

Graduate Studies Committee Manual

Committee charge

- a. The Graduate Studies Committee shall establish and maintain standards and requirements for the admission and retention of graduate students, review grading procedures, academic integrity, and determine requirements for graduation.
- b. The committee shall recommend to the Senate guidelines and standards for the graduate program and, based on their review of individual College Curriculum Committee recommendations, evaluate and recommend the approval of new or revised courses (including face-to-face, blended, and online formats), academic majors, minors, concentrations, interdisciplinary programs, and professional sequences, and the establishment or dissolution of departments, programs and majors.

Membership

The faculty and professional staff component of the committee shall include one faculty member from each of the Colleges. The faculty representatives from each college will also sit on their respective college's curriculum committee. The two remaining members of this committee shall be a matriculated graduate student, and one other member of the faculty or professional staff. The Dean of Graduate Studies and Continuing Education shall be a non-voting, ex-officio members of this committee.

Calendar

September – vote for chair(s) as needed. Review and vote on proposed new or changed graduate programs/courses.

March – Review and vote on proposed new or changed graduate programs/courses.

As Needed During Year—Review and vote on proposed new or changed graduate programs/courses.