



STUDENT RIGHT TO KNOW CAMPUS SECURITY ACT

**JEANNE CLERY DISCLOSURE OF CAMPUS SECURITY POLICIES
AND CAMPUS STATISTICS ACT**

**2039 KENNEDY BOULEVARD
JERSEY CITY, NJ 07305**

2013

**Student Right to Know
Campus Security Act**

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Introduction

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, codified at 20 USC 1092 (f) as a part of the Higher Education Act of 1965. It is a federal law that requires colleges and universities to disclose specific timely and annual information about campus crime and security policies.

The Clery Act, originally enacted by Congress and signed into law by President George Bush in 1990 as the **Crime Awareness and Campus Security Act of 1990**, was championed by Howard and Connie Clery after their daughter Jeanne was murdered at Lehigh University in 1986. They also founded the non-profit Security On Campus, Inc. in 1987. Amendments to the Act in 1998 renamed it in memory of Jeanne Clery.

Each school must disclose crime statistics for the campus, unobstructed public areas immediately adjacent to or running through the campus, and certain non-campus facilities including off campus housing and remote classrooms. The statistics must be gathered from campus police or security, local law enforcement, and other school officials who have “significant responsibility for student and campus activities” such as student affairs. Professional mental health and religious counselors are exempt from reporting obligations, but may refer patients to a confidential reporting system which the school may indicate to be either on or off-site.

Crimes are reported in the following 7 major categories, with several sub-categories: 1.) Criminal Homicide broken down by a.) Murder and Non negligent Manslaughter and b.) Negligent manslaughter; 2.) Sex Offenses broken down by a.) Forcible Sex Offenses (includes rape) and b.) Non Forcible Sex Offenses; 3.) Robbery; 4.) Aggravated Assault; 5.) Burglary; 6.) Motor Vehicle Theft; and 7.) Arson.

Schools are also required to report the following three types of incidents if they result in either an arrest or disciplinary referral: 1.) Liquor Law Violations; 2.) Drug Law Violations; and 3.) Illegal Weapons Possession. If both an arrest and referral are made only the arrest is counted.

The statistics are also broken down geographically into “on campus,” “residential facilities for students on campus,” non-campus buildings, or “on public property” such as streets and sidewalks. Schools can use a map to denote these areas. The report must also indicate if any of the reported incidents, or any other crimes involving bodily injury, is a “hate crime.”



Link to <http://www.securityoncampus.org>

Vision

Building a best-in-class University Public Safety Department in partnership with our students, faculty, staff and strategic private and non-profit partners.

Mission

We will be committed to the following:

- Perform every job to the best of our ability with quality and integrity in mind.
- Demonstrate to our customers our abilities through our appearance, our conduct, our conversation and our work.
- We will remember that customer, satisfaction is our priority, not necessarily who is right and who is wrong.
- Providing quality services that ensure a safe and secure campus.
- Learning, changing and improving.
- Focusing on results.
- Working with integrity.

We will constantly strive to achieve excellence by:

- Being dedicated to serving our customers.
- Working as a team.
- Learning, changing and improving.
- Focusing on results.
- Working with integrity.

Public Safety Departmental Facts

The Public Safety Department is committed to enhancing the quality of life of the campus community and integrating the best practices of public and private policing with state-of-the-art security technology. The Public Safety Department is comprised of the following committed personnel: two directors, one associate director, one assistant director, ten supervisors, 40 Public Safety Officers/Guards, and two locksmiths. The Public Safety Department has four components: Security, Environmental Health & Safety, Fire Safety & Prevention and Locksmiths.

NJCU Public Safety Department

The Public Safety Department maintains security patrols 24 hours a day, seven days a week on campus—by foot and car. We are responsible for ensuring that the campus remains as safe as possible. The primary responsibility for crime prevention and personal safety rests with each individual. Each of us must take personal responsibility for our own safety, as well as for the safety of those around us.

“Security is Everybody’s Business.”

Working together, we will continue to make New Jersey City University among the safest urban universities in the country.

Incidents known in common parlance as Part I crimes that are identified to the Public Safety Department are reported to the Jersey City Police Department to ensure that all agencies charged with providing services are aware of these incidents. The relationship and exchange of information with city, state and federal authorities is extremely important, and it is an ongoing process. The Jersey City Police Department alerts the Public Safety Department of reported incidents in the surrounding neighborhoods that are jointly patrolled by both University Public Safety Officers and the Jersey City Police Department.

Reporting a Crime

To report a crime, emergency situation or suspicious activity dial 55 from any campus telephone or use one of the 250 emergency telephones on campus or dial (201) 200-3128 from off-campus. You can also report a criminal incident in person at the Public Safety Department, Vodra Hall 140, which is staffed with professional personnel 24 hours a day, seven days a week.

If possible, please provide the following information when calling:

1. Your name and location.
2. The purpose of the call.
3. Request medical assistance, if required.
4. Be specific as possible:
 - Describe the activity-taking place
 - Describe the person(s) involved.
 - Location where the person(s) involved were last seen or their direction of travel.
 - Description of any motor vehicle involved.

The Public Safety Department maintains a log for all reported criminal incidents, also are included those that occur on the streets adjacent to the campus community. The data is the basis for crime statistics reported to the FBI Uniform Crime Reporting System, for compliance with the Crime



Awareness and Campus Security Act and the College and University Security Information Act for reporting crime statistics to the campus community.

Contacting the Public Safety Department

“Emergency Assistance” can be obtained from any university phone by dialing “55” which will give the caller a priority connection to the Security Department. This number is similar to “911” in concept and must only be used for true emergencies.

Routine calls for service should be made by dialing 201-200-3128.

Emergency Phones

Emergency telephones are located strategically throughout the campus. Use them to report emergencies, crimes, suspicious behaviors, accidents and hazards. The Campus emergency call boxes are easily identified by the red and white “emergency phone signs” located above the telephones. In addition, there are yellow emergency phones; to use this phone, just push the button located on the front of the call box. These phones are connected directly to the Public Safety Dispatch Center, which is staffed 24 hours a day. At present the University uses three types of phones. They are red standard telephones, which simply require the user to pick up the phone, the yellow phone, or the pole phone.



Caller I.D.

The University has installed “Caller ID” on the lines terminating in the Dispatch Center. The use of this system will allow the Dispatcher to identify your calling location in the event of an emergency. These phones are connected to a “Caller ID” system, which permits The Public Safety Department to identify your location should you be unable to speak.

Procedures for Disclosure

The Department of Public Safety serves as the “clearing house” in the statistical gathering of crime data from those with “significant responsibilities for students and campus activities” and reports such statistics involving pertinent criminal incidents and arrests or referrals gathered from various “campus security authorities” to the Public Safety office on a monthly and/or annual basis.

Likewise, the Jersey City Police Department reports pertinent statistics from the required geographical areas to New Jersey City University annually upon request. All figures reported are incorporated in the preceding statistical tables.

