



**REQUEST TO WAIVE A GENERAL
EDUCATION REQUIREMENT**

This form is for all students requesting to waive a General Education requirement. Students must submit this completed form and any supporting documentation to the College of Arts and Sciences Dean's Office located in Karnoutsos Hall - Room 605 for review.

1. _____ (Last Name) (First Name) 2. _____ (Gothic ID)

3. _____ (Home Address, City, State & Zip code) 4. _____ (Phone Number Home/Cell)

4. _____ (NJCU/Personal Email Address) 5. _____ (Major/Minor/Intended Major)

6. What semester do you plan to on graduating from NJCU? _____ (Semester/Year)

7. How many college credits have you completed as of today? _____

8. What is the General Education requirement(s) you are requesting to be waived: _____

9. Provide a detailed explanation of why you are requesting a General Education course be waived in the below section or attach a letter with this information:

10. _____ (Student's Signature) (Date)

11. _____ (Advisor's Signature) (Date) (Advisor's Department) (Advisor's Email address)

FOR DEAN'S USE ONLY: _____ APPROVED _____ NOT APPROVED _____ RETURNED TO STUDENT (Pending additional information)

(DEAN OF ARTS AND SCIENCES/DESIGNEE) (DATE) (PROCESSED BY) (DATE) (WAIVER #)

COMMENTS: _____
