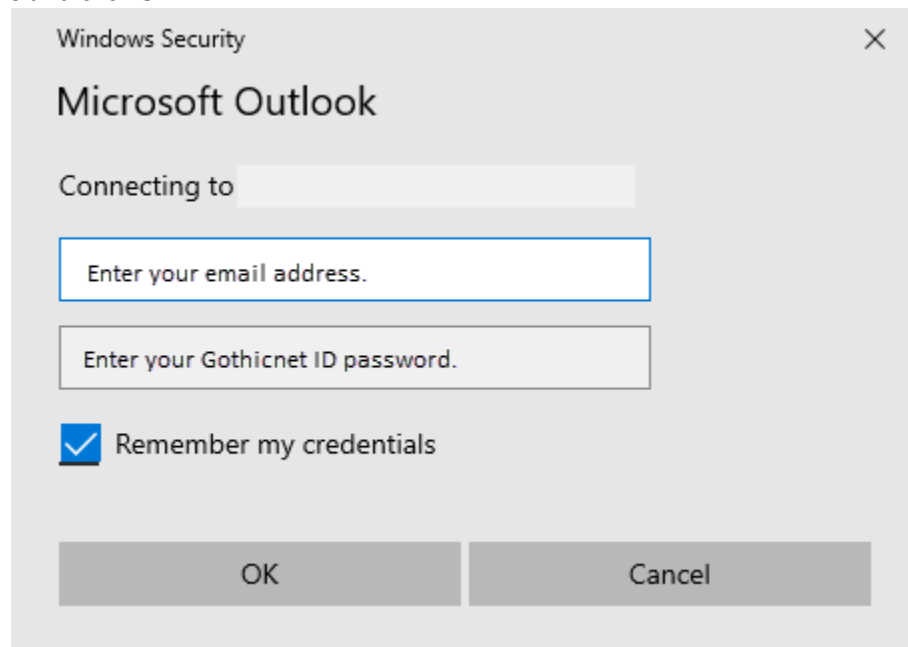# While your mailbox is being migrated

Windows machine

1. While your mailbox is being migrated to the cloud, you can continue to use Outlook to send and receive email. Your Outlook application will function as expected during the migration.

2. Once your mailbox has been completely migrated to the cloud, you will be prompted to login again. Enter your email address and your Gothicnet id password. Check the remember my credentials and click OK.

3. Restart Outlook.
4. You have now completed the migration of your mailbox to Office 365.