Timely Warnings

In the event that a situation arises, either on or off campus that constitutes a continuing threat, a campus wide “timely warning” will be issued by the Director of Public Safety in conjunction with the Department of Public Information. The warning will be issued through the college’s e-mail system to students, faculty and staff. Warnings will be issued using the university’s various communication systems. Depending on the particular circumstances of the crime, especially in all situations that could pose an immediate threat to the community and individuals, the Public Safety Department may also post a notice through the Campus Emergency Notification System ***GothicAlert*** or on the Department’s website at: <http://web.njcu.edu/sites/publicsafety/Content/default.asp> providing the university community with more immediate notification. In such instances, a copy of the notice is posted in each residence hall and other campus buildings. Anyone with information warranting a timely warning should report the circumstances to the Department of Public Safety by phone 201-200-3128 or in person at the dispatch center within Public Safety, Vodra Hall.

Emergency Response & Evacuation Procedures

New Jersey City University Public Safety Department has established policies and procedures to ensure the safety and security of the campus community during and after an emergency response and evacuation. Through planning and collaboration between internal and external resources, NJCU Public Safety Department manages emergency preparedness procedures for the campus community.

Emergency Preparedness

In the event of a dangerous or emergency situation involving an immediate threat against the campus community, the Public Safety Department is responsible for responding to, and confirming the significance of the emergency and/or dangerous situation. If it is confirmed that there is an emergency or dangerous situation that poses an immediate threat to the health and safety to members of the University community, the Public Safety Department in collaboration with University officials will determine the contents of a message and will initiate the NJCU Emergency Notification System (ENS) to communicate the threat to the campus community.

Emergency Notification

In the event of an emergency situation, the NJCU Emergency Notification System (ENS) enables the University to quickly notify members of the University community of critical information during an emergency. The NJCU Public Safety Department will distribute information to the campus community utilizing one or more of the following Emergency Notification Systems.

- *Gothic Alert Notification* – The Gothic Alert consists of a mass notification system that allows authorized University officials to send alerts and instructions to community members through telephone landlines, cellular phones, text messaging and e-mails within moments of a critical incident. (Members of the University community can subscribe to the Gothic Alert Emergency Notification system at <https://gothicnet.njcu.edu>)

- *NJCU website & Blast e-mail accounts* – When an alert is sent the University provides current and continuous updates through postings on the website at www.njcu.edu and email blast accounts sent to “@njcu.edu”
- *Public Address System* – As an additional layer of communication, the University has installed a campus-wide emergency public address system. The PA system is managed by the Department of Public Safety and will be used during emergency and special situations only. The system integrates into the campus telephone system and offers both flexibility and unlimited future expansion.

Emergency Notification & Response

The NJCU Public Safety Department is responsible for responding, investigating, documenting and confirming the significance of the emergency or dangerous situation that may pose a threat to the safety and security of the campus community. In the event of a critical incident involving the University, members of the community are encouraged to notify the Public Safety Department at (201) 200-3128 or dial 55 from any campus phone. In all matters of concern, the Public Safety Department gathers the necessary information, takes the necessary steps to mitigate the incident, and then notify the appropriate University officials. If the situation warrants, the Public Safety Department will notify external local law enforcement and emergency service units to assist in the response of a critical incident occurring within the campus facilities. Those external agencies are but not limited to the following:

- Hudson County Office of Emergency Management

Crime Log

The Public Safety Department maintains the crime log for the most 60 day period open for the public to inspect during normal business hours, Monday through Friday, except holidays and closure of school. Any portion of the log beyond 60 days, if not immediately available, will be made accessible within two business days of a request for public inspection.

- Jersey city Police Department
- Jersey City Emergency Service Unit and Bomb Squad
- Jersey City Fire Department

Notification to the Larger Community

The NJCU Public Safety Department works in conjunction with University Public relations and local law enforcement officials to coordinate any press releases or contact with the media in regards to any critical incident that pose a threat not only to the immediate University community, but as well as the surrounding residential community.

Exercises and Drills

The Public Safety Department at NJCU conducts annual tabletop exercises to test and assess its emergency response and evacuation procedures. The tabletop exercises are conducted with participating NJCU staff that provides their assessment and evaluation of the exercise. An after action report is then developed to identify where improvements and revision to the procedures are required.

Link to <http://www.securityoncampus.org>

The Campus Security Act – Legal Requirements

The Campus Security Act requires Colleges and Universities to:

1. Publish an annual report every year by October 1 that contains three years of campus crime and certain security policy statements.
2. Disclose crime statistics for the campus, public areas immediately adjacent to or running through the campus and certain non-campus facilities and remote classrooms.
3. The statistics must be gathered from campus police or security, local law enforcement and other university officials who have “significant responsibility for student and campus activities.”

Campus Facilities

The New Jersey City University administrative buildings are opened from 8:00 a.m. – 5:00 p.m. Monday – Friday, and academic buildings generally are opened 7:00 a.m. – 11:00 p.m. Buildings that are occupied beyond normal hours are required to adhere to the University’s After Hours Policy.”

Many cultural and athletic events held on campus are open to the public. The campus bookstore and library are also open to the public. University facilities are well maintained with security concerns given a high priority. Landscaping and outdoor lighting on campus are designed for safety and security. Pathways are designed to provide well-traveled, lighted routes from parking areas to buildings and from building to building.

Campus maps are available by contacting the Public Safety Department. In addition, there are freestanding, illuminated, and campus directory maps strategically positioned around the University.

Housing Options

The Residence Life Program at New Jersey City University offers more than a place to sleep. The University operates three residence halls. **COOP Dorm** – It is a vital, active community of approximately 260 students with services and activities designed to foster, a traditional corridor-style dormitory with common area bathrooms and study lounges for freshman; **Vodra Hall** – a traditional corridor-style facility with shared baths between rooms for upper-classmen and special needs individuals; and **2040 Dormitory**- University apartments for senior and graduate level students. Select the hyperlinks for further information.

Co-Op Dormitory-

http://web.njcu.edu/sites/reslife/content/coop_hall_photos.asp

2040 Dormitory-

http://web.njcu.edu/sites/reslife/content/2040_photos.asp

Vodra Dormitory-

http://web.njcu.edu/sites/reslife/content/vodra_hall_photos.asp

All halls offer on-site laundry and kitchen facilities, study lounges, computer labs and on-line computer capabilities for each resident student.



Following acceptance to the University, interested students may obtain information and an application form directly from the Office of Residence Life – Vodra Hall 123, (201) 200-2338 or from the Admissions Office, Hepburn 207 (201) 200-3243.

Residence Halls

The dormitories are patrolled regularly by Public Safety Officers to ensure the overall safety and security of the occupants. All dormitories exterior doors and ground floor windows are equipped with panic bars, audible alarms and break away locking devices. It is the resident's responsibility to ensure that their visitors adhere to the Rules and Regulations of the Residence Life Policies.

During low occupancy periods, such as holidays and scheduled breaks, students are consolidated into a select dormitory and Public Safety continues to provide 24-hour a day/7 days a week coverage for that dorm. During the summer months, the Co-Op Dormitory is utilized as primary housing for community and athletic programs.

Authorization for use is pre-approved by the Director of Residence Life, and Public Safety staff is assigned accordingly. All residence halls operate under the authority of Residence Life. The Public Safety Department assigns officers to each dormitory 24 hours a day, seven days a week, when occupied. Resident Students must use their access card to enter the dormitory. All dormitories have card access and CCTV.

