



Faculty and Professional Staff Affairs (FPSA) Committee

Report to the University Senate, 4 March 2019

For the 2018/2019 academic year, the committee members are:

Jason Martinek (chair and secretary, College of Arts and Sciences)

Joe Moskowitz (College of Arts and Sciences)

Denise Nash (College of Professional Studies)

Jeanette Ramos-Alexander (vice chair, School of Business)

Failen Rosa De Los Santos (student)

This report covers the FPSA Committee meetings of 11 February and 4 March 2019.

1. **Point of Information:** On 18 February, the chair of the FPSA resigned. At the 4 March meeting Jason Martinek was elected the new chair. We expect a new member to join the committee by 18 March.
2. **ACTION ITEM:** Riotto Award Revised Eligibility Criteria
At the last senate meeting, Dr. Bennett asked for clarification about the eligibility requirements for the Riotto Award. Because of this, the FPSA's guidelines were not approved. The FPSA recommends the following changes the eligibility language and asks the Senate to **vote to approve** the revised guidelines.

Under Eligibility and Criteria we recommend changing the language to:

In recognition of superior service and on-going contributions to the University Senate, the Riotto Award will be given to **any full-time employee or full-time student** who advocates and lives the values demonstrated by Dr. Joseph Riotto. Those values are exemplified by Dr.

Riotto's commitment to shared governance, integrity, transparency, engagement, civility, respect, and consistency.

Under Nomination Procedures we recommend changing the language to:

The Riotto Award shall be given only when qualified candidates exist and need not be awarded annually if the selection committee determines appropriate candidates are not available.

1. **Any full-time employee or full-time student** of NJCU may nominate a prospective candidate.

You can find the full revised guidelines in Appendix A of this report.

3. Non-Action Item: The committee has reviewed sabbatical applications and is preparing its recommendations for the Provost's Office. This year applicants **will** be informed of the FPSA's recommendation. The 11 February 2019 FPSA report to the Senate includes a template of the letter that will be sent to candidates.

**THE JOE RIOTTO AWARD
FOR EXTRAORDINARY SERVICE TO THE SENATE**

Nominations due on October 15

ELIGIBILITY AND CRITERIA

In recognition of superior service and on-going contributions to the University Senate, the Riotto Award will be given to **any full-time employee or full-time student** who advocates and lives the values demonstrated by Dr. Joseph Riotto. Those values are exemplified by Dr. Riotto's commitment to shared governance, integrity, transparency, engagement, civility, respect, and consistency.

GENERAL PROCEDURES

Nominations may be sent to Senate@NJCU.EDU. The Senate Executive Committee will forward nominations to the Faculty & Professional Staff Affairs (FPSA) Committee. Nominations must be received by **October 15** of the year in which the award will be conferred.

The award will be conferred at the last Senate meeting of the fall semester, or at another university event identified by the Senate Executive Committee.

NOMINATION PROCEDURES

The Riotto Award shall be given only when qualified candidates exist and need not be awarded annually if the selection committee determines appropriate candidates are not available.

1. **Any full-time employee or full-time student** of NJCU may nominate a prospective candidate.
2. The nomination should specify how the candidate fulfills the criteria listed above. The nomination should cite specific examples of superior service and ongoing contributions to the University Senate made by the nominee.

AWARD

The award shall take the form of a plaque or other appropriate item provided through the Senate budget. A respectful display of the names of all recipients of the Riotto Award shall be located in the Senate office or other location approved by the Senate Executive Committee.