

Program Assessment Coordinating Committee

Minutes:

April 15, 2015

1:00 – 2:00

Members Present: Dr. Amerman, Dr. Aydin, Dr. Gerber, Dr. Giovanetto, Dr. McDonald , Winifred McNeill MFA, Dr. McGriff, Ms. Ruth Ortiz

Guests present: Robert McBride

Dual Commitment: Dr. Swider, Dr. Woo

Experiences with Tk20 and next steps

- General feeling is not completely intuitive, but once you figure it out, it should be useful. Members who have not tried will do so as soon as possible.
- We need step by step instructions for Fall 2015 implementation, including “avoiding common errors.”
- Need to revise the form to explain “partially met.”

Departmental submissions

- We have 5 departments submitted. Seems that this is a very busy semester and faculty are having difficulty working this into their schedules.
- Decision to extend deadline to June 1. We will ask Deb Woo to send the email to faculty and announce at chairs meeting.
- Desire to increase relationship with Provost Office.
- Will pull together all the resources we have previously provided into one “handbook” and also discuss additional methods of professional development.

Program review

- Next meeting

Next meeting: TBD