All persons entering the dormitories must either swipe their access card to gain entry or show a valid student photo I.D. card to Public Safety upon entry to the building. All non-residents including vendors must surrender the I.D. card and sign the logbook.

Missing Persons

A person shall be considered missing if the person has not been seen by a roommate, classmate, faculty member, family member, or other campus person in a reasonable amount of time, (24 hours), which suggests that his or her absence is a cause for concern or suspicion.

If a member of the NJCU community has reason to believe that a student or staff member is reported missing, the New Jersey City University Public Safety Department should be notified **immediately** by calling 201-200-3128, 24 hours 7 days a week. NJCU Public Safety Department will generate a missing person report and initiate an investigation.

After investigating the missing person report, should NJCU Public Safety Department determine that the student has been missing for more than 24 hours, NJCU Public Safety Department will notify Jersey City Police Department and the student's emergency contact no later than 24 hours after the student or staff is determined to be missing.

Missing Resident Student

In addition to registering an emergency contact, students residing on-campus housing have the option to identify, confidentially an individual to be contacted by NJCU in the event the student is determined to be missing for more than 24 hours. If a student has identified such an individual, NJCU will notify that individual no later than 24 hours after the student has been determined to be missing. A student who wishes to identify a confidential contact may do so through the NJCU Office of Residence Life. A resident student's confidential contact information will be accessible only by authorized campus officials and law enforcement agencies as appropriate.

Reporting Missing Persons

The New Jersey City University Public Safety Department thoroughly investigates all persons including students reported missing whether they reside on or off campus. To report a missing person, contact the NJCU Public Safety Department at 201-200-3128, call from any emergency phone or dial "55" from any campus phone. You may also report a person who is missing at the NJCU Public Safety Department Headquarters located at 2049 Kennedy Boulevard, Vodra Hall, room #116 which is staffed 24/7/

Student Rights and Responsibilities Code of Conduct

Preamble:

The governance of an institution of higher education is entrusted to the trustees, administration, and faculty and students. In each instance this trust includes a voice in policy making and a participatory role in bringing about necessary and appropriate changes.

Article 1

Students shall not be denied access to University facilities because of race, sex, creed, color or national origin.

Article 2

Students shall have the right to form and operate a Student Council to approve and legislate for student activities and budgetary concerns. The Student Council and all other organizations authorized or chartered by the Student Government Organization shall choose their own advisor where one is desired.

Article 3

All students in good standing as defined by the Student Government Organization Constitution shall be eligible to vote in all student elections and on all student referendums conducted under its auspices and shall be eligible for all student officers within the guidelines established by the Student Government Organization.

Article 4

Students shall be consulted in the planning of courses and recommendations for changes, within curriculum guidelines established by the University.

Article 5

Students shall have representation on the University Senate and its standing committees as provided in the University Senate Constituent.

Article 6

Students shall have the right to participate with faculty in the establishment of standards of conduct for students and faculty.

Article 7

Students shall have a right to participate in the establishment of a Student/Faculty Committee for Grievances to allow for student charges concerning discriminatory practices, prejudiced evaluation, and institutional neglect to be adjudicated. Students shall have equal representation with the faculty on this committee.

Article 8

Students shall have a right to expect that institutional records will be safeguarded; that no information will be made available to unauthorized persons; that no information will be misused by University authorities; that confidential data is kept separate from routine information, and information not pertinent to the student's role in the University not be recorded. Students shall be given the opportunity to review non-confidential contents of their respective files upon written request and shall have the right to reply to any derogatory material. These responses shall become part of their files. Students shall be notified of all requests for information by non-University authorities and such information shall not be released without their expressed consent. Procedures for destruction of inactive records will be established that will safeguard the confidence in which they should be held.

Article 9

Students shall not be denied without adherence to due process the opportunity to remain in the University.

Article 10

Students and their property shall not be subject to search and seizure by University authorities, except by officials designated by the University President and only when the immediate safety of the University community is threatened.

Article 11

Any student charged by the University with the commission of an offense shall have the right to petition on appeals board for consideration of his/her case. If he/she elects to exercise this right and his/her case is accepted by the board he/she shall have the right to counsel* of his/her own choosing and be considered innocent until proven guilty beyond a reasonable doubt by the board. This board shall consist of an equal number of students and faculty. It shall have the right to call any member of the University community to testify and shall provide for the rebuttal of any testimony. The board shall transmit its decision directly to the student and the Dean of Students but shall reserve the right to take further action if it deems it necessary. The entire procedure from presentation of a written appeal to the final decision shall be no longer than six (6) weeks. (*role of counsel: whether the counselor is an attorney or lay person, he/she may attend the hearing and advise the student but may not speak on behalf of the student or question witnesses).

Article 12

Violations of civil or criminal law shall be the responsibility of the legal authorities. Students shall not be subject to parietal responsibility as arbitrarily exercised by the University. All students are expected to be aware of and to comply with local, state and federal laws. Some specific activities that are not to be tolerated on the campus are:

- 1a. The unauthorized possession, use and/or distribution of firearms, firecrackers, explosives and chemicals
- b. Use of illegal or controlled drugs and misuse of prescription drugs and alcohol
2. Gambling
3. Abusive and disorderly behavior
4. Vandalism, which result in the deliberate destruction and/or abuse and misuse of University property
5. Theft from an individual organization or agency, and/or department of the University

6. Assault and battery, threats of violence, and intimidation
7. Fraud in any form, whether it is altering or changing University records, or cheating in any form

Prohibited activities

1. Violation of the law on University property.
2. Violations of the Code of Conduct (Student Handbook)
3. Disruption, inciting to riot
4. Threat of, or actual bodily harm
 - a. Assault
 - b. Harassment, “Bias Acts”
5. Destruction of Property
6. Theft, misappropriation of property
7. Forgery, alteration or destruction of University records.
8. Hazing
9. Weapons possession
10. Use/possession, distribution, and/or sale of narcotics
11. Misuse of alcohol
12. Academic dishonesty
 - a. Plagiarism, cheating
 - b. Use of term papers or reports not completely prepared by the student

*Bias Acts-Inappropriate behavior or actions directed towards an individual or group, based on or addressed to the individual’s or group’s race, creed, color, handicap, sex, sexual orientation, or ethnicity.

Article 13

Students have a right to demonstrate dissent provided that all facets of the dissent are within the law and do not in any way impede the normal business of the University or restrict the rights of others. A statement, which shall be presented to the University President before such demonstration, shall precede demonstrations of dissent, and assemblage to bring about institutional change or assemblage occurs.

The right to dissent, demonstrate, and assemble shall be considered have been violated when as a result of such actions individuals are harmed, classes are interrupted in an unwarranted fashion or forcibly disrupted, state and/or individual property is damaged. University buildings are occupied without the approval of the University authorities. Whenever any of these actions occur those demonstrating or assembled shall disperse immediately upon the request of the University President or his/her authorized representative. Inclusive in this violation shall be any abridgment of the rights of persons on campus and/or in the immediate vicinity of the campus. In no case shall any action impede, interrupt, or otherwise interfere with the activities of any person or persons, which are directly related to the normal business of the University as defined by the University President.

Article 14

Students shall have the right to invite and hear speakers of their choice. The right to assemble and hear these speakers shall be subject to restrictions stated in Article 13.

Article 15

Students have the right to freely express ideas. This right shall be considered to have been violated, however, if such expressions when unsupported or contradicted by facts adversely affect the reputation of any member or the university community or restrict his opportunities to engage in activities which are consistent with the normal business of the University. Such violations shall not be tolerated even when carried out under the guise of anonymity.

Article 16

The University shall guarantee editorial freedom. As safeguards for the editorial freedom of student publications, the following provision is necessary.

1. The student press shall be free of censorship and advance approval of copy, and its editors and managers shall be free to develop their own editorial policies and news coverage.
2. Editors and managers of student publications shall be protected from arbitrary suspension and removal because of student, faculty, and administrative or public disapproval of editorial policy or content.
3. All student publications shall explicitly state that the opinions there expressed are not necessarily those of the University or the student body.
4. The editorial freedom of student editors and managers shall entail corollary responsibilities and offer reasonable opportunities for rejoined to the University community.

Article 17

Solicitation and commercialization by students shall be prohibited on campus unless authorized by the Dean of Students and the President of SGO or their authorized representatives.

Article 18

Violations of any of the aforementioned articles shall be referred to the Dean of Students. As a result of his findings he may initiate any of the following actions. Admonition – a statement to the offender that he/she has violated University rules.

1. Warning – Notice to the offender, in writing, that continuation or repetition of the wrongful conduct within a period of time stated in the warning may cause for more severe disciplinary action.
2. Censure – Written reprimand for violation of a specified regulation, including the possibility of more severe disciplinary action in the event of conviction for the violation of any University regulation within a period stated in the letter of reprimand.
3. Disciplinary Probation – Exclusion from participation in privileges or extracurricular University activities as set forth in the notice of disciplinary probation for a specified period of time.

4. Restitution – Reimbursement for damage to or misappropriation of property. Reimbursement may take the form of appropriate service to repair or otherwise compensate for damages.
5. Suspension – Exclusion from classes and other privileges or activities as set forth in the notice of suspension for a definite period of time.
6. Expulsion – Termination of student status for an indefinite period. The conditions of readmission, if any are permitted, shall be stated in the order of expulsion.
7. Complaint to Civil Authorities. Any student charged with the violation of an article and subjected to any of the above actions may petition the appeals boards as provided in Article 11.

Article 19

All amendments to this Statement on Student Rights and Responsibilities shall be presented to the University Senate through the Student Affairs Committee.

1. The term “University Community” shall refer to all staff, faculty, administrators and students who are associated with the University.
2. The phrase “on the campus” shall refer to the location of any activity of members of the University Community which was approved by the University President or for which approval should have been obtained.
3. The term “unauthorized” means without the expressed approval of the University President or his designated representative.

Judicial Appeals Board Hearing Procedure

A student charged with a serious offense by a member of the University community shall receive written notice of the charges. In lieu of a disciplinary hearing before the Dean of Students, the student may choose a hearing before a Judicial Appeals Board. The Board shall consist of an equal number of students and faculty/staff, and shall have a minimum of two (2) students and two (2) faculty/staff for each hearing. The Dean of Students will appoint the members of the Board and the hearing officer who will inform the parties of the date, time, and location of the hearing. The student charged and the Board will receive at least one (1) week notice prior to the hearing.

The hearing will be conducted as follows:

1. The hearing officer will introduce all parties.
2. The hearing officer will present the charges against the student.
3. Both the complainant and the accused have the right to be assisted by an advisor of their choice. An advisor’s sole purpose will be to advise the complainant or accused during the hearing. (The advisor may not question witnesses or otherwise participate in the hearing).

Attorneys

(Complainants and respondents may also, at their own expense, seek the advice of an attorney in addition to that of a campus advisor. Attorneys are free to advise students, to assist in the preparation of their cases, and to attend hearings, but may not speak on behalf of their clients or question witnesses).

The hearing will be closed to members of the University and outside community except for those directly involved with the case.

The complainant, the accused and the Board shall have the privilege of presenting witnesses, subject to the right of cross-examination by the Board.

At the Board's discretion, they may accept relevant records, documents and written statements as evidence for consideration.

Witnesses are to be brought in separately and will leave after their testimony is taken. The complaining party and the student charged may present concluding remarks.

A record of the hearing shall be maintained and all conversation of the Board is confidential.

Upon completion of the hearing, the Board shall determine by majority vote whether the student has engaged in prohibited activities.

All Board decisions are recommendations to the Dean of Students.

Sanctions or penalties may take into account the charged student's past disciplinary record. In the event the Board determines that a charged student should be suspended or dismissed from the University, the Board can only recommend such penalties. The penalties of suspension and dismissal must be reviewed and approved by the Dean of Students. It will be the responsibility of the Dean of Students to advise the complaining party and the charged student of the following within seven (7) days:

- a. Final decision in the case
- b. Sanctions, penalties and other stipulations or special requirements
- c. Right of appeal to the Vice President for Student Affairs

Final Appeal

Only cases that result in expulsion may be appealed to the President. In these cases the decision of the President is final and there is no further recourse at the University. The charged student will have seven (7) calendar days from the date of the decision by the Vice President for Student Affairs to file an appeal with the President. All appeals must be in writing.

Procedure for Disciplinary Hearing by the Dean of Students

The hearing will be conducted as follows:

The Dean of Students will introduce all parties.

The Dean will present the charges against the student.

The hearing will be closed to the members of the University and outside community except for those directly involved with the case.

The complainant, the accused and the Dean shall have the privilege of presenting witnesses.

The Dean, at his or her discretion, may accept relevant records, documents and written statements as evidence for consideration.

Witnesses are to be brought in separately and will leave after their testimony is taken.

The complaining party and the student charged may present concluding remarks.

A record of the hearing shall be maintained.

Upon completion of the hearing, the Dean shall determine whether the student has engaged in prohibited activities.

University Resources

Alcohol/Drug Policy and Regulations

As an institution of higher education whose primary purpose is the pursuit of academic excellence, New Jersey City University emphasizes development of the whole student, personally, socially and educationally. In doing so, the University has established policies and regulations regarding the consumption, distribution and/or possession of alcoholic beverages at University functions on and off campus.

It follows with the academic mission at the forefront; co-curricular activities must enhance and not detract from academic pursuits of the community. This policy is based on the philosophy that community life at New Jersey City University must demonstrate a respect for others as well as uphold the laws of the State of New Jersey.

The following policy guidelines are established and are in effect at New Jersey City University.

All individuals of the Jersey City Community are expected to uphold all New Jersey State statutes relating to the sale, possession and consumption of alcoholic beverages. Only persons 21 years of age or older may possess and consume alcoholic beverages.

Only a State issued Drivers License or identification card along with a valid New Jersey City University ID will serve as proof of legal drinking age.

Drinking is prohibited in unapproved or unlicensed public areas of the campus, (for example, the courtyards, classrooms, laboratories, gymnasium, the galleries, parking lots, playing fields, etc.), except by special permit, which, designates special areas, and times approved for disbursement.

The possession, sale, consumption and distribution of alcoholic beverages in the residence halls is prohibited.

