



2019-2020

Peer Advisor Liaison (PAL) Orientation to College (OTC) Application

Completed applications should be submitted to:

Dr. Jessica Accurso-Salguero
Vodra, 143 C
jaccurso@njcu.edu
201-200-2518

Leave all applications with front staff by Friday, April 26th, 2019

Peer Advisor Liaisons Job Description (PALs)

Description:

PALs serve as members of our Orientation to College (OTC) team and assist new students as they experience a variety of transitions, including acclimation to college life, academic life, major selection, and other key components tied to overall academic success at NJCU.

Requirements:

- Minimum 2.5 GPA
- Ability to successfully work in a leadership role
- Desire to help entering students adjust to NJCU in healthy ways
- Extensive knowledge of the diverse NJCU student experience
- Be positive, compassionate, and thoughtful
- Ability to manage a flexible work schedule throughout the semester

Fall 2019 Semester PALs:

- Work approximately 6- 10 hours per week during the Fall Semester
- Assist undergraduate students with current semester issues and enrollment
- Provide program support and outreach as directed by their instructor
- Attend on - campus events with the class outside of class time
- Perform other duties as deemed necessary to the success of all students
- Pending evaluation, PALs will also be eligible for spring semester advisement

Spring 2020 Semester PALs are selected based upon:

- Instructor Performance Evaluations
- Availability of OTC sections offered during Spring 2020

New Jersey City University

Peer Advisor Liaison

Name: _____ **Gothic ID Number:** _____
(First Middle Last)

Home Address: _____
(Street #, Apt #, City, State, Zip)

Campus Address: _____
(Street #, Apt #, City, State, Zip)

Cell Phone #: (____) _____ **Home Phone #:** (____) _____

Email Address: _____

Academic Major(s): _____

Academic Minor(s): _____

NJCU Cumulative GPA: _____

Class Standing: ☐ Freshman ☐ Sophomore ☐ Junior ☐ Senior ☐ Graduate

Do you have work-study: ☐ Yes ☐ No

Expected Date of Graduation: _____ **Credit Hours Completed:** _____

New Jersey City University

Peer Advisor Liaison

1. Why are you interested in being a Peer Advisor Liaison?

2. What qualities do you possess that would help you be a Peer Advisor Liaison? Which of these qualities are your strengths and which qualities would you like to develop?

New Jersey City University

Peer Advisor Liaison

Reference Form

Name of Applicant: _____ Date: _____

Name of Reference: _____

Reference E-mail: _____ Reference Phone: (____) _____

Relationship to Applicant: _____

Below are seven skills we find valuable in successful Peer Advisor Liaisons. Based on your knowledge of the Mentor applicant, please evaluate the applicant's level of ability compared to individuals who would be this applicant's peers.

| Skills | Below Average | Average | Above Average |
|--------------------------------|---------------|---------|---------------|
| Communication Skills | | | |
| Rapport with Students | | | |
| Academic Knowledge and Ability | | | |
| Enthusiasm | | | |
| Ability to work with others | | | |
| Follow-through and Initiative | | | |
| Leadership qualities | | | |

Please sign and date before submitting application for review. I hereby attest that all information provided in the application is accurate and truthful. My name typed below suffices as a signature if this application is submitted electronically.

If any response in your application requires additional explanation, please describe below.

Name: _____

Date Signed: _____

Additional Strengths of this Candidate:

Areas of Growth for this Candidate:

New Jersey City University

Peer Advisor Liaison

Reference Form

Name of Applicant: _____ Date: _____

Name of Reference: _____

Reference E-mail: _____ Reference Phone: (____) _____

Relationship to Applicant: _____

Below are seven skills we find valuable in successful Peer Advisor Liaisons. Based on your knowledge of this position, please evaluate the applicant's level of ability compared to individuals who would be this applicant's peers.

| Skills | Below Average | Average | Above Average |
|--------------------------------|---------------|---------|---------------|
| Communication Skills | | | |
| Rapport with Students | | | |
| Academic Knowledge and Ability | | | |
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Areas of Growth for this Candidate: