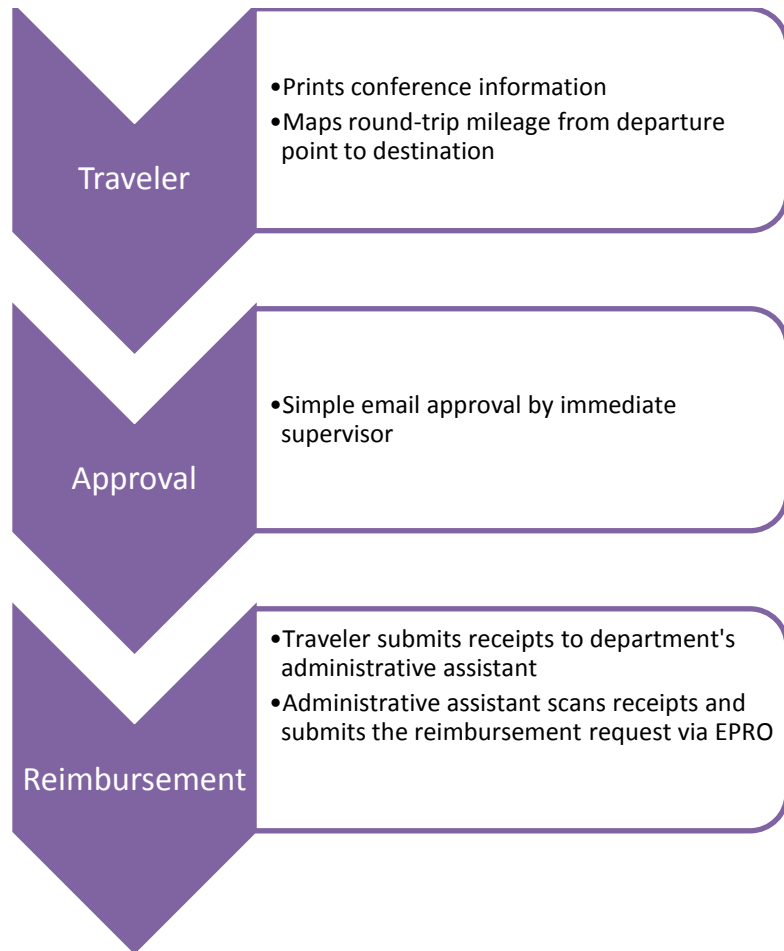


## Faculty/Staff Request for Travel Process

### DAY TRAVEL: Initiate 1 week in advance



### OVERNIGHT TRAVEL:

