



University Senate
Professional Studies Building, 203A rm. 3

MINUTES OF MEETING
December 4, 2017

ATTENDANCE:

Presiding: Dr. Christopher Shamburg, University Senate Vice President

DEPARTMENTS PRESENT: Accounting, Jeanette Ramos-Alexander; Art, Ellen Quinn; Biology, Ethan Prosen; Chemistry, Bumjung Kim; Computer Science, Mort Aabdollah; Counseling Education, Yung-Wei Lin; Criminal Justice, Bill Calathes; Early Childhood Ed., Basanti Chakraborty; Dept. of Earth & Environmental Science, Deborah Freile; Educational Leadership, John Melendez; Educational Technology, Christopher Carnahan; Elementary/Secondary, Vanashri Nargund; English, Joshua Fausty; ESL, Adela Martinez; Finance, Zhimin Wang; Fire Science, Patrick Boyle; Health Sciences, Gail Gordon; History, Jason Martinek; Latin American Studies, Virginia Ochoa-Winemiller; Library, Juan Almodovar; Management, EunSu Lee; Media Arts, Jane Steuerwald; Modern Languages, Alberto Barugel; Dept. of Multicultural Ed., Donna Farina; Music, Dance & Theatre, Désamparados Fabra Crespo; Nursing, Gloria Boseman; Philosophy/Religion, Sabine Roehr; Physics, Chris Herbert; Political Science, Joseph Moskowitz; Psychology, Frank Nascimento; Sociology/Anthropology, Max Herman; Special Education, Patricia Yacobacci; Women's & Gender Studies, Jacqueline Ellis.

DEPARTMENTS ABSENT: A. Harry Moore, Darlene Britt; African/Afro American Studies; Alumni, Jane McClellan; Economics, Ivan Steinberg; Finance; Fitness, Exercise and Sports; Literacy Education, Mary McGriff; Marketing, Zui Chih Lee; Mathematics, Freda Robbins; Professional Security Studies, Richard Cosgrove;

SENATORS-AT-LARGE PRESENT: Cindy Arrigo, Deborah Bennett, Lorraine Chewey, Karen DeSoto, Marilyn Ettinger, Vanessa Garcia, Robert Prowse, Michelle Rosen, Christopher Shamburg, Rubina Vohra

SENATORS-AT-LARGE ABSENT: None.

PROFESSIONAL STAFF SENATORS-AT-LARGE PRESENT: Queen Gibson, Cynthia Vazquez.

PROFESSIONAL STAFF SENATORS-AT-LARGE ABSENT: Denise Serpico.

STUDENT SENATORS PRESENT: None.

STUDENT SENATORS ABSENT: Sheyla Feliciano, Lydia Pagan, Sierra Williams, Claudia Gomez.

STUDENT SENATORS-AT-LARGE PRESENT: None.

STUDENT SENATORS-AT-LARGE ABSENT: Collin Officer.

Meeting #4

**University Senate Meeting
Monday, 4 December 2017
2:00 PM – Gothic Lounge (H-202)
Agenda**

Meeting called to order by President Shamburg at 2:06 pm

President Shamburg asked for a moment of silence on the passing of Dr. Joseph Riotto, immediate past president of the University Senate.

- I. Audience Response “Clicker” System was tested successfully.
- II. **Motion to approve** the University Senate Meeting Agenda: made, seconded and passed unanimously.
- III. **Motion to approve** the University Senate Meeting Minutes of the November 13, 2017 as presented: made, seconded and passed unanimously.
- IV. **Announcements**
 1. Loss of Dr. Joseph Riotto
This is a difficult meeting to start with the passing of our friend and colleague. Today’s meeting will conclude with a remembrance of Joseph Riotto. There will also be another event at a later time which will be scheduled in accordance with his family’s availability.
 2. Congratulations to:
 - Barbara Blozen on her election as President of the New Jersey Board of Nursing,
 - A. Harry Moore School for winning the WINS PIX11 ‘Fuel My School 2017’ Contest, and
 - President Henderson on her selection as Secretary of the Governing Board of Hispanic Association of Colleges and Universities.
 3. Invitation for volunteers to participate in NJCU’s Re-Imagining the First Year initiative has been distributed and is available with today’s announcement.

Please see the back of today’s agenda for additional announcements.

V. University Senate President's Report

President Shamburg's Report:

1. Program Review Process

Proposed program review process and has been exchanged between Senate Executive Committee (SEC) and Provost's office for almost one year. The Senate's Graduate Studies Committee (GS) and the Curriculum and Instruction (C&I) Committee provided suggestions to the SEC and the SEC forwarded suggestions to the Provost's Office. Ideally a proposal will be distributed prior to the next Senate meeting for departments to discuss at their Jan 29, 2018 meetings and then it will be voted on at the next Senate meeting.

2. Infosilem

The Infosilem Report from the Senate's Academic Support & Services Committee is due at the next Senate meeting (February 12, 2018) and it will be an agenda item. Departments are asked to discuss their experiences with Infosilem at their next department meetings so that at the next Senate meeting we will be speaking for all the faculty and staff.

3. Sabbatical and Emeritus Applications

The calls for sabbatical and emeritus applications are expected to be distributed this week.

4. Student Members of Senate Committees

The following students have been nominated by the Student Government Organization (SGO) for membership on the Senate Standing Committees for one-year terms (which could be renewed):

Academic Standards – Kajae Close
Academic Support Services – Ian Jimenez
Committee on Instructional Technology – Odalis Romero
Curriculum & Instruction – Kimberly Aguilar
Elections Committee – Carlos Ludizaca
Faculty and Professional Staff Affairs – Carolina Espin
Graduate Studies – Tatiana Reyes
Planning, Development & Budget – Keion Jackson
Student Affairs – Ester Collin

Motion (made and seconded) to approve the appointments: approved.

Discussion of President Shamburg's Report:

1. Concern about Infosilem was raised because courses schedules are due today and may be based upon the errors that we experienced with the Fall 2017 Infosilem scheduling. The process of correcting errors for the current semester was itself a problem. Not enough time has been provided to correct the previous problems and here we are using the problematic system again. What information is being input in

to the system, the information with the errors? Infosilem will be on next month's agenda with the Committee's Report.

2. Can the Senate president's report be in writing so it can be used to report out to departments? It is part of the Senate minutes and they can be used.

VI. Election of University Senate Vice President

In accordance with the Senate Constitution, which is very specific about the procedure, nominations for vice president take place at this meeting and the election will take place at the next meeting:

Nominations:

Joseph Moskowitz

Wanda Rutledge

Rubina Vohra

VII. University Senate Standing Committee Reports:

1. Faculty & Professional Staff Affairs (FPSA) Committee (see attachment #1)-

FPSA was charged by the Senate to review the proposal that was presented to the Senate last year. The Senate at that time raised questions including concerns about the eligibility of librarians and the privileges recipients would receive.

The committee 1) recommends the attached process/policy for awarding emeritus status to retired full professors; 2) recommends the creation of the Joseph Riotta Distinguished Service Award for exemplary service to faculty and/or professional staff members, and 3) received a confidential matter and forwarded a confidential memorandum to the provost in accordance with provisions of the Senate Constitution, and 4) announced that Professor Jeanette Ramos-Alexander will be the committee's new chair since Professor Halbert has left committee due to a personal matter unrelated to FPSA. An opening for a committee member from the College of Professional Studies (CPS) will need to be filled.

Motion (made and seconded) to approve recommended policy/process concerning the awarding of professor emeritus status.

Discussion: Why does the recommendation only permit full professors to be eligible for emeritus status and not associate professors too? Shouldn't associate professors that provide a lot of service, but who feel their scholarship may not warrant being full professor rank, deserve associate professor emeritus designation? They are eligible for the distinguished service award. In addition, the committee looked at policies of our peer institutions and the majority of those universities required full-professor status. The distinguished service award is open to all faculty and professional staff (including librarians) of all ranks. Yes, applying for full professor rank and doing that which is necessary to reach that rank takes time and effort. If approved, new policy would be effective for next academic year's (Feb. 2019) nominations. A typographical error on item #4 on

the emeritus proposal was corrected. Recipients of the emeritus designation would not be eligible for the service award nor vice versa. People in more positions are eligible for the distinguished service award than professor emeritus designation.

Motion: approved

Motion (made and seconded) to approve recommendation to create the Joseph Riotta Distinguished Service Award as described in the committee's report.

Motion (made and seconded) to amend the last sentence of the first paragraph to read: "The Riotta Award shall stand as a memorial to our friend and President as an expression of the Senate's deeply felt loss of Dr. Joseph Riotta.

Discussion: Original wording may better convey the Committee's intention.

Motion to amend: approved.

Motion on amended main motion: approved.

President Shamburg noted he sent an e-mail to Dr. Halbert seeking clarification about item #3 of the committee's report.

VIII. New Business

No items presented.

IX. Remembrances of Dr. Joseph Riotta were presented by: (see attachment #2)

1. Dr. Regina Adesanya
2. Dr. Gloria Boseman
3. Dr. Joshua Fausty
4. Dr. Max Herman
5. Ms. Donna Piscopo
6. Dr. Bill Calathes
7. Dr. Joseph Moskowitz
8. Dr. John Melendez

Motion to adjourn (made and seconded): approved.

Meeting adjourned 4:12 pm.

Respectfully submitted by,

Joseph H. Moskowitz, Ph.D.
Secretary of the University Senate

Attachments: 1) FPSA Committee Report
2) Remembrance of Joseph Riotta Brochure