



2023 SUMMER PROGRAM ELIGIBILITY DOCUMENT CHECKLIST

To be considered for the 2023 OSP/EOF Summer Academy, applicants must:

1. File the 2023-2024 FAFSA or NJ Alternative Financial Aid Application
NJCU School Code: 002613
2. Submit a completed and signed 2023-2024 Verification Worksheet
3. Submit the following documents via Mapping Xpress, the secure system for uploading documents. Instructions will be sent to eligible applicants.
 - 2020 & 2021 federal income tax forms or IRS Tax Transcripts
 - If your parents filed separately but are still married, the filing status for 2021 must indicate “Married Filing Separately.”
 - If your parent(s)/guardian(s) own a home, you must provide:
 - A 2020 & 2021 “**Mortgage Bank Loan Statement**” (showing the **Principal Balance Owed** on the house)
 - A 2020 & 2021 “**Tax Assessment Statement**” (from your local City Hall)
 - Copy of Student’s Social Security Card
 - Proof of non-taxable income (if applicable)
 - Social Security Benefits (SSDI/SSI)- Submit a 1099 Form or letter from the Social Security Administration stating the **total dollar amount** received in 2020 & 2021.
 - Welfare Benefits- Submit a letter from Welfare Services stating the **total dollar amount** received in welfare benefits for the year 2020 & 2021.
 - Child Support- Submit a letter from the Court stating the **total dollar amount** received in child support for the year 2020 & 2021.
 - Proof of Citizenship or eligible non-citizen status (except NJ Alternate Financial Aid applicants)
 - If you are a citizen of the United States, submit one of the following documents:
 - US Birth Certificate
 - US Passport
 - Certificate of Naturalization
 - If you are an eligible non-citizen, submit one of the following documents:
 - Alien Registration Card (Green Card)
 - I-94 Departure Document
 - Passport with (INS) stamp
 - Asylum/Refugee Document

For additional questions, please contact the OSP team at osp@njcu.edu or 201-200-3355.