Beer and wine are lawfully considered alcoholic beverages. An individual or organization must obtain a license or special permit from the New Jersey State Division of Alcoholic Beverage Control to dispense alcoholic beverages are sold. The purchase of alcohol must remain separate from the ticket or admission price.

The sale of alcoholic beverages is restricted to the Gilligan Student Union Building and must be approved by the Dean of Students. The Student Union Board of Directors and Sponsors of approved functions must obtain a special permit and license from the New Jersey State Division of Alcoholic Beverage Control.

No programming event will be approved where consumption of alcohol is the primary or sole purpose of gathering. Functions sponsored by organizations or groups within the campus community must apply to the Dean of Students for a requisite permit to serve alcohol. The Administration reserves the right to prohibit the serving and consumption of alcoholic beverages on campus whenever such activity is considered detrimental to the conduct of educational functions.

Intoxication and/or disorderly conduct resulting from the use and consumption of alcohol, whether in private or public areas of the campus, will be dealt with according to University policies/regulations and other municipal and/or state laws. Groups or organizations of the campus community, sponsoring a function where alcohol is served, will be held responsible to the Dean of Students for ensuring adequate security and maintenance of the events at all times.

The University Disciplinary Hearing Panel will hear charges against student's accused of violating any part of this policy. This five person panel will consist of persons from the University faculty, administration and student body. The panel members will be named prior to the academic year and will be trained on issues related to Alcohol and Substance Abuse. The panel will forward its recommendations to the Dean of Students who may impose the appropriate sanctions (s) listed below:

First Offense

- Warning
- Recommendation for Counseling or treatment Program
- Recommended AA meetings
- Possible suspension or dismissal from school

Second Offense

- Possible suspension or dismissal from school
- Possible removal from the residence halls
- Completion of a Treatment Program

Note: Prior to readmission, the student must show proof of completion of a Treatment Program.

Third Offense

- Dismissal from school

It has been documented that using alcohol leads to problems with all systems of the body. Alcohol impairs judgment, which often leads to bodily injury to oneself and others. The toxic effects of alcohol can be passed on to and harm the fetus of pregnant women and nursing mothers. Help is available on an inpatient and outpatient basis throughout the area. For a referral to an appropriate treatment facility, contact Counseling and Psychological Services at (201) 200-3165. This service is free to all students and communication with a counselor is kept confidential.

Regulations

Recognized student groups, administrative units and academic departments must complete an agreement governing alcoholic consumption in order to serve alcohol at campus functions where students will be present. The sponsors of these events accept the responsibility to see that minors are not served alcoholic beverages and that all participants comply with the regulations governing the use of alcohol.

Proof of age must be established for all persons served alcohol on the campus.

A member of the administration or faculty must be present at student functions where alcoholic beverages will be available.

The consumption and/or distribution of alcoholic beverages shall be appropriately controlled so that the judgment and mobility of users are not impaired.

Alcoholic beverages may not be served to persons who are intoxicated.

Non-alcoholic beverages and food must be available at all functions where alcoholic beverages are served.

Separate dispensing and consumption areas must be maintained at those functions where alcoholic beverages are served and minors are present.

The student activity fee may not be used to purchase alcoholic beverages for on-campus functions.

Security and maintenance requirements for activities scheduled for the Student Union will be determined by the Director of Student Support Services and Director of Public Safety.

Summary of State Laws

A summary of state laws is on file in the Dean of Students Office and Student Support Services.

Drug Policy

In accordance with federal, state and local laws, use of illegal or controlled drugs or other substances and misuse of prescription drugs are prohibited on the New Jersey City University campus.

Controlled substances include, but are not limited to, illegal drugs, prescription drugs, designer drugs and other chemicals, which alter the perceptions and motor abilities of an individual. Use of over-the-counter-medications not in compliance with the directions accompanying the product is also prohibited.

A student who possesses and/or distributes narcotics, dangerous drugs or controlled substances will be subject to disciplinary action by the Dean of Students. Such action may include probation, suspension or expulsion.

Resident students charged with possession of drugs with intent to distribute or with selling drugs will have their housing privileges temporarily suspended pending the results of the campus judicial process. Students found guilty of selling drugs will be immediately and permanently evicted from campus housing and be subject to disciplinary action, which may include suspension or expulsion.

The University, through an awareness program, will educate students about the dangers of drug abuse, enable administrators and faculty to identify students who may be in need of assistance and refer such individuals for evaluation and treatment.

The University provides alcohol and drug education programs including individual counseling and referral as appropriate through the Counseling and Psychological Services Center, GSUB Room 308, 201-200-3165.

On Campus Resources

NJCU Public Safety Department

Vodra Hall Room 140 – Available 24 hours a day, 7 days a week.

(201) 200-3128 or (55) Emergency

NJCU Health & Wellness Center

Vodra Hall Suite 107

Provides information and referrals

(201) 200-3456

NJCU Speicher-Rubin Women's Center

Gilligan Student Union, Room 318

(201) 200-3189

NJCU Counseling and Wellness Services

Gilligan Student Union, Room 308

(201) 200-3165

NJCU Dean of Students

Gilligan Student Union, Room 127

(201) 200-3525

NJCU Sexual Assault Committee

(201) 200-3189

NJCU Affirmative Action

Hepburn Hall Room 306

(201) 200-3075



Off Campus Resources

Liberty Health Behavioral Health Services

Formerly Jersey City Medical Center
Available 24 hours including Sundays and holidays
355 Grand Street
Jersey City, NJ 07302
(201) 915-2455

Horizon Health Center

714 Bergen Avenue Jersey City, NJ
Provides counseling and confidential STD, AIDS and pregnancy testing
(201) 451-6300

Christ Hospital Counseling and Resource Center

179 Palisade Avenue
Jersey City, NJ
(201) 795-8375

S.A.V.A. (Sexual Assault Victim Assistance)

Division of the Hudson County Prosecutor's Office
Call for reporting incidents in Jersey City
Available 24 hours including Sundays and holidays
(201) 915-1234

Campus Sexual Assault

New Jersey City University is a community whose existence depends on trust and strict adherence to standards of conduct set by its members. Sexual assault is a serious violation of these standards, and will not be tolerated.

The University encourages all members of the University community to be aware of both the consequences of sexual assault and the options available to victims. Victims are urged to seek assistance using any of the resources provided by New Jersey Statue: [N.J.S.2C:14:2](#)

Sexual assault is defined as sexual contact without consent and includes: sexual contact (intentional touching, either of the victim or when the victim is forced to touch, directly or through clothing, another person's genitals, breasts, thighs, or buttocks); sexual penetration (sexual intercourse without consent whether by an acquaintance or a stranger); attempted rape; sodomy (oral sex or anal intercourse); or sexual penetration with an object without consent.

The New Jersey criminal code emphasizes the importance of consent. Intercourse or sexual contact of any kind is against the law if one person is non-consenting, is fearful of loss of safety, or is unable to consent because she or he is physically helpless*, incapacitated due to the use of alcohol or drugs, is asleep, or mentally incompetent.

*"Physically helpless" as defined by New Jersey State law means: the condition in which a person is unconscious or is physically unable to flee or is physically unable to communicate unwillingness to act.

Approved by University Senate on 4/17/95

Approved by S.A.C.C. on 6/12/95

Approved by the Board of Trustees on April 15, 1996

"Acquaintance rape" or "date" rape is a term used to describe a rape in which the victim knows the rapist. They may have dated previously, met at a party or be relatives or friends. Regardless of any prior relationship that may have existed, if one person forces another to submit to sexual contact, the act is still defined as sexual assault or rape.

Confidentiality

Anyone wishing to report a rape or sexual assault of any kind (including a past rape or abuse) can be assured that:

- Confidentiality will be maintained
- Reporting a rape or assault does not mean formal disciplinary or court action has been initiated
- A permanent record of the receipt of complaint will remain in the Affirmative
- Action Office, with an indication of the disposition of the complaint, and shall remain confidential, subject to court subpoena. The record of any complaint that is upheld shall be made a part of the personnel file of the accused for employees or the Dean of Student's disciplinary records for students. All formal hearing proceedings and all evidence introduced in connection therewith shall be on the record (i.e., audiotape), and must be confidential, subject to court subpoena pending the outcome of any disciplinary proceedings against the accused.

Options for Victims

Victims in sexual assault cases can pursue appropriate remedies in the University and state judicial systems. These remedies can include:

1. Filing a formal complaint with the NJCU Department of Public Safety (201) 200-3128 or contacting the Affirmative Action Office (201) 200-3075 or the Sexual Assault Committee (201) 200-3189, who will discuss options available and assist a victim to decide on a course of action. (For resident students course of action can include a change in academic and/or living situations; for faculty course of action can include a change of office).
2. Requesting a hearing with the NJCU Sexual Assault Committee. Prior to such a hearing, there shall be informal complaint mediation conducted by the Affirmative Action Officer after a finding of probable cause (which shall be substantiated by citing specific findings on the record) that a sexual assault has been committed, then the formal hearing shall be convened. The five member hearing board sitting for a formal hearing shall be comprised of at least three members of the category to which the accused belongs and one member of the category to which the complainant belongs. For example, in a complaint brought by a student against a faculty member, there would be at least three faculty members and one student on the hearing board.
3. Mediation between the victim and the accused, giving the person's the opportunity to confront one another and discuss the incident. (NJCU Sexual Assault Committee offers this option).
4. Reporting the incident to the Hudson County Prosecutor's Office, Sexual Assault Response Team (SART) for decision regarding arrest and prosecution.

Guidelines for the Victim to Follow

- Get to a safe place as soon as you can.
- Try to preserve all physical evidence. Do not wash, use the toilet or change clothing, if you can avoid it.
- If you do change clothes, put all clothing you were wearing at the time of the attack in a paper bag, do not use a plastic bag.
- Get medical attention as soon as possible. A medical examination will provide any necessary treatment and collect important evidence. Injuries may not be immediately apparent; you can ask to be tested for sexually transmitted diseases, and at a later time you may want to be tested for pregnancy and/or HIV.

Campus Sexual Assault: Procedures

Sexual assault is a serious violation of the New Jersey City University campus Code of Conduct. New Jersey City University will ensure that such cases are pursued with fairness and sensitivity. The University will provide due process to all parties who may be adversely affected by the outcome of such proceedings.

A campus hearing is an administrative hearing, presided over by the Sexual Assault Committee, not a criminal one; therefore, it need not use criminal court procedures as a model.

To meet a standard of fairness, a hearing will include the following components:

- a. Notice:** The accused individual/s will receive notice of an alleged violation of the code of conduct.
- b. Opportunity to be heard:** The accused will be given the opportunity to hear the evidence against him or her and to present his or her side of the story. The Complainant and the accused may bring one support person to the hearing on prior notice. Support persons, however, may only advise the complainant and accused, they may not participate in the hearing. Hearings will be closed unless both parties agree that they be open to the public.
- c. Decision on record:** A decision must be made only on the basis of what is presented in the hearing.

The University or individual formalizing the complaint can handle a disciplinary proceeding. The University can bring the charges and the individual would be the complaining witness. An alternative would be for the victim to bring the charges, with the University facilitating the hearing.

Sexual assault can greatly affect the social and academic environment of a University, even if it occurs outside the physical boundaries of the campus. If a member of the University community is convicted of an off-campus sexual assault violation, that individual will be subject to disciplinary action.

An individual has the right to remain silent. Silence is not an indication of guilt or innocence.

If a criminal case has been filed, the institution can still proceed with its case, advising the individual that he or she can remain silent. If further action is necessary, the Hudson County Prosecutor's Office will be contacted.

The Rights of the Victim and the Accused

To encourage the reporting of sexual assault and to ensure fairness to all participants in the Campus process, the following are lists of rights for persons involved in campus sexual assault proceedings.

The Rights of the Victim:

1. The right to a hearing by the NJCU Sexual Assault Committee, subject to a finding of probable cause, in accordance with procedures.
2. The right to file a campus restraining order to prohibit harassment of the Victim by the accused, acquaintances, or supporters.
3. The right to challenge the Sexual Assault Committee on conflicts of interest, e.g., if the accused is a fraternity member, the victim may challenge the presence at the hearing of a member or fraternity advisor from that fraternity.
4. The right to know ahead of time the names of witnesses to be called at the hearing.
5. The needs of the victim will be promptly addressed.
6. The rights to have someone accompany him/her through the hearing. All participants of the hearing will be bound by the rules of confidentiality governing the hearing. Subject to court subpoena, all participants have the right to not have their identity revealed outside, the confidential proceedings, without consent.
7. The right not to have irrelevant past sexual history discussed during the hearing.

8. The right to a closed hearing, unless all parties agree otherwise.
9. The right to remain present for the entire proceeding and to inspect evidence presented.
10. The right to a hearing without unnecessary delays.
11. The right to be informed in a timely manner about the outcome of the hearing.
12. The right to appeal the recommendations of the sexual assault committee to the appropriate person.
13. The right to know the status of the case at any point during the investigatory process.
14. The right to be informed within a reasonable period of the committee's findings, and of the outcome of the hearing.

The Rights of the Accused

1. The right to written and oral explanation of the charges.
2. The right to file a campus restraining order to prohibit harassment of the accused by the victim, acquaintances, or supporters.
3. The right to a written statement of the Sexual Assault Committee process.
4. The right to be presumed innocent.
5. The right to a fair and impartial hearing.
6. The right to have someone accompany him/her through the hearing. All participants will be bound by the rules of confidentiality governing the hearing. Subject to court subpoena, all participants have the right not have their identity revealed outside the confidential proceedings, without consent.
7. The right to know ahead of time the names of the witnesses to be called to the hearing.
8. The right to remain silent.
9. The right to testify on his/her behalf.
10. The right to be informed within a reasonable period of the committee findings, and of the outcome of the hearing.
11. The right to appeal the decision of the Sexual Assault Committee to the appropriate person.
12. The right not to have irrelevant past sexual history discussed during the hearing.

Sexual Assault Committee

The Sexual Assault Committee will be composed of a pool of 25 individuals (a combination of faculty, staff and students), five of whom will hear each complaint.

Selection Process

The pool from which the members will be selected shall consist of representatives from the following categories: students, support personnel (clerical/secretarial, technical/paraprofessional, skilled crafts and service/maintenance), managerial administrators, faculty, and non-teaching professionals. The Affirmative Action Officer will serve (ex-officio) on the committee.

