



University Senate
Professional Studies Building, 203A rm. 3; Extension 3459

University Senate Academic Standards Committee Manual

Committee Charge

Per the Senate Constitution, Academic Standards Committee (Art III, Sec 3, c.1, pp.6-7)

The Academic Standards Committee shall establish and maintain standards and requirements for undergraduates concerning admission, probation, dismissal, graduation, grading practices, and the general evaluation of student records.

Membership

All faculty and professional staff members of the Senate Academic Standards Committee shall be elected for two-year terms at the May Senate Reorganization Meeting. The Vice President of Academic Affairs, or their designee, will serve as a non-voting, ex-officio member of this committee. The committee shall elect its own chairperson (or co-chairs) annually.

The chairperson may declare the place of an elected committee member vacant when the committee member has been absent from three regular committee meetings in any semester. The Senate Executive Committee shall appoint a new committee member to serve until the next annual reorganization meeting. Such appointments are subject to the approval of the Senate.

Student Membership

There should be one student member each academic year. Student members typically come from the Student Government Association. Student members are asked to commit themselves to the following as part of their role on the committee.

The student member must attend all meetings on zoom, be visible (on screen) and an active participant. The student member will be assigned policy related tasks to assist with during of the academic year.

Student members shall be elected for one-year terms.

Scope of Work

The committee shall be responsible for, at minimum, the following undergraduate student policies; see attached spreadsheet. "Academic Standards Committee List of Policies"

Files Location

The committee's files are located on the University T Drive at **T:\Committees\Academic Standards**
Request access to this folder by emailing sa-support@njcu.edu with the names of the committee members.
Remove all old names.