



University Senate
Professional Studies Building, Room 336; Extension 3459

MINUTES OF MEETING

November 2, 2015

ATTENDANCE:

Presiding: Dr. Joseph Riotto, University Senate President

DEPARTMENTS PRESENT: A. Harry Moore, Darlene Britt; Accounting, Jeanette Ramos-Alexander; Biology, Ethan Prosen; Chemistry, Robert Aslanian; Computer Science, Mort Aabdollah; Criminal Justice, Bill Calathes; Early Childhood Ed., Regina Adesanya; Educational Leadership & Counseling, Vaibhavee Agaskar; Elementary/Secondary, John Bragg; English, Joshua Fausty; Finance, Rosalyn Overton; Fire Science, Anthony Avillo; Fitness, Exercise and Sports, Amy Rady; Geography/Geoscience, Anna Cieslik; Health Sciences, Gail Gordon; History, Jason Martinek; Library, Min Chou; Literacy Education; Management, Wanda Rutledge; Marketing, Melissa M. Martirano; Mathematics, Freda Robbins; Media Arts, Kathryn D'Alessandro; Modern Languages, Grisel Lopez-Diaz; Dept. of Multicultural Ed.; Music, Dance & Theatre, Amparo Fabra Crespo; Nursing, Gloria Boseman; Philosophy/Religion, Sabine Roehr; Physics, Chris Herbert; Political Science, Joseph Moskowitz; Professional Security Studies, Richard Cosgrove; Psychology; Sociology/Anthropology, Max Herman; Special Education, Patricia Yacobacci; Women's & Gender Studies.

DEPARTMENTS ABSENT: African/Afro American Studies; Alumni, Jane McClellan; Art, Brian Gustafson; Economics, Ivan Steinberg; Educational Technology, Chris Carnahan; ESL; Latin American Studies;

SENATORS-AT-LARGE PRESENT: Cindy Arrigo, Deborah Bennett, Natalia Coleman, Marilyn Ettinger, Audrey Fisch, Siyu Liu, Robert Prowse, Leonid Rabinovich, Joseph Riotto, Michelle Rosen, Rubina Vohra, Timothy White.

SENATORS-AT-LARGE ABSENT: None.

PROFESSIONAL STAFF SENATORS-AT-LARGE PRESENT: Betty Gerena, Queen Gibson, Asheenia Johnson, Cynthia Vazquez.

PROFESSIONAL STAFF SENATORS-AT-LARGE ABSENT: None.

STUDENT SENATORS PRESENT: Richard Pastrana, Jeniyah Wilkins.

STUDENT SENATORS ABSENT: Leman Kaifa, Daniel Outar.

STUDENT SENATORS-AT-LARGE PRESENT: Alvert Hernandez, Harold Daniels III, Arijean Feliciano, Corinne Reilly-Ferretto, Ana Pena.

STUDENT SENATORS-AT-LARGE ABSENT: None.

22 November 2015
University Senate Meeting Minutes
University Senate Meeting #3 for AY 2015-2016
Monday, 2 November 2015, Gothic Lounge (H202)

Senate President, Dr. Joseph Riotto, called the meeting to order at 2:05 PM

I. Clicker System Test: Passed

II. Approval of Agenda

Motion made and seconded to approve agenda.

Motion made and seconded to amend the order of the agenda to add discussion of the Senate's authority to approve the Economics department move to the School of Business after the University Senate President's Report

Discussion revolved around the appropriate placement of the agenda item.

Parliamentarian ruled that the agenda item should be new business.

Amended Agenda approved

III. Approval of Minutes

Motion made and seconded to approve the minutes.

Minutes approved

IV. Announcements

President Riotto made the following announcement and referred Senators to the back of the agenda for additional announcements.

- A. The Confucius Institute at NJCU opening ceremony is today at 4:00pm.

V. University Senate President's Report

- A. The Separation of Counseling Program from the Department of Educational Leadership and Counseling is moving as scheduled. The document is currently in the Senate Planning, Development and Budget Committee.
- B. Confirmation that Senate sent a communication to "Public Safety" respectively requesting a review and update to training for faculty, staff and any team currently responsible for events where we might have "intruders, or "active shooters", "emergency" etc. on campus.
- C. Updates regarding the Composition of the two Search Committee's for Deans:
 - 1) There is still a vacant position on the Search Committee for the Dean of Arts & Sciences from the School of Business to serve.
 - 2) The Senate Executive Committee has filled the vacant position on Search Committee for the Dean of the School of Business.
 - a) Patricia Yacobacci, Special Education has volunteered to be the COE representative.
 - 3) The Provost has appointed the following people to serve on the 2 Search Committees:

- a) Search Committee for the Dean of the CAS:
 - 1. Karen Morgan, Assistant Provost
 - 2. J. Christopher Cunningham, Interim Assistant Dean of the William J. Maxwell College of Arts and Sciences
 - 3. Deborah Gee Woo, Associate Provost
- b) Search Committee for the Dean of SoB:
 - 1. Melanie McDonald, Interim Associate Dean of School of Business
 - 2. Peter Ljusic, Director, Student Financial Services and Risk Manager, Administration and Finance
 - 3. Susan Williams, Professor, Marketing, School of Business
- 4) Alvert Hernandez, SGO President, has submitted names of students to serve on the Search Committees:
 - a) Claudio Josuel Alejo will serve as the student representative on the Search Committee for the Dean of CAS
 - b) Arijean Feliciano will serve as the student representative on the Search Committee for the Dean of the School of Business

VI. Elections Committee: General Education Standing Committees– Dr. Chris Carnahan, Chairperson

- A. The following individuals were elected to serve on the General Education Committee for Assessment and Policy (GECAP)
 - 1) Three members from the College of Arts and Sciences (2.5 year terms)
 - a. Debananda Chakraborty, Mathematics
 - b. Jacqueline Ellis, Women's Studies
 - c. Michael Rotenberg-Schwartz, English?
 - 2) One member from the College of Arts and Sciences (1.5 year term)
 - a. Sabine Roehr, Philosophy and Religion
 - 3) One member from the College of Professional Studies (1.5 year term)
 - a. Erin O'Neil, Health Science
 - 4) One member from the College of Arts Education (1.5 year term)
 - a. Michelle Rosen, Literacy Education
 - 5) One member from the School of Business (1.5 year term)
 - a. Marilyn Ettinger, Finance
- B. The following individuals were elected to serve on the General Education Curriculum Committee (GECC)
 - 1) Three members from the College of Arts and Sciences (2.5 year terms)
 - a. Hanae Haouari, Chemistry
 - b. Barbara Hildner, English
 - c. Ethan Prosen, Biology
 - 2) One member from the College of Arts and Sciences (1.5 year term)
 - a. Morteza Aabdollah, Computer Science
 - 3) One member from the College of Professional Studies (1.5 year term)
 - a. Vanessa Garcia, Criminal Justice

- 4) One member from the College of Arts Education (1.5 year term)
 - a. Patricia Yacobacci, Special Education
- 5) One member from the School of Business (1.5 year term)
 - a. Rosilyn Overton, Finance

VII. Planning Development and Budget Committee report - Dr. John Laski, Chairperson

- A. The presentation was an update on activity from the committee's October 22nd meeting
 - 1) New Jersey Principal Certificate was approved and is moving to the Graduate Studies Committee
 - 2) The separation of Counseling Program from the Department of Educational Leadership and Counseling was approved and is moving to Graduate studies
 - 3) Chemical Physics and Computational Studies were approved and are moving to C+I
 - 4) Program minor in East Asian Studies was approved and sent to C+I
 - 5) Program majors in Global Business and Supply Chain Logistics and Port Management were approved and moving on to C+I
 - 6) Program minor in Military Science is still in discussion
 - 7) Minors in Marketing, Social Media Marketing, and Public Relations delayed pending receipt of additional information
- B. Next meeting is scheduled for November 11th at 10:30am
- C. Request of SEC and body at large consider implementing a system that would make the status of applications more readily available to interested parties. Perhaps a T-drive issue?

See Attachment #1 for details.

VIII. Information on Program Proposals

- A. English Department Composition Program – Dr. Ann Wallace

The presentation was made to update the Senate of the progress made on the development of the composition program.

1. Following the previous update to the Senate, the English department had a productive meeting with the Administration. However, disagreements still exist. Therefore, the English department has moved to follow senate procedures for formally approving the new composition courses.
2. ENGL100 has been sent to the Dean's office following the procedure for both temporary and permanent course approval. Temporary approval of the course is a matter of urgency as incoming students have begun registering for their courses.
3. The English department will keep the senate posted on other programmatic issues.

See Attachment #2 for details.

Motion from 15 September Senate meeting was taken off the table: “the Senate support the position of the English faculty and recommends that the English faculty remain firm in their proposal.”

Ruled as not relevant to the current proposal.

Motion and Seconded that “the University Senate urges the University Administration to 1) recognize that the faculty of the English department should establish appropriate placement scores and 2) the University Senate recommends that the University administration approve temporary approval of the course ENGL100.”

Discussion ensued. The question of whether the motion is outside the purview of the senate or not was discussed. It was noted that the role of the senate is to comment on a wide range of topics and that the placement of students in appropriate courses and the availability of appropriate courses are within those topics. The difference between comment and action were discussed. The debate revolved around who determines the placement students.

Student question about what is in place for the students enrolling now? Some sections of RWAD will be available for repeaters, but not for new students. The problem is the entry level course for students that need developmental work.

Amended to read “The University Senate urges the University Administration to 1) adhere to agreed upon appropriate placement scores and 2) the University Senate recommends that the University Administration approve temporary approval of the course ENGL100.

The question was called.

Amended Motion passed

B. Language Proposal – Dr. Alberto Barugel

The presentation was made to inform the Senate about the second language requirement proposal. The following informational items were included.

1. Student testimonials
2. The benefits of a second language were presented
3. The second language requirement was proposed with 2 parts
 - a. Recognizing Second Language Competence
 - i. Giving recognition to students that have functional knowledge (Novice High on the ACTFL scale) of a second language.
 - b. Enhancing Second Language Competence (this is the requirement)
 - i. NJCU students will need to demonstrate basic communication

skills (Novice High on the ACTFL scale) in a language other than English by

- (1) Showing high school “Seal of Biliteracy”
 - (2) Demonstrating proficiency through testing
 - (3) Taking 3-6 credits of language at NJCU
4. The methods of measuring second language competence were described. This also NJCU students will meet the proficiency requirement.
 5. The possibility of students needing more than 120 credits due to the added requirement was addressed. It need not be a concern. It may only affect 5% of NJCU students.

See attachment #3 for details

Discussion: All speakers were in favor of a second language requirement, but concerns were expressed about the implementation. The problem of students needing more than 120 credits due to the added requirement was discussed. It was brought up that even if it only affects 5% of NJCU students it is still a potential penalty on those students. It was recommended that those students could offset the effect by allowing the second language to count in the “Language, Literature, and Culture Studies” or “Global Citizenship” areas of the General Education program. It was noted that that if a second language is important then it shouldn’t be a replacement. It was also asked how a second language course could be used as a substitute for a course in a General Education mode of inquiry if it doesn’t cover any of the six learning goals of the General Education program that General Education courses are required to cover. Questions were also asked about other exams that could be used for placement (i.e., AP exams or SAT subject tests).

Question asked about the procedure to move the proposal forward.

Answer: the Senate Executive Committee will bring a proposed for a new process to add new curricular AUR to the senate body at the next meeting.

IX. Online Course Cap Sizes – Dr. William Calathes

Motion and seconded to table to next meeting.

Tabled until next meeting

X. Personnel Evaluations

Motion and seconded resolution to establish an ad hoc committee to put together a proposal to establish a procedure in which the senate can give its input in terms of administrative evaluation. (See attachment #4 for full details.)

Discussion: This type of procedure is common in other schools. There is an IDEA module for this already. Debate occurred about the number of members from the various colleges/schools. This ad hoc committee is only charged with considering the process; it will not be evaluating.

The question was called.
Quorum checked – Quorum present

Resolution passed.

Motion to Adjourn made and Seconded.
Motion passed.
Meeting Adjourned by President Riotto at 4:06 PM

Respectfully submitted,

Ethan Prosen, Ph.D.
Secretary of the University Senate

Attachments

- #1 Report of the PD&B Committee to the Senate – Dr. John Laski, Chairperson
- #2 English Department Update on Restructuring of the Composition Program – Dr. Ann Wallace
- #3 Language Proposal Presentation (slides) – Dr. Alberto Barugel
- #4 Resolution to establish an ad hoc committee to put together a proposal to establish a procedure in which the senate can give its input in terms of administrative evaluation. – Dr. Joseph Moskowitz