



Jersey City, New Jersey 07305-1597

**University Senate – P336**

## **MINUTES OF MEETING**

**November 12, 2012**

### **ATTENDANCE:**

**Presiding:** Dr. Joseph Riotto, President University Senate

**DEPARTMENTS PRESENT:** A. Harry Moore, Harriet Phillip; Alumni, Jane McClellan; Art, Brian Gustafson; Biology, Ethan Prosen; Business Administration, Bob Matthews; Chemistry, Robert Aslanian; Computer Science, Thomas Liu; Criminal Justice, William Calathes; Early Childhood Ed. Regina Adesanya; Economics, Ivan Steinberg; Educational Leadership & Counseling, Yumiko Agawa; Educational Technology, Laura Zieger; Elementary/Secondary, John Bragg; Fitness, Exercise and Sports, Cheryl Swider; Geography/Geoscience, Deborah Freile; Health Sciences, Lilliam Rosado; History, Rosamond Hooper-Hamersley; Library, Min Chou; Mathematics, Freda Robbins; Modern Languages, Alberto Barugel; Dept. of Multicultural Ed., Donna Farina; Music, Dance & Theatre, Billy Baher; Nursing, Denise Branchizio; Philosophy/Religion, Sabine Roehr; Physics, Chris Herbert; Political Science, Joseph Moskowitz; Psychology, Patrice Dow-Nelson; Sociology/Anthropology, Max Herman; Women's & Gender Studies, Catherine Raissiguier.

**DEPARTMENTS ABSENT:** African/Afro American Studies, David Mulumba; English, Alina Gharabegian; ESL, Anne Mabry; Fire Science, Kevin Malley; Latin American Studies; Literacy Ed., Jeanette Parsons; Media Arts, Vera Dika; Professional Security Studies, Bill Soo Hoo; Special Education, Carol Fleres;

**SENATORS-AT-LARGE PRESENT:** Cindy Arrigo, Deborah Bennett, Basanti Chakraborty, John Collins, Christopher Cunningham, Jack Egan, Marilyn Ettinger, Robert Golinski, Karen Ivy, Joseph Riotto, Rubina Vohra, