

Dual Enrollment Agreement Between Hudson County Schools of Technology & New Jersey city University

New Jersey City University, a public institution of higher education of the State of New Jersey located at 2039 Kennedy Boulevard, Jersey City, New Jersey 07305 (hereinafter referred to as UNIVERSITY), and Hudson County Schools of Technology, located at 1 High tech Way, Secaucus, NJ (hereinafter referred to as HCST), desire to enter into dual enrollment agreement whereby HCST students receive undergraduate UNIVERSITY credit for the HCST Media Arts courses specified below. The following incorporate the mutual agreement and understanding of both parties.

1. Purpose and Goals

Through this agreement, the UNIVERSITY and the HCST will cooperate to promote successful undergraduate educational experiences for qualified students during the 2022-2023, 2023-2024, and 2024-2025 academic years.

The goals of this partnership are to:

- A. Enable HCST students to be admitted as dual-enrolled students and enroll at the UNIVERSITY at a reduced tuition rate.
- B. Improve student access, success, and 4-year degree completion.
- C. Expand student options for college-level services and curriculum.
- D. Improve student academic program articulation.

2. Recruitment, Admissions and Registration

- A. Recruitment and identification of students will be the responsibility of HCST
- B. Students will be admitted through and administrative process established by the UNIVERSITY and HCST.
- C. Students will apply for admission by completing a visiting student application designed specifically for this program, collected by HCST administration. No application fee will be assessed.
- D. Students will be registering for the Fall 2022 semester two weeks before the first day of class, unless otherwise indicated.

3. Tuition and Fees

- A. HCST students who enroll agree to pay in full the discounted tuition charge of \$290 per three-credit course.
- B. This represents a significant reduction from the full tuition charge.
- C. Withdrawals and refunds will be handled by the UNIVERSTIY in accordance with its existing tuition and fees refund policy.

- D. The UNIVERSITY will provide a roster to HCST by September 30 for the Fall semester and January 31 for the Spring semester.

4. Program Course Offerings and Instruction

This agreement comprises three three-credit Media Arts courses. HCST's Interactive Media II will serve as the equivalent of the University's MEDI 110 **Foundations of Media Design**. HCST's **Interactive Media IV** will serve as the equivalent of MEDI 205 **Digital Media I**. And HCST's **Introduction to Media** will serve as the equivalent of MEDI 250 **the future of Media**.

Instruction will take place at HCST.

Instructors must be qualified to teach as adjunct instructors at the UNIVERSITY, requiring at least a Master's Degree in the taught content area. The curriculum requires approval and will be monitored by the UNIVERSITY's Media Arts Department Chair. These courses will count towards the Media Arts major/minor should a HCST student apply to NJCU for their bachelor's degree.

MEDI 110-Foundations of Media Design (3 credits)

This course provides a broad and rigorous orientation for all areas of media production. It begins with an activity-based study of the psychological and physiological bases for production/perception and the development of vocabularies for further work. Through the interplay between assignments in pre-production planning, design, photography, audio, film and video, students explore the underlying processes and principles of media making. Participants in the course become involved in readings, lectures, designing storyboards, viewing films and videotapes. Production experiences in sound, slide photography, multi-image, video and film animation are assigned.

MEDI 205 Digital Media I (3 Credits)

Course introduces students to concepts behind 2-D digital artwork. Students learn how to work with photographic images, how to create bitmap graphics and develop and create ideas using Adobe Photoshop.

Pre-Requisite(s): Medi 110

MEDI 250 the future Media (3 credits)

Course introduces the student to writing and developing works of new video and studio formats. Students will work on creating scripts, outlines and treatments for music videos, industrial, scripted audio broadcasts, and other short pieces. Designed as a project-oriented

workshop, the course will focus on a specific project each semester. Topics will be announced prior to the start of the semester.

Curriculum Map

High School Year	High Tech High Course	NJCU Media Arts Equivalent
Sophomore Year	Introduction to Media	The Future of Media
Junior Year	Interactive Media II	Foundations of Media Design
Senior Year	Interactive Media IV	Digital Media I

5. Registration and Student Records

- A. The UNIVERSITY’S registrar’s office will be responsible for maintaining student records and coursework taken.
- B. HCST students will be coded and tracked in the Student Information System at the UNIVERSITY. Information will be shared between the institutions for these students.
- C. Grade and transcripts will be available at the conclusion of each semester.

6. Financial Aid and Scholarships

No additional financial aid or scholarships will be available.

7. Student Grievances and Conduct

Students participating in the Media Arts HCST Program shall comply with the UNIVERSITY student code of conduct standards. HCST may intervene in cases of misconduct, particularly when cases involve health and safety. Students found in violation of the UNIVERSITY student code of conduct may receive sanctions from each institution. The HCST and the UNIVERSITY reserve the option to decide that only one institution will process a case of misconduct. HCST and the UNIVERSITY will create a process for reporting to the other when the institution has undertaken student conduct action.

8. Marketing

Promotional plans and materials related to this agreement will be subject to approval by each institution.

9. Indemnification and Hold Harmless

HCST shall assume all risk of and responsibility for, and agrees to defend, indemnify and hold harmless the UNIVERSITY, State of New Jersey, and the Educational Facilities Authority including their trustees, officers, employees, volunteers and judgments, costs and expenses (including reasonable attorney’s fees) (collectively “claims”) in connection therewith on account of the loss of life, property, or injury or damage to the person, body or property, of

any person or persons whatsoever, which shall arise from the use of the designated UNIVERSITY facility should courses in the future be offered on the University's campus. The HCST'S obligations under this paragraph shall not apply to any claims caused by, or due to the fault of, the University, its trustees, officers, employees, volunteers and/or agents, or which are the responsibility or fault of the Facility.

13. Terms and Termination

The only parties to this agreement are NJCU and HCST.

- A. Amendments to this agreement must be in writing and approved by the designated representative of each institution.
- B. This agreement shall cover the 2022-2023, 2023-2024, and 2024-2025 school years, and the parties may renew the agreement for subsequent years in writing,