



## **TEST WAIVER REQUEST REQUIREMENTS**

The GRE/MAT/GMAT requirements for selected New Jersey City University Master's Degree Programs may be waived. Applications for admissions to a Master's Degree Program and Test Waiver are subject to approval by the applicable academic department. The test waiver **does not apply** to Doctoral or Professional Diploma in School Psychology programs. The GRE/MAT/GMAT is not required for the following programs: Art(M.F.A), Studio Art(M.A.), Music(M.M.), and Media Production(M.F.A). The test waiver does not alter existing admission requirements.

NJCU encourages all graduate applicants to take the applicable standardized test and submit test scores as part of their application package in order to enhance their application for admission/matriculation into a Degree Program.

### **Test Waiver Eligibility Requirements:**

- Undergraduate cumulative **GPA of 2.75 or higher unless otherwise noted.**
- Undergraduate cumulative **GPA of 3.00 or higher** for Special Education(M.A with Learning Disability Teacher Consultant Endorsement Eligibility) and Counseling
- Undergraduate cumulative **GPA of 3.30 or higher** for National Security Studies applicants
- Undergraduate cumulative **GPA of 3.00 or higher** for graduate Business Programs (MS Accounting, MS Finance and MBA) applicants.

### **Test Waiver Appeal:**

Applicants who do not meet the eligibility requirements for the test waiver must write a letter of appeal to be considered for the waiver. The appeal letter should be submitted with the Test Waiver Request Form. Appeals that are denied by the Graduate Coordinator may be referred to the Dean of the appropriate College for review. In such cases, the decision of the Dean is final.

If you have questions or require additional information, please contact the Office of University Admissions at 201-200-3409 or email: [grad\\_dept@njcu.edu](mailto:grad_dept@njcu.edu) . Additional copies of the Test Waiver Request form are available at <http://njcu.edu/Forms-Library/> .

***All terms and conditions are subject to change without notice.***



# TEST WAIVER REQUEST FORM

\_\_\_\_\_  
Last Name                      First Name                      Middle Initial                      Gothic ID# or last 4 digits SS#

\_\_\_\_\_  
Street Address    Apt. #                      City                      State                      Zip

\_\_\_\_\_  
Telephone Number                      Email Address                      Degree program

**Please check one of the following:**

I meet the criteria for a test waiver and request that my file be reviewed for matriculation into the degree program indicated.

I **DO NOT** meet the criteria for the test waiver. However, I do meet the additional requirements for matriculation into the degree program above. I have attached my letter of appeal for the test waiver.

\_\_\_\_\_  
Applicant Signature                      Date

**Please note:** Applications for admission and requests for test waiver are subject to review and approval by the Graduate Coordinator of the applicable academic department. Eligibility for the Test Waiver, does not guarantee admission to a Degree Program.

The test waiver **does not apply** to Doctoral or Professional Diploma in School Psychology Programs. The test waiver does not alter existing admission requirements.

**RETURN COMPLETED FORM TO:**

New Jersey City University  
University Admissions-H206  
2039 Kennedy Boulevard  
Jersey City, NJ 07305  
Email: [grad\\_dept@njcu.edu](mailto:grad_dept@njcu.edu) / Fax: 201-200-3411

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