

AGREEMENT BETWEEN NEW JERSEY CITY UNIVERSITY AND THE ELIZABETH BOARD OF EDUCATION

New Jersey City University, located at 2039 Kennedy Boulevard, Jersey City, New Jersey 07305 (hereinafter referred to as UNIVERSITY) and the Elizabeth Board of Education, located at 447 Richmond Avenue Elizabeth, NJ 07202 (hereinafter referred to as DISTRICT students in the J. Christian Bollwage Finance Academy are able to take undergraduate UNIVERSITY courses. The following incorporates the mutual agreement and understanding of both parties.

1. Purpose and Goals

New Jersey City University and the DISTRICT will cooperate to promote successful undergraduate educational experiences for qualified J. Christian Bollwage Finance Academy Students during the 2021 academic year, and for the next two academic years (through 2023).

The goals of this partnership are to:

- Enable J. Christian Bollwage Finance Academy students to be admitted as visiting students and enroll in the University at a reduced tuition rate.
- Improve student access, success, and 4-year degree completion.
- Expand student options for college-level services and curriculum.
- Improve academic program articulation.
- Use resources at both institutions more efficiently and effectively.

2. Recruitment, Admissions and Registration

- A. Recruitment and identification of students will be the responsibility of the J. Christian Bollwage Finance Academy or the Elizabeth Board of Education administration.
- B. Students will be admitted through and administrative process established by the UNIVERSITY and the DISTRICT.
- C. Students will apply for admission by completing a visiting student application designed specifically for this program, collected by the J. Christian Bollwage Finance Adcademy Administration. No application fees will be assessed.
- D. Students will registrar for the spring 2022 semester beginning upon signature of this agreement, but not later than January 28, 2022*and fall 2022 semester by not later than September 26, 2022. Students will enroll in subsequent academic years on the same schedule.

3. Tuition and Fees

- A. The DISTRICT will use its best efforts to recruit no less than a minimum of 10 students (number can be adjusted in consultation with the UNIVERSITY) but with no maximum number of students enrolled in pres-selected 3-credit college level course(s) per academic semester, i.e. one 3-credit course for Fall 2021.
- B. The Elizabeth Board of Education agree(s) to pay in full the discounted tuition charge of \$250 for each student enrolled in the UNIVERSITY 3-credit course. This represents a 78% reduction from the full tuition and fees charge of \$1,135.35 (as per AY 2016-2017 approved tuition and fees schedule) per 3-credit course.
- C. The discounted tuition charge will be effective for the initial three years of the agreement-AY 2021, AY 2022, and AY 2023.

- D. Withdrawals and refunds will be handled by the UNIVERSITY in accordance with its existing tuition and fees refund policies.
- E. The UNIVERSITY will provide an invoice to DISTRICT by January 31, 2021 for the spring 2021 semester. The UNIVERSITY will bill the DISTRICT, consistent with paragraph A above, for ten students at a minimum (number can be adjusted in consultation with UNIVERSITY)-the cohort size necessary for the discounted tuition of \$250 per student per 3-credit course.
- F. The DISTRICT will make a single payment to the UNIVERSITY along with a list of eligible students.
- G. All charges will be paid in full upon receipt of the invoice. Any student for whom payment has not been received by the pre-arranged deadline will be dropped from this program for non-payment, but no financial penalty assessed.

4. Program Course Offerings and Instruction

- A. The management of the agreement between the two organizations will be coordinated through the UNIVERSITY Office of the Provost and the DISTRICT.
- B. Instruction will be provided by a member of the J. Christian Bollwege Finance Academy faculty who meets all qualifications for designation as a UNIVERSITY adjunct faculty member. The approved faculty members are listed as Appendix A to this document.
- C. All salary costs and space costs for instruction will be the responsibility of the DISTRICT.
- D. Academic advising will be the responsibility of the J. Christian Bollwege Finance Academy administration.
- E. Students enrolled in the program will be limited to enrolling in the sequence of 3-credit course(s) at the University for each semester. The approved courses, and brief course description, area listed as Appendix B to this document.

