



## REAPPOINTMENTSCHEDULE

For Professional Staff eligible for reappointment

### November 2020

<u>Date</u>	<u>Action</u>	<u>Duration</u>
November 2, 2020	Distribution of Reappointment Forms	
November 23, 2020	Candidate submits to Department Chair/Director <i>Candidates who have had more than one immediate supervisor during the period being evaluated must include prior evaluation. For details, see the instructions section of the Evaluation for Multiyear Contract packet.</i>	3 Weeks
December 7, 2020	Department Chair / Department Director's recommendation to the Dean	2 Weeks
<i>University Closed December 25, 2020–January 1, 2021</i>		
January 4, 2021	Dean's / Director's recommendation to the Vice President	3 Weeks
January 18, 2021	Vice President's recommendation to the President with copy to the candidate	2 Weeks
February 1, 2021	President's recommendation to the Board of Trustees with copy to the candidate	2 Weeks
February 22, 2021	Board of Trustees act on President's recommendation for reappointment	3 Weeks

\*Please be advised that, the Board of Trustees can only act on those persons recommended for reappointment by the President of the University. If the President does not reappoint a candidate, his or her name is not brought before the Board of Trustees and the reappointment process ends at the President's level.