

**New Jersey City University
Board of Trustees Meeting
Via Zoom Meeting
September 14, 2020**

ATTENDING: Mr. Rafael Perez
Mr. Edward Fowlkes
Ms. Nermeen Girgis, *voting student trustee*
Mr. Thyquel Halley, *non-voting student trustee*
Mr. James Jacobson
Mr. Joseph Scott
Ms. Irene Trowell-Harris
Mr. Luke Visconti
Dr. Edward Whittaker
Dr. Sue Henderson, *ex officio*

ABSENT: Dr. Steven Chang
Mr. Vijayant Pawar

The meeting was called to order at 6:00 p.m. via zoom meeting by Mr. Rafael Perez.

NOTICE OF MEETING

The time, date, location and agenda for this meeting were emailed to the Jersey Journal, the Star-Ledger, Office of the Secretary of State, Senate Majority Office, Council of New Jersey State College Locals and the New Jersey Association of State Colleges and Universities on September 9, 2020. Notice of this meeting was also posted on the University's e-mail system and website.

MINUTES

Mr. Perez requested a motion to approve the Minutes from the board meeting on June 29, 2020 and the special meeting on August 10, 2020. The motion was moved by Mr. Scott and seconded by Mr. Jacobson. (Yes-Mr. Perez, Mr. Fowlkes, Ms. Girgis, Ms. Trowell-Harris, Mr. Visconti, Dr. Whittaker; No-None; Abstention-Thyquel Halley). The motion passed.

REQUEST TO SPEAK

Mr. Perez called forward Dr. Barbara Hildner, President of the AFT that requested to speak regarding the topics of the A. Harry Moore School, plans for the Spring 2021 regarding in-person or online, the Strategic Plan, and the NJCU Furlough Program. In addition, Ricky Cruz, President of the Student Government Organization also requested to speak regarding student concerns.

PRESIDENT'S REPORT

President Henderson addressed the remarks made by Ricky Cruz relative to student concerns. In addition, President Henderson gave a PowerPoint Presentation providing an update on Campus Opening. As part of the President's Report a copy of the COVID-19 Response Protocol for Presumptive & Positive Cases was included as an FYI only. No action was required by the board.

EXECUTIVE COMMITTEE

Mr. Perez made a motion on behalf of the Executive Committee to approve the action items which included Personnel Compensation Topics: Staff Personnel Actions – Professional Staff Appointments, Managerial Temporary Appointments, and Salary Adjustments as well as New Hires: Managerial. The motion was seconded by Mr. Scott. (Yes-Mr. Fowlkes, Ms. Girgis, Mr. Jacobson, Ms. Trowell-Harris, Mr. Visconti, Dr. Whittaker; No-None; Abstention-Thyquell Halley). The motion passed.

Faculty and Staff Personnel Actions

Managerial | Temporary Appointments

1. Faith Jackson, Interim Associate Vice President for Marketing & Communications
University Advancement
Effective: 8/3/2020
2. Ira Thor, Interim, Senior Director University Communications & Media Relations
University Advancement
Effective: 8/3/2020

Professional Staff Regular Appointments

1. Kim Mazyck, Demonstration Teacher 4, 10 months
A. Harry Moore School
Effective: 9/21/2020
2. Pamela Russell, Demonstration Teacher 3, 10 months
A. Harry Moore School
Effective: 9/1/2020

Salary Adjustments

1. Cinthia Diaz, Director, Annual Giving & Stewardship
University Advancement
Effective: 7/1/2020
2. Michael Edmondson, Interim Dean, College of Professional Studies & Interim Director of Monmouth
Dean of Professional Studies
Effective: 9/7/2020
3. Theresa Guerriere, Demonstration Teacher 1
A. Harry Moore School
Effective: 9/1/2020
4. Daniel Julius, Professor
Management
Effective: 9/1/2020

In addition, Mr. Perez made a motion on behalf of the Nominations and Governance Committee to nominate Mr. Joseph Scott to serve as Vice Chair of the Board of Trustees replacing Mr. Owen Ryan who recently resigned from the Board. The motion was seconded by Dr. Whittaker. (Yes-Mr. Fowlkes, Ms. Girgis, Mr. Jacobson, Ms. Trowell-Harris, Mr. Visconti; No-None; Abstention-Thyquel Halley and Mr. Scott as the nominee for this vote). The motion passed.

FINANCE AND AUDIT COMMITTEE

Mr. Jacobson made a motion to approve the items under the Finance and Audit Committee which included the Clinical Staffing Solutions, LLC and the Professional Consultant Information Technology Services and Information Technology. The motion was seconded by Mr. Visconti. (Yes-Mr. Perez, Mr. Fowlkes, Ms. Girgis, Mr. Scott, Ms. Trowell-Harris, Dr. Whittaker; No-None; Abstention-Thyquel Halley). The motion passed.