The five members for each hearing shall be selected by the Affirmative Action Officer from the category (ies) to which the victim and accused belong. The chair of each hearing will be chosen by and from the five members who are serving.

All individuals interested in joining the Sexual Assault Committee will submit a letter applying for a position to the University Senate. Public notice will be given prior to choosing members. Selected members will serve for two years and will be required to undergo special training prior to serving and after one year of service in order to create a good understanding of sexual assault, campus investigation procedures, and counseling of victims.

The Department of Public Safety Assault Guarantees

Sexual assaults are a serious concern of New Jersey City University. If you feel you are the victim of a sexual assault on campus, the Department of Public Safety will guarantee you the following:

1. We will meet with you privately, at a place of your choice in this area to take a compliant report.
2. We will not release your name to the public, press, or University community.
3. Our officers will not prejudice you and you will not be blamed for what occurred.
4. We will treat you and your particular case with courtesy, sensitivity, dignity, understanding and professionalism.
5. If you feel more comfortable talking with a female or male officer, we will do our best to accommodate your request.
6. We will assist you in arranging for any hospital treatment or other medical needs.
7. We will assist you in privately contacting counseling, safety, advising and other helpful resources.
8. We will fully investigate your case, and assist you with achieving a just an outcome. This may involve the arrest and full prosecution of the suspect responsible. You will be kept up-to-date on the progress of the investigation and/or prosecution.
9. We will continue to be available for you to answer your questions, to explain the systems and processes involved (prosecutor, courts, etc.), and just to listen if you wish.
10. We will consider your case seriously regardless of your gender, the gender of the suspect or sexual orientation.

Educational Programs

Campus programs will be planned throughout the year to educate the community on issues of sexual assault and to increase the awareness of the differences between healthy and unhealthy relationships. The offerings will include:

- Orientation sessions for new students
- Freshman Orientation
- OSP Orientation
- Improvisational theatre presentations and discussions
- Presentations on gender issues
- Presentation to athletes, sororities, fraternities, OSP students, clubs and resident students
- Events sponsored through the Women's Center, Women's Studies Department, Affirmative Action, and Student Services.

New Jersey City University will make every effort to promote awareness among faculty, staff and students on the types of sexual assaults.

University Disciplinary Action

Men and women of the campus community who commit crimes of sexual assault can be subject to severe sanctions which may include warning notice, probation, suspension or expulsion. They can also face action through the criminal justice system.

Sanctions for employees may include oral reprimand, written reprimand, probation, suspension (with or without pay) or dismissal. Sanctions for students may include warning notice, probation, suspension or expulsion.

Recommendations for sanctions for faculty and staff will be made to the President and for students to the Dean of Students.

Sex Offender Registry

New Jersey law authorizes the Division of State Police to make available to the public over the Internet information about certain sex offenders required to register under Megan's Law. The sex offender registry law can be found in the New Jersey State Code Title 2c:7-12 to 19.

This information is being made available on the Internet to facilitate public access to information about persons who have committed a sex offense, to enable you to take appropriate precautions to protect yourself and those in your care from possible harm. Public access to registry information is intended solely for the protection of the public, and should never be used to threaten, intimidate or harass another. To read the disclaimer and access the New Jersey State Police site, go to: <http://www.njsp.org/info/regsexoffend.html>

Crime Prevention

Crime Prevention and Residential Safeguards

It is well recognized that the prevention of crime provides the best measure of protection. Therefore, The Public Safety Department operates a proactive crime prevention unit that works closely with the members of the University Community to provide a safe place to work, live and learn.

The Department of Public Safety provides and/or collaborates in presentation on topics such as personal safety, vehicle and residential security, office and equipment security and sexual assault prevention. Brochures and literature on crime prevention and personal safety are available through the department's investigations/crime prevention office.

Weapons Violations Policy

Policy

The possession, carrying or use of any weapon ammunition, fireworks or explosive by any person is prohibited on University property except by authorized law officers and others specifically authorized by the University.

Definition

1. A weapon is any instrument or implement which is capable of inflicting serious bodily injury, and shall include but not be limited to:
 - Any rifle, shotgun, machine gun, or other firearm, or antique firearm suitable for use; any air gun, spring gun, B-B gun or implement that is not a firearm which propels a pellet of any kind with a force that can reasonably be expected to cause bodily harm; any starter pistol, flare gun, zip gun, spear gun, dart gun, sling shot; or ammunition of any type for weapons governed by these regulations.
 - Any knife with a blade larger than that of a folding pocket knife; dagger; razor or other cutting instrument, the blade of which is exposed in an automatic way by switch, push button, spring mechanism, or otherwise.
 - Any striking instrument, including clubs, truncheons, blackjacks, sandbags, metal knuckles, or sap gloves.
 - Any martial arts weapon, including nun chakus, tonfas, kamas and throwing stars.
 - Any bow and arrow combination.
 - Any incendiary device, including flammable liquids enclosed in readily breakable containers that can be equipped with an igniter of any type.
 - Any explosive device, including hand grenades, bombs, black powder, smokeless powder, percussion caps, friction primers and pyrotechnic fuses.
2. Fireworks are defined as any combustible or explosive composition or any substance or combination of substances or any article prepared for the purpose of producing a visible or an audible effect by combustion, explosion, deflagration or detonation and shall include:
 - Any blank cartridge or toy cannon in which explosives are used.
 - The type of balloons, which require fire underneath to propel them.
 - Firecrackers, torpedoes, skyrockets, roman candles, aerials or other fireworks of like construction.
 - Any firework containing any explosive or flammable compound or any tablet or other device containing any explosive device.

Severe disciplinary action up to and including termination will be taken against any employee or student discovered in possession of an unauthorized firearm or similar weapon, or ammunition on University property.

The Director of Public Safety or his designee shall be responsible for the prior review and approval of any requests for authorization.



Emergency Resource Numbers



NJCU Switchboard	(201) 200-2000
Public Safety	(201) 200-3128/3127
Health & Wellness Center	(201) 200-3456
Jersey City Police Department	(201) 547-5477
Jersey City Fire Department	(201) 547-4240
NJCU Counseling Center	(201) 200-3165
Liberty Health Systems, Inc. Formerly Jersey City Medical Center	(201) 915-2000
Bayonne Medical Center	(201) 858-5000
Christ Hospital	(201) 795-8200
Towing Service	(201) 656-3321
Lock Out Service	(201) 348-8613
Taxi Cabs	(201) 451-1332, (201) 209-9300, (201) 985-1888

Crime Definitions

Uniform Crime Reporting Handbook Arson

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Criminal Homicide-Manslaughter by Negligence

The killing of another person through gross negligence.

Criminal Homicide-Murder and Non negligent Manslaughter

The willful (non-negligent) killing of one human being by another.

Robbery

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault

An unlawful attack by one person upon another for the purpose on inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed).

Burglary

The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

Motor Vehicle Theft

The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by person not having lawful access even though the vehicles are later abandoned including joyriding).

Weapon Law Violations

The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, transportation, concealment or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

Drug Abuse Violations

Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non narcotic drugs (barbiturates, benzedrine).

Liquor Law Violations

The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition).

