

To: All Staff

Re: 2019 Observed Holidays

Holiday	Date Observed
New Year's Day	Tuesday, January 1, 2019
Martin Luther King Jr. Day	Monday, January 21, 2019
President's Day	Monday, February 18, 2019
Good Friday	Friday, April 19, 2019
Memorial Day	Monday, May 27, 2019
Independence Day	Thursday, July 4, 2019
Labor Day	Monday, September 2, 2019
Columbus Day	Monday, October 14, 2019
Election Day	Tuesday, November 5, 2019
Veteran's Day	Monday, November 11, 2019
Thanksgiving Day	Thursday, November 28, 2019
Christmas Day	Wednesday, December 25, 2019
New Year's Day	Wednesday, January 1, 2020

Please be advised the University will be closed on January 21, 2019 in observance of Martin Luther King Jr. Day and on Monday, February 18, 2019 in observance of President's Day. All personnel will be off with the exception of Security and Power Plant staff.

Classes will be in session on Columbus Day, Election Day and Veteran's Day. Classified staff with the exception of Medical Services, Mail Room, Public Safety, Power Plant and essential Facilities personnel have the option of working on these days.

The University offices will be closed from Thursday, December 26, 2019 through Tuesday, December 31, 2019. Only essential employees will be permitted to work during this period. The other four days may be charged to vacation leave, administrative leave, or compensatory time. An employee may also elect not to be paid. AFT employees may utilize PLB days.