**RESOLUTION
WAIVER OF EMERGENCY PROFESSIONAL SERVICES**

WHEREAS: Pursuant to the New Jersey State Contracts Law (NJS 18A: 64-52 et seq.) the University must advertise for bids on all contracts for goods and services which exceed \$34,400 except under circumstances specified in the statute where bids may be waived; and

WHEREAS: A public health emergency and state of emergency were declared pursuant to Executive Order 103 (Murphy – March 9, 2020) (“E.O. 103”); and

WHEREAS: The subject matter consists of emergency professional services that may be waived pursuant to E.O. 103 and the New Jersey State College Contracts Law Statute, N.J.S.A. 18A:64-56 a.(1) and (15) and N.J.S.A. 18A:64-57 ; and

WHEREAS: As permitted by law, the University seeks authorization from the Board of Trustees to enter into an emergency professional services agreement with Clinical Staffing Solutions (“CSS”) which exceeds the bid threshold without bidding; and

WHEREAS: The University determined in the context of the public health emergency and state of emergency and the timeline for the reopening of campus that certain experience, medical background with COVID emergencies, and educational training for front line responders were immediately needed and that the need continues; and

WHEREAS: The University has indicated that CSS has the necessary qualifications and has been essential in training our frontline staff; and

WHEREAS: The University is requesting a bid advertising waiver and authorization to enter into an emergency professional services agreement as well as ratify payments for services rendered for the University for the COVID-19 reopening initiative as approved by the

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Chief Operating Officer which payments shall be paid in accord with the terms of the Clinical Staffing Solutions contract and shall not exceed \$205,000; and

WHEREAS: Whenever and wherever possible, the University intends to test the appropriateness of contracts subject to waiver by periodically seeking alternate bids for the goods and services from other vendors, if available; be it therefore

RESOLVED: That the Board of Trustees of New Jersey City University on this 14th day of September, 2020 does hereby authorize the University to enter into an emergency professional services agreement with Clinical Staffing Solutions and ratify payments for services rendered as requested herein subject to the review and approval of the Chief Operating Officer.

**RESOLUTION
PROFESSIONAL CONSULTANT INFORMATION TECHNOLOGY SERVICES and
INFORMATION TECHNOLOGY**

WHEREAS: Pursuant to the New Jersey State Contracts Law (N.J.S.A. 18A:64-52 *et seq.*) the University must advertise for bids on all contracts for goods and services which exceed \$34,400 except under circumstances specified in the statute where bids may be waived; and

WHEREAS: The subject matter consists of information technology and professional consultant information technology services that may be waived under the New Jersey State College Contracts Law, N.J.S.A. 18A:64-56a. (15), (19), and (25); and

WHEREAS: As permitted by the statute, the University seeks authorization from the Board of Trustees to enter into agreements with Oracle and with Innovus Partners which exceeds the bid threshold without bidding; and

WHEREAS: The University requires a financial management/performance management software to manage its increasingly complex operating and reporting needs and recommends the Oracle Enterprise Performance Management (EPM) Cloud Service to extend its existing financial management processes currently administered through Oracle PeopleSoft; and

WHEREAS: The University is requesting a bid advertising waiver and authorization to enter into an agreement with Oracle America, Inc. (not to exceed \$975,000) to provide Oracle EPM Cloud Services for a period of 60 months; and

WHEREAS: The University issued a Request for Price Quote to implement the Oracle EPM Cloud software and received four (4) proposals; and

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WHEREAS: The University recommends the Innovus Partners proposal and requests authorization to enter into a professional consultant information technology services agreement with Innovus Partners (not to exceed \$574,536.00); and

WHEREAS: Whenever and wherever possible, the University intends to test the appropriateness of contracts subject to waiver by periodically seeking alternate bids for the goods and services from other vendors, if available. Be it therefore,

RESOLVED: That the Board of Trustees of New Jersey City University on this 14th day of September, 2020 does hereby authorize, subject to the further review and approval of the Finance and Audit Committee of the Board of Trustees, the University to enter into an agreement with Oracle America, Inc. (not to exceed \$975,000) to provide Oracle EPM Cloud Services for a period of 60 months and to enter into a professional consultant information technology services agreement with Innovus Partners (not to exceed \$574,536.00).

NEXT MEETING

The next Board meeting will be held on February 22, 2021. The Board Retreat will be held first, following by the Committee Meetings and Public Session. Mr. Perez made a motion for the board to move into executive session prior to the public session in order to discuss confidential personnel matters and contractual matters. The minutes of the executive session will become available to the public when there is no longer a need for confidentiality regarding these matters. The motion was seconded by Mr. Visconti. (Yes-Mr. Fowlkes, Ms. Girgis, Mr. Jacobson, Mr. Scott, Ms. Trowell-Harris, Dr. Whittaker; No-None; Abstention-Thyquel Halley). The motion passed.

ADJOURNMENT

There being no further business to come before the Board, Mr. Perez made a motion to adjourn the meeting. The motion was seconded by Ms. Trowell-Harris. (Yes-Mr. Fowlkes, Ms. Girgis, Mr. Jacobson, Mr. Scott, Mr. Visconti, Dr. Whittaker; No-None; Abstention-Thyquel Halley). The motion passed. The meeting was adjourned at 6:47 p.m.

Respectfully submitted,

Virginia Meléndez, Ed.D.
Secretary to the Board of Trustees