Sex Offenses Definitions from the National Incident-Based Reporting System Edition of the Uniform Crime Reporting Program

Sex Offenses-Forcible

Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

Forcible Rape

The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).

Forcible Sodomy

Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

Sexual Assault with an Object

The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

Forcible Fondling

The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

Sex Offenses-Non forcible

Unlawful, non forcible sexual intercourse.

Incest

Non forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape

Non forcible sexual intercourse with a person who is under the statutory age of consent.

Offense Definitions relating to Hate/Bias related crime statistics as per the UCR Hate Crime Reporting Guidelines

Hate Crime Data contains information about crimes that manifest evidence of prejudice based on race, religion, sexual orientation, ethnicity, and mental or physical disabilities. The FBI began to collect these data under the Hate Crime Statistics Act of 1990. Information contained in the data includes a number of victims and offenders involved in each hate crime incident, type of victims, bias motivation, offense type, and location type.

Simple Assault

An unlawful physical attack by one person upon another where the offender does not display a weapon, and the victim does not suffer severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

Intimidation

To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

Destruction/Damage/Vandalism of Property (Except “Arson”)

To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

Larceny/Theft Offenses

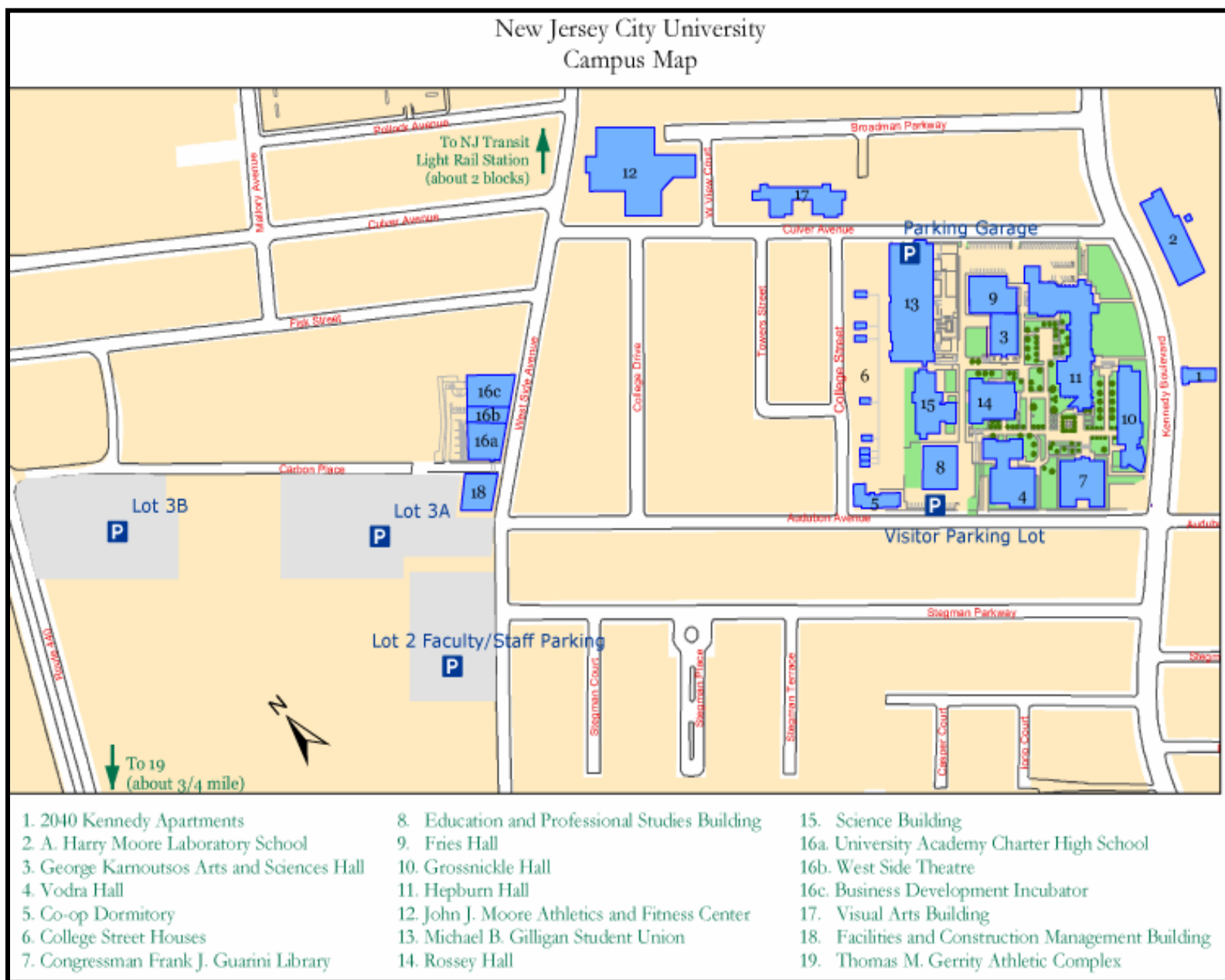
The unlawful taking, carrying, leading, or riding away of property from the possession, or constructive possession, of another person.

Drug/Narcotic Offenses (Except “Driving Under the Influence”)

The violation of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use.

Source: Excerpted from the Regulations of the “Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act” (originally the Campus Security Act) originally published in the Federal Register on April 29, 1994 (Vol. 59, No. 82) and November 1, 1999 (Vol. 64, No. 210)

Campus Map



Appendix A

[illegible]

Appendix B-1

2012 Hate Crime Statistics Reported by the NJCU Public Safety Department

Reported in accordance with Uniform Crime Reporting Procedures and the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act

Hate Crimes	Race								Gender								Religion							
(by prejudices)	2011				2012				2011				2012				2011				2012			
	OC	NC	RF	PP	OC	NC	RF	PP	OC	NC	RF	PP	OC	NC	RF	PP	OC	NC	RF	PP	OC	NC	RF	PP
Murder/Non-Negligent Murder	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Murder	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses, Forcible	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses, Non-Forcible	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Vandalism	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Vandalism/Destruction of Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Crimes Involving Bodily Injury	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

KEY

OC=On Campus

NC= Non Campus

RF= Residential Facilities

PP= Public Property

Note: Statistics under Residential Facilities (RF) are also counted in the On Campus (OC) crime category.

The Law requires Institutions to break out the number of On Campus (OC) crimes that occur in Residential Facilities (RF).

Appendix B-2

Hate Crimes	Sexual Orientation								Ethnicity								Disability							
(by prejudices)	2011				2012				2011				2012				2011				2012			
	OC	NC	RF	PP	OC	NC	RF	PP	OC	NC	RF	PP	OC	NC	RF	PP	OC	NC	RF	PP	OC	NC	RF	PP
Murder/Non-Negligent Murder	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Murder	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses, Forcible	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses, Non-Forcible	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Vandalism	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Vandalism/Destruction of Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Crimes Involving Bodily Injury	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

KEY

OC=On Campus

NC= Non Campus

RF= Residential Facilities

PP= Public Property

Note: Statistics under Residential Facilities (RF) are also counted in the On Campus (OC) crime category.

The Law requires Institutions to break out the number of On Campus (OC) crimes that occur in Residential Facilities (RF).