registration fee begins for continuing students.
<b>December 8</b>	Deadline to pay/clear tuition charges at Bursar's Office. All prior indebtedness must also be paid.
<b>December 15</b>	Deadline to file for the Spring 2017 Undergraduate Commencement. Read page 28 Graduation and Certification Deadline Dates for specific directions.
<b>December 26 to January 2</b>	Winter recess: University closed.
<b>January 3</b>	Deadline for faculty to submit Fall 2016 grades.
<b>2017 WINTER INTERSESSION</b>	
<b>January 3 to 13</b>	Winter Intersession – In Person Course
<b>January 3 to February 17</b>	Winter Intersession – Online Course
<b>2017 SPRING SEMESTER</b>	
<b>January 3 to January 23</b>	Registration and Add/Drop continues.
<b>January 16</b>	Martin Luther King Day: University Closed.
<b>January 17</b>	2017 Spring Semester classes begin
<b>January 17 to 23</b>	Add/Drop only for registered students, see page 8 for detailed directions and times.
<b>January 20</b>	Deadline to apply for Field Experience II and Senior Internship for Fall 2017.
<b>January 23</b>	Final day to drop a course(s) for 100% refund of tuition at the Registrar's Office, H-214 9:00 a.m. to 7:00 p.m. Canceled courses are dropped by computer for 100% refund. See page 28 for Refund of Tuition and Fees Policy.
<b>January 24 to April 1</b>	Period to submit Pass/Fail forms at Registrar's Office, H-214. Forms available outside office. See page 28 for Pass/Fail Option.
<b>February 20</b>	President's Day: University Closed.
<b>February 21</b>	Final day to withdraw from a course(s) for a 50% refund of tuition with a "W" grade(s) at the Registrar's Office, H-214. See page 28 for Refund of Tuition and Fees policy.
<b>February 24</b>	Deadline to declare a major for all degree students with 35 or more earned credits and with at least a 2.0 cumulative average. For specific information read page 26.
<b>March 1</b>	Deadline: Incomplete grades for the 2016 Fall Semester and 2017 Winter Session become "F" grades.
<b>March 6 to 11</b>	Spring recess: Classes resume March 13.
<b>March 14</b>	Deadline for faculty to submit midterm grades.
<b>March 21</b>	Early Academic Advising/Registration/Add/Drop for continuing students for the 2017 Summer and Fall Semesters.
<b>April 1</b>	Final Day to withdraw from a course(s) for a "W" grade(s) at the Registrar's Office, H-214. See page 28 for Refund of Tuition and Fees Policy.
<b>April 14, 15</b>	Good Friday and Saturday: No Classes.
<b>April 15</b>	Recommended filing date for Financial Aid Applicants for 2017 Fall Semester.
<b>May 9 to 15</b>	Final exam week for the 2017 Spring Semester.
<b>May 15</b>	End of 2017 Spring Semester.
<b>May 15 to June 15</b>	Graduation clearance for seniors completing bachelor degree requirement during the 2017 Summer term. Read pages 28, Graduation and Certification Deadline Dates for specific directions. Students completing degree requirements during Summer 2017 will participate in May 2018 Commencement. \$75.00 non-refundable graduation clearance fee will be charged upon filing for Graduation Clearance.
<b>TBA</b>	Commencement.
<b>May 22</b>	Deadline for faculty to submit final grades.
<b>May 29</b>	Memorial Day: University Closed.

**NOTE:** Forms are available online at the Registrar's webpage and outside the Registrar's Office, Hepburn Hall, Room 214. After office hours, use door mail-slot. University reserves the right to cancel courses, change calendar, modify tuition and fees, and change instructors.