



Office of the Registrar, Hepburn Hall, Room- 214
 Email: Registrar@njcu.edu
 Website: www.njcu.edu/registrar
 Phone: 201/200-3334 Fax: 201/200-2062

NEW JERSEY CITY UNIVERSITY VISITING STUDENT REGISTRATION FORM

Career: Graduate Undergraduate

Applicant Information

Name: _____ Social Security Number: _____
 Date of Birth: _____ Gender: M F Ethnic Status: _____
 Permanent Home Address: _____
 City/State: _____ Zip: _____ County Code: _____
 Telephone Number: _____ E-mail Address: _____
 Are you a US Citizen: Yes No
 I have been a legal resident of New Jersey for at least one year: Yes No
 I am a student currently enrolled at: College/University _____

Ethnic Codes

- 1-American Indian or Alaska Native
- 2-Asian
- 3-Black or African American
- 4-Hispanic / Latino
- 5-White
- 6 – Native Hawaiian or other Pacific Islander
- 7-Non-resident Alien

Student Course Request

COURSE TITLE	DEPT	CAT#	CLASS #

New Jersey County Codes

- 99 - Out of State
- 01 - Atlantic
- 03 - Bergen
- 05 - Burlington
- 07 - Camden
- 09 - Cape May
- 11 - Cumberland
- 13 - Essex
- 15 - Gloucester
- 17 - Hudson
- 19 - Hunterdon
- 21 - Mercer
- 23 - Middlesex
- 25 - Monmouth
- 27 - Morris
- 29 - Ocean
- 31 - Passaic
- 33 - Salem
- 35 - Somerset
- 37 - Sussex
- 39 - Union
- 41 - Warren

Visiting students must present this form and one of the following to the Registrar:

- 1) **Graduate and Undergraduate students** – a permission letter from the university the student is attending stating the course title (s), and authorized by a proper authority, or
- 2) **Graduate and Undergraduate students** - a college transcript. To enroll in graduate course (s), transcript must reflect Bachelor degree confirmation.
- 3) **Undergraduate students** - a Photostat of the student’s high school diploma.

ALL THE INFORMATION I HAVE PROVIDED IS TRUE. THIS IS TO CERTIFY THAT I HAVE COMPLIED WITH THE POLICIES AND PROCEDURES OF THE UNIVERSITY.

Signature of Applicant (Required) _____ Date _____

Registration form and required documentation can be sent to:

Mail: NJCU, Office of the Registrar, 2039 Kennedy Blvd., Hepburn Hall, Jersey City, NJ 07305

Fax: (201) 200-2062, Attn: Betty Arzuaga.

NOTE: Undergraduate students, please check with the Financial Aid Office at your home institution regarding aid eligibility.