**Planning, Development & Budget Committee**

**Report to the University Senate**

**October 8, 2020**

**Committee Members:** Joyce Wright, Denise Serpico, Jale Aldemir, Mingshan Zhang, Yufeng Wei, Laura Wadenpfuhl (All present via Zoom) Max Herman Excused.

**Unfinished Business:**

1. Approved: Honor’s Program

A detailed response was obtained from the Honor’s Program addressing the committee’s three questions regarding detailed budget information; compensation for the Director and Assistant Director, the Study Abroad Program, and budget data.

2. Approved: Art Teacher Certification Program

The Art Teacher Certification Program P-12, responded to the committee’s inquiry. The program is not new and was entered into CIM for “review only” for approval of modifications required by NJ State Department of Education (NJDOE) and to insure alignment with NJCU College of Education certification programs.  Dr. Mc Neill attached the policy information from the NJ DOE that clarify the reasons for review: <https://www.state.nj.us/education/rpr/CEASChanges.pdf>.

**New Business:**

1. Not Approved: Certificate 12 cr. in Stem Education. Please provide a chart for the proposed budget and proposed student numbers. The narrative budget is very difficult to interpret.

2. Previously Approved 9-25-19: MBA with Specialty in Business Analytics. Additional information was submitted, a paper proposal, was entered into CIM therefore notifying the committee. Please note this was approved by our committee on 9-25-2019.

Pending Response from the Originators of the Program

3. The Following (2) programs BA in Music, Multi-Style Strings and MM of Performance are listed in CIM as “*No approvals necessary, review only*”. The committee reviewed the (2) programs and had the following questions.

Bachelor of Arts in Music, Multi-Style Strings. The Committee would like further information on the expense of $80,000 for the String Coordinator/Multi-Style Expert. As the program approaches years 4 and 5 with the growth projection of 53 students, would this growth necessitate additional faculty member/members? (In the “workflow” status of CIM, the Planning, Development and Budget Committee is jointly listed with the Curriculum and Instruction Committee).

Master of Music Performance, please explain the cost of $80,000 expense for a one full time position (String Coordinator/Multi-Style Strings Expert)? It appears this position will be shared by both programs? This program had a “*No approvals necessary, review only”* but the Planning, Development and Budget Committee is entered within the workflow process for approval.

The committee discussed an additional meeting in preparation for Middle States, 10/19 at 2pm.

Respectfully Submitted,   Joyce Wright (Chair)