

## Satisfactory Academic Progress (SAP) Academic Plan Agreement Form

**Student's Name:** \_\_\_\_\_ **Gothic ID:** \_\_\_\_\_

**Instructions:** Schedule an appointment with your academic advisor to complete this form. Both you and your advisor must sign this form. Upon completion, submit this form to Office of Financial Aid.

### To fulfill your SAP academic plan, you must:

1. Achieve a semester grade point average of at least 2.0
  - Graduate student must achieve a grade point average of at least 3.0
  - A higher GPA may be necessary to reach goodstanding.
2. Receive passing grades in all completed courses.
3. Withdraw from no courses

### This academic plan will remain in effect until either:

1. You meet Satisfactory Academic Progress (SAP) requirements; **OR**
2. Your enrollment exceeds the maximum timeframe allowed for your degree program, based on attempted credit hours; **OR**
3. You fail to meet the terms of the plan.

**Note:** Your academic plan will become invalid if the financial aid office determines at any point that it is not mathematically possible for you to achieve the GPA required for graduation within the 150% timeframe for your degree program.

### Student Responsibilities: *Read and understand each of your responsibilities, place your initials beside each line.*

	I agree to go to <a href="https://njcu.get-counseling.com/">https://njcu.get-counseling.com/</a> & complete The Key Components to SAP Financial Aid Appeal Process & submit an appeal at the end of my session.
	I understand this is my second appeal or more and I'm required to meet with my academic advisor.
	I understand, if my appeal is approved, I cannot receive an F, R, INC or W grade.
	I agree to use all Academic Advising, The Learning Community (TLC), The Opportunity Scholarship Program (OSP), Athletic Department (for student athletes), and the Dean's Office in your specific school. I also agree to contact my instructor or my academic advisor if I am experiencing difficulty in classes.
	I agree to register for the classes I selected with the guidance of my academic advisor and will contact my advisor immediately if I need revision to my registration.
	I agree to the targets established in this plan and If I fail to meet my plan, I will not qualify for future assistance until I meet SAP standards.
	I understand, If I don't meet the terms of my academic plan, and have new extenuating circumstance(s), not reported in prior appeals, I may submit a new SAP appeal for financial aid consideration.
	I agree to follow the suggestions and recommendations discussed and developed by my academic advisor.

I understand that I have the responsibility to follow this SAP academic agreement plan. Failure to meet Financial Aid Satisfactory Academic Progress (SAP) requirements will result in the suspension of my financial aid eligibility. The plan reflects realistic and attainable goals.

\_\_\_\_\_  
**STUDENT'S Signature**

\_\_\_\_\_  
**Date**

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*This student failed at least one federal Satisfactory Academic Progress (SAP) rule for financial aid. It has been determined that the student needs to remediate their cumulative GPA or overall completion rate of coursework. The advisor's role in developing this Academic Plan is to assist the student in understanding how best to structure their coursework so that they can improve their GPA, avoid unnecessary withdrawals, and complete their degree. Please review their Degree of Completion. Students with two or more appeals must complete an academic plan.*

**Academic Advisor Name:** \_\_\_\_\_

**Indicate below your assessment of the student's ability to progress towards their degree.**

Please notate the expected graduation date for the student.

☐ Yes ☐ NO

If no, what are your recommendations? Please indicate which courses your student will take to meet their Academic Plan.

**Can the student reasonably meet the terms of this academic plan in their current major?**

☐ Yes ☐ NO

If no, what accommodations under this plan should be considered?

**What recommendations were discussed with the student to improve their academic performance?**

I have met with this student and discussed this academic plan; which if followed, may allow the student to attain the academic standing required for NJCU's graduation requirements. The plan reflects realistic and attainable goals for the student.

**ADVISOR'S Signature**

**Date**