

**THE JOE RIOTTO AWARD
FOR EXTRAORDINARY SERVICE TO THE SENATE**

Nominations due on October 15

ELIGIBILITY AND CRITERIA

In recognition of superior service and on-going contributions to the University Senate, the Riotto Award will be given to an individual who advocates and lives the values demonstrated by Dr. Joseph Riotto. Those values are exemplified by Dr. Riotto's commitment to shared governance, integrity, transparency, engagement, civility, respect, and consistency.

GENERAL PROCEDURES

Nominations may be sent to Senate@NJCU.EDU. The Senate Executive Committee will forward nominations to the Faculty & Professional Staff Affairs (FPSA) Committee. Nominations must be received by **October 15** of the year in which the award will be conferred.

The award will be conferred at the last Senate meeting of the fall semester, or at another university event identified by the Senate Executive Committee.

NOMINATION PROCEDURES

The Riotto Award shall be given only when qualified candidates exist and need not be awarded annually if the selection committee determines appropriate candidates are not available.

1. Any faculty or professional staff member of NJCU may nominate a prospective candidate.
2. The nomination should specify how the candidate fulfills the criteria listed above. The nomination should cite specific examples of superior service and ongoing contributions to the University Senate made by the nominee.

AWARD

The award shall take the form of a plaque or other appropriate item provided through the Senate budget. A respectful display of the names of all recipients of the Riotto Award shall be located in the Senate office or other location approved by the Senate Executive Committee.