5. Other Programming

- A. J Christian Bollwege Finance Academy students, whether enrolled in this program or not, will have the opportunity to participate in additional academic enhancement opportunities from time to time, including but not limited to Freshman-for-a Day mentoring visits to the UNIVERSITY, joint meetings at least once each semester between the J. Christian Bollwege Finance Academy student business clubs and the UNIVERSITY business related clubs, and a summer entrepreneurship academy/camp. Some programs may require additional fees and would be subject to a separate agreement.
- B. From time to time, J Christian Bollwege Finance Academy faculty member will have the opportunity for professional development provided by UNIVERSITY faculty.
- C. UNIVERSITY School of Business faculty members will visit J. Christian Bollwege Finance Academy classes each semester upon request and as coordinated with UNIVERSITY dean of the School of Business for instruction, marketing, promotion, and development.

6. Registration and Student Records

- A. Students will register for courses through a registration process developed by both the UNIVERSITY and the DISTRICT.
- B. The Registrar's Office at UNIVERSITY will be responsible for maintaining a student records for course work taken.

- C. J. Christian Bollwage Finance Academy students will be coded and tracked in the Student information Systems at the UNIVERSITY. Information will be shared between the institutions for these students.
- D. Grades and Transcripts will be available at the conclusion of each semester.
- E. All students enrolled in this program will be credited to the NJCU School of Business enrollment numbers for each AY period.

7. Financial Aid and Scholarships

- A. Financial Aid will not be available for J. Christian Bollwage Finance Academy Program Participants.

8. Student Grievances and Conduct

- A. Students participating in the J. Christian Bollwage Finance Academy Program shall comply with the UNIVERSITY student code of conduct standards. The DISTRICT may intervene in cases of misconduct, particularly when cases involve health and safety. Students found in violation of the UNIVERSITY student code of conduct may receive sanctions from each institution. The DISTRICT and UNIVERSITY reserve the option to decide that only one institution will process for reporting to the other when the institution has undertaken student conduct actions.

9. Marketing

- A. Promotional plans and materials related to this agreement will be subjected to approval by each institution.

10. Terms and Termination

- A. The only parties to this agreement are UNIVERSITY and the DISTRICT.
- B. Amendments to this agreement must be in writing and approved by the designated representative of each institution.
- C. This agreement shall cover the 2021, 2022, and 2023 academic years and the parties may renew, in writing, the agreement for additional course work, changes in faculty, and/or changes to tuition and fees for any subsequent years.

11. Signatures

Date

Date

Date

Date

5 Authorizations Report

AUTHORIZATION TO ENTER INTO AGREEMENT

Recommended: That the Elizabeth Board of Education be authorized to enter into agreement with New Jersey City University and to pay for dual enrollment credits from NJCU for J. Christian Bollwage Academy students to have the opportunity to earn college credit at New Jersey City University, not exceed a total of \$15,000.00

Rationale: NAF Finance Academy students at J. Christian Bollwage Academy will receive dual credits from NJCU for the Global Business course.

Reommended: The the Elizabeth Board of Education be authorized to enter into a membership agreement with the New Jersey Association of Student Councils for the 2021-2022 school year, at a cost not to exceed \$50.00.

Rationale: This membership allows Elizabeth Public Schools students to take part in the NJASC sponsored Leadership Training Conference, a 4-day retreat where students learn critical leadership skills including communication and public speaking, problem solving, respecting diversity, project planning, and managing conflict. Additionally, each January, over 1500 student leaders from middle and high school, students' also have the privilege to be elected as statewide representatives to the NJASC Executive Board and the New Jersey State Board of Education. Lastly, students have the opportunity to attend a variety of student-led workshops on such topics as planning successful charity events and creative ways to boost school spirit.

AUTHORIZATION TO APPROVE USE OF BROPHY FIELD

Recommended: That the Elizabeth Board of education approve Benjamin Franklin School No. 13 use Brophy Field located on Third Street, Elizabeth, NJ for physical education classes, lunch recess and building wide activities during the 2021-2022 school year.

Rationale: Benjamin Franklin School No.13's gymnasium facility cannot accommodate more than three classes simultaneously ranging from kindergarten through eighth grade. Using Brophy Field will allow the student ample room to perform physical activities as required by the district.

AUTHORIZATION TO PARTICIPATE

Recommended: That the following personnel Dawn Lippi, Norma Cardona and Dani Iemola be authorized to participate in the DREAMS PROJECT Program with the New Jersey Department of Education for the 2021-2022 school year, at tno cost to the Board.