



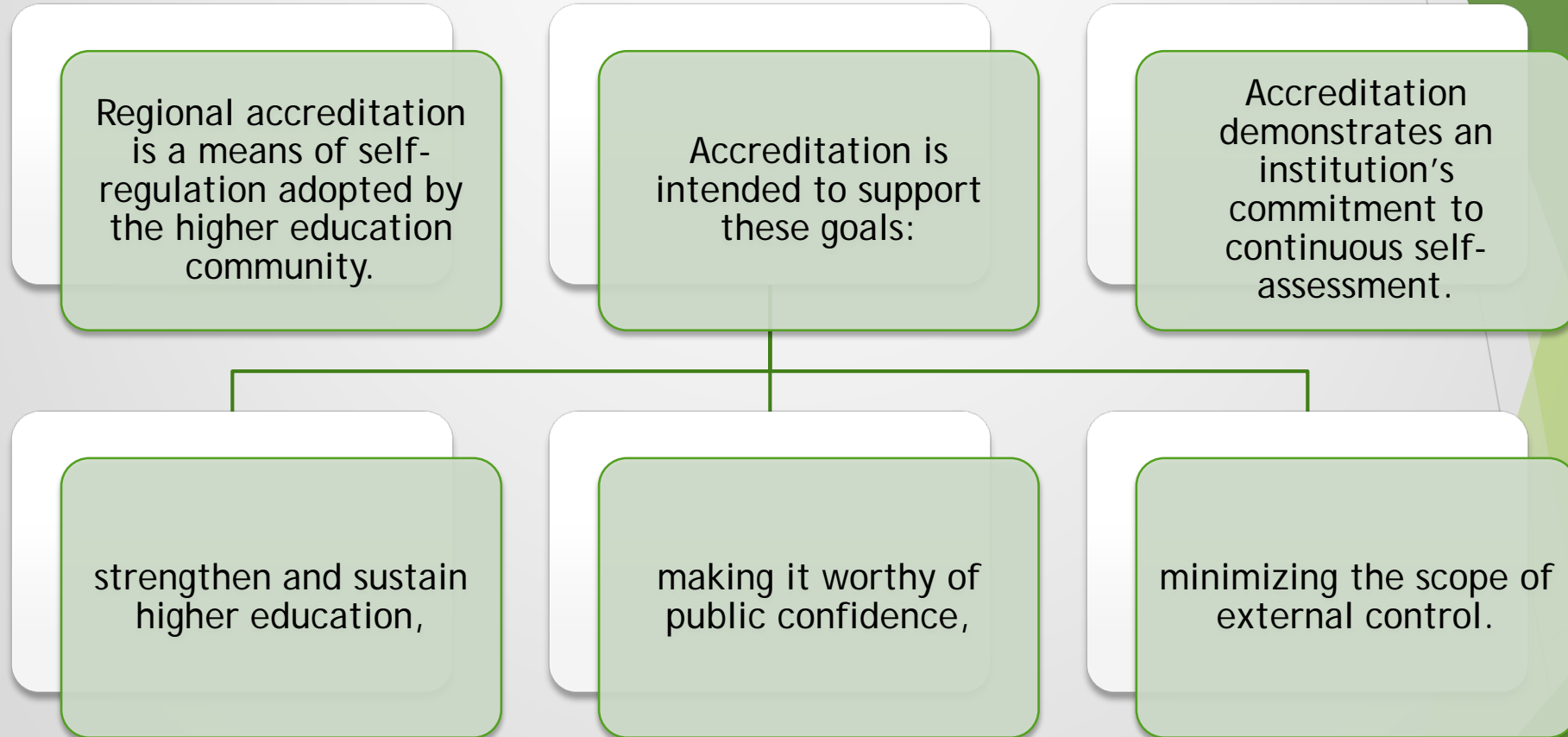
Middle States Commission on Higher Education

3624 Market Street, Philadelphia, PA 19104 Tel: 267-284-5000 www.msche.org

THE SELF STUDY PROCESS: New Jersey City University NJCU

Presented by Dr. Hilda Colon Plumey,
May 9, 2018

Why Accreditation?



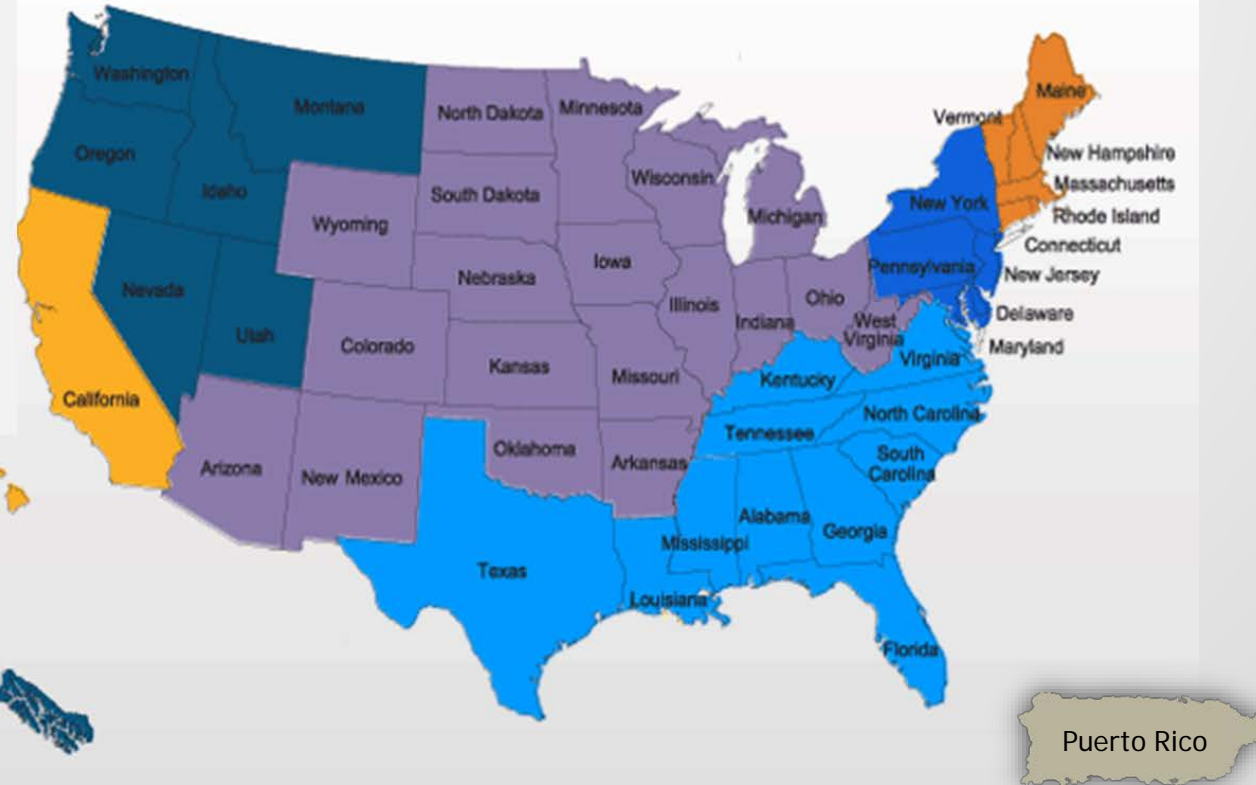
Who is Middle States Commission of Higher Education?

We are
YOU

MSCHE: We are You!

CHEA-Recognized Regional Accreditation Associations

- Middle States Commission on Higher Education
(includes Puerto Rico and Virgin Islands)
- New England Association of Schools and Colleges, Commission on Institutions of Higher Education
- Higher Learning Commission
- Northwest Commission on Colleges and Universities
- Southern Association of Colleges and Schools, Commission on Colleges
- Western Association of Schools and Colleges, Senior College and University Commission
- Western Association of Schools and Colleges, Accrediting Commission for Community and Junior Colleges



Middle States Region

Mainland USA

- ▶ Delaware
- ▶ District of Columbia
- ▶ Maryland
- ▶ New Jersey
- ▶ New York
- ▶ Pennsylvania

Overseas

- ▶ Puerto Rico
- ▶ US Virgin Islands
- ▶ Africa
- ▶ Europe
- ▶ Near East
- ▶ Chile
- ▶ Taiwan

Our Members Are:

- ▶ 526+ accredited and candidate institutions
- ▶ 57% private, not-for-profit
- ▶ 38% public
- ▶ 5% private, for-profit

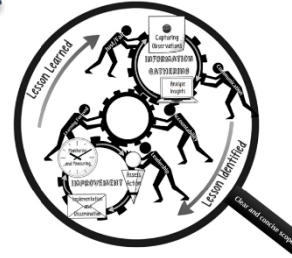
1 School self-evaluation

School sends accrediting agency a self-evaluation describing its performance in relation to the accreditor's standards.



2 Peer review site visit

A committee of peer volunteers, generally from other schools, is selected by the accrediting agency to review the school's self-evaluation and conduct a site visit to assess the school's compliance with accreditor's standards.



3 Peer review report

Committee produces a confidential report assessing the school's compliance with the accreditor's standards and makes a recommendation on the school's accreditation.



4 Accrediting agency decision

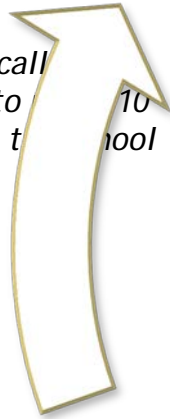
The accrediting agency considers the self evaluation and the peer review team's assessment before issuing a decision on the school's accreditation status.



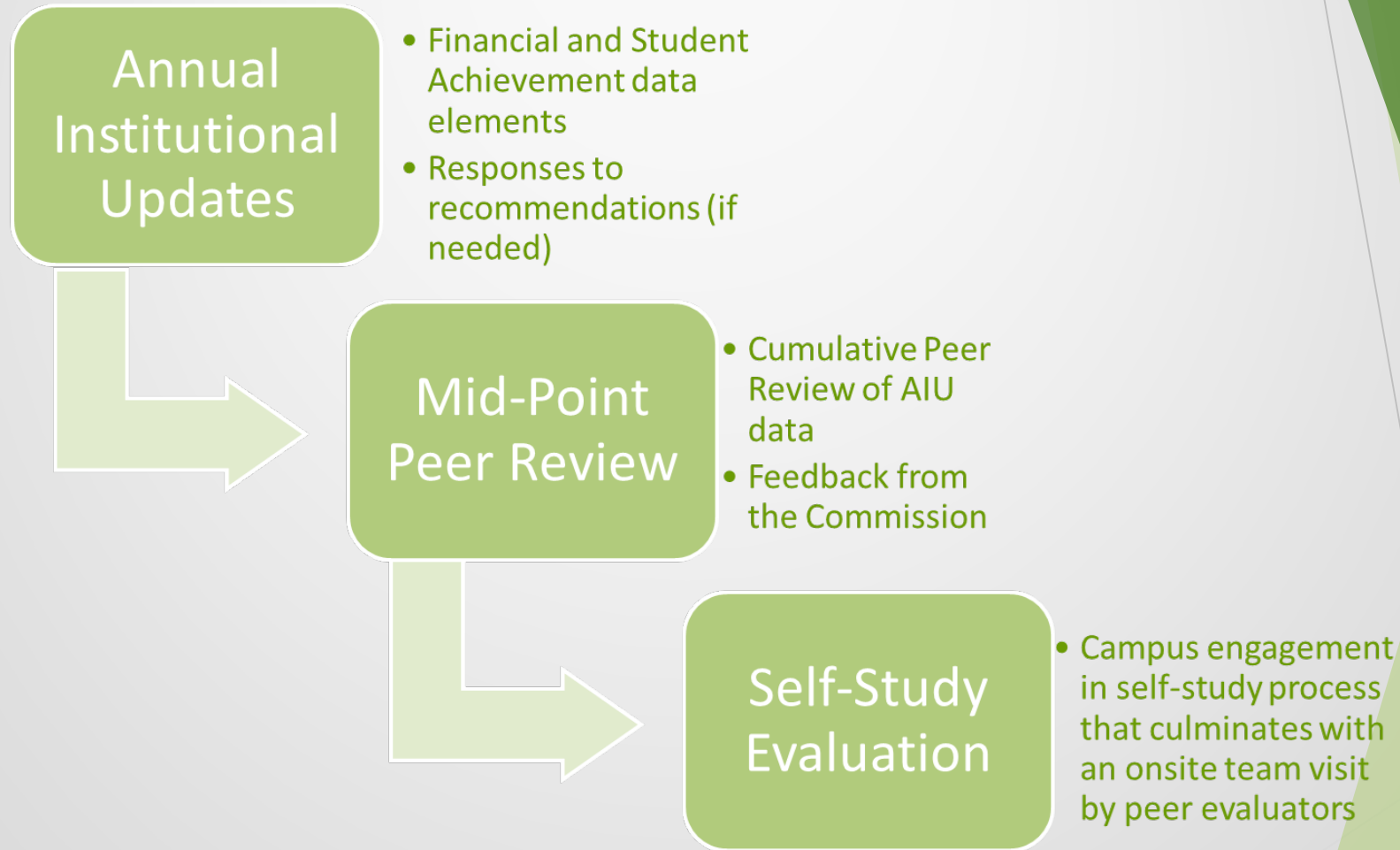
Appeals
process
available



Accreditation typically
from a few years to
10 years, after which the
school must reapply.



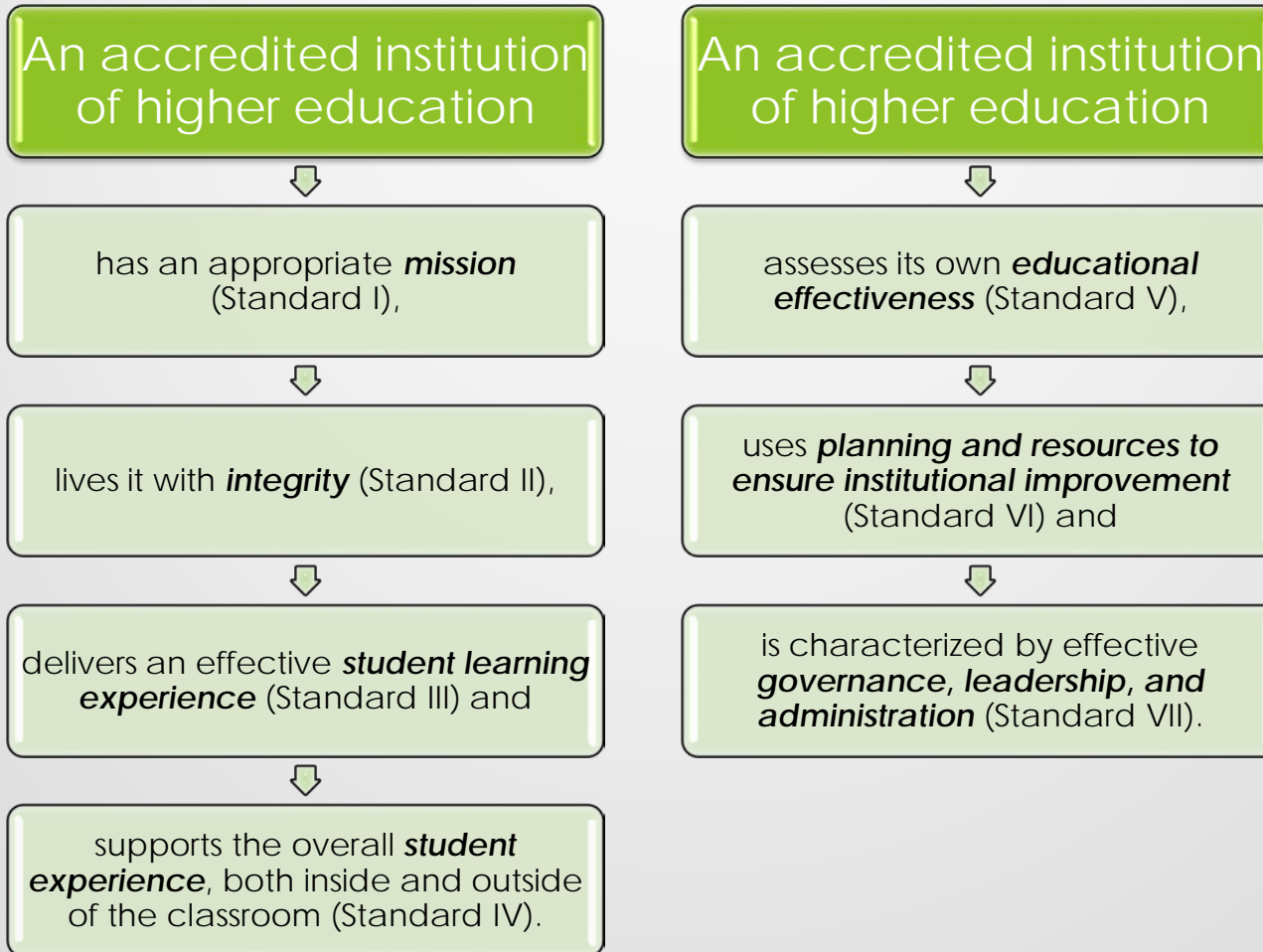
THE ACCREDITATION PROCESS



Requirements of Affiliation and Standards of Accreditation

- I. Mission and Goals
- II. Ethics and Integrity
- III. Design and Delivery of the Student Learning Experience
- IV. Support of the Student Experience
- V. Educational Effectiveness Assessment
- VI. Planning, Resources, and Institutional Improvement
- VII. Governance, Leadership, and Administration

How Do We Internalize The Standards



Relationship of Requirements of Affiliation to Standards of Accreditation

1. Authorization to operate

2. Institution is operational, with students actively enrolled in degree programs

3. Has graduated at least one class before accreditation

4. Communicates with MSCHE in English

5. Compliance with government policies, regulations, and requirements

6. Compliance with applicable Commission, interregional, and interinstitutional policies

7. Mission statement and related goals

8. Systematic evaluation of all programs

9. Programs characterized by rigor, coherence, and assessment

10. Integrated institutional planning

11. Resources adequate to support educational purposes/programs and to ensure financial stability

12. Governance structure responsible for quality and integrity and accomplishment of mission

13. Governing body adherence to a conflict of interest policy

14. Governance and accurate institutional information

15. Core of faculty and/or other appropriate professionals

Accreditation Process: Verification of Compliance

1. Student Identity Verification in Distance and Correspondence Education
2. Transfer of Credit Policies & Articulation Agreements
3. Title IV Program Responsibilities
4. Institutional Record of Student Complaints
5. Required Information for Students and the Public
6. Standing with State and Other Accrediting Agencies
7. Contractual Relationships
8. Assignment of Credit Hours

SELF STUDY PROCESS:

Steering Committee and working group

- ▶ Engage in a meaningful Self-Study process, focusing on mission and related strategic goals and priorities.
- ▶ Address the Commission's *Standards for Accreditation and Requirements of Affiliation*.
- ▶ Oversee the completion of a **Compliance Report**.
- ▶ Process takes approximately 2.5 years.

Accreditation Process Phase I

Fall

- ▶ Self Study Institute held to orient institutions beginning Self-Study
- ▶ Steering Committee Chair(s) and members chosen
- ▶ Staff liaison schedules Self-Study preparation visit

Spring

- ▶ Institution determines types of Working Groups that will be needed
- ▶ Draft Self-Study Design finalized, including Working Group designations
- ▶ Staff liaison conducts Self-Study Preparation visit (or during summer/early fall)
- ▶ Staff liaison approves Self-Study Design

Accreditation Process Phase II

Fall

- ▶ Steering Committee oversees research and reporting by Working Groups
- ▶ Working Groups involve the community
- ▶ Working Groups submit reports
- ▶ Team begins to assemble compliance documentation in conjunction with self-study

Spring

- ▶ Commission selects the Evaluation Team Chair and the institution reviews the selection
- ▶ Chair and institution select dates for team visit and for Chair's preliminary visit
- ▶ Institution sends copy of Self-Study Design to the Team Chair
- ▶ Commission selects Evaluation Team members
- ▶ Steering Committee receives drafts from Working Groups and develops a draft Self-Study Report

Accreditation Process Phase III

Fall

- ▶ Campus community and Institution's governing board review draft Self-Study Report
- ▶ Institution sends draft Self-Study Report to Evaluation Team Chair prior to Chair's preliminary visit
- ▶ Team Chair makes preliminary visit at least four months prior to team visit
- ▶ Institution prepares final version of the Self-Study Report
- ▶ Compliance Report completed by institution and evaluated by compliance reviewer selected by Commission

Spring

- ▶ Institution sends final Self-Study Report to Team Members and to Commission at least six weeks prior to team visit
- ▶ Team Visit
- ▶ Team Report
- ▶ Institutional Response

Spring/Summer

- ▶ Committee on Evaluation Reports meets
- ▶ Commission Meeting and action

Types of findings

Significant
Accomplishments,
Significant Progress, or
Exemplary/Innovative
Practices

Suggestions

Recommendations

Requirements

Possible Outcomes

Reaffirmation of Accreditation

Reaffirmation with Follow-up

Non-Compliance

- Warning/Probation
- Monitoring Report/Small team visit
- Two –year clock

WE ARE ALL MSCHE



What role
can you
play?

Your Questions and Ours:



Resources at the MSCHE

