

ACADEMIC POLICY CHANGES EFFECTIVE AS OF FALL 2014

DEGREE REQUIREMENTS

To be eligible for graduation from New Jersey City University with the degree of Bachelor of Arts, Bachelor of Fine Arts, Bachelor of Music, Bachelor of Science in Nursing, or Bachelor of Science, a student must fulfill the following requirements:

1. Earn a minimum of 120 credits: of these, at least 32 credits must be at NJCU.
2. Maintain a minimum C.G.P.A. of 2.00 (C average).

A. complete the University's general education requirements as described in the University catalog and Academic Planning sheet
B. completion of at least 36 credits and achieve at least a 2.0 C.G.P.A. in an approved major as outlined in the catalog by the department offering the major
C. be recommended for graduation by University faculty. NOTE: Academic Foundations courses: Students admitted to NJCU who are deficient in English, reading and/or mathematics are required to take certain Academic Foundations courses (below 100 level). Although these courses are credit bearing, they do not count toward the required 120 credits needed for graduation.
3. Any candidate who already holds a bachelor's degree from a college recognized by an American accrediting agency may apply for admission to NJCU for a second baccalaureate degree. Those accepted must complete at least 36 credits in residence beyond the first degree. These credits must fulfill all the requirements for the new degree.

If the candidate is a graduate of New Jersey City University or another accredited American College, prior credits earned will be recognized as having satisfied all General Studies and elective requirements.

GRADE RECOMPUTATION POLICY

1. Effective Fall 2014, an automatic grade recomputation process will no longer require the student to file a form with the Registrar's office to enact the recomputation of the GPA.
2. All grades will remain on the official transcript. An explanation of this policy appears on the transcript.
3. Any course may be repeated subject to department policies restricting students from repeating an elementary course once a more advanced course has been completed. No substitutions are allowed.
4. The maximum grade recomputation allowed is 16 credits.
5. This policy is not retroactive. Courses repeated prior to the effective date(Spring 1992) of this policy are not eligible for grade recomputation.
6. Students must submit a recomputation form to the Registrar's office for courses repeated prior to Fall 2014.
7. This policy does not apply to students who have graduated.
8. Credit for courses repeated is applicable only once toward the degree.
9. Foundation courses are excluded from the recomputation policy.
10. Course coded with plagiarism are excluded from the recomputation policy.

Please note that Veterans Administration education benefits are not payable for courses previously completed, unless the completed course has a grade of "F" and/or the course has a minimum grade requirement for the student's major program of study. For additional information on the above policy or veterans affairs, please contact the Coordinator of Veterans Affairs in the University Advisement Center, Vodra Hall, Room 101, or call (201) 200-3005.

ACADEMIC FRESH START

The Academic Fresh Start facilitates the return to NJCU of students who left because of academic difficulty. The policy addresses students who want to return to NJCU after one year or more and have demonstrated the potential for success by having completed 12 credits or more with a cumulative GPA of 2.5 or better at another institution, or have received an Associate's Degree from a community college.

1. Academic Fresh Start may be granted one time and only for courses taken at NJCU;
2. An undergraduate student must be separated from the college for minimum of 12 months;
3. Current students who were readmitted after a 12-month separation from NJCU are eligible for Academic Fresh Start policy;
4. Application for Academic Fresh Start must be submitted to the Dean of Arts and Sciences unless there is a declared major in one of the other colleges. This application will be submitted by July 1 for the next fall semester readmits, or by November 1 for the next spring semester readmits;
5. Upon return to NJCU, a readmitted student will be placed on academic probation until the completion of 15 credits with no grade below C. The student can withdraw from a course only with permission of the new program advisor and the Dean.
6. Appeals may be made to the appropriate Dean (as stated in Policy #4) and then to the Provost.
7. Courses omitted from the recalculation will remain on the transcript and will be identified by "***" and will not be counted towards graduation requirements. Up to 30 credits may be omitted prior to recalculation, subject to departmental policies. Only courses with a grade lower than C will be eligible for omission;
8. W records will remain on the transcript;
9. An academic probation contract with the new program advisor is required prior to registration;
10. Financial aid policies are independent of the Academic Fresh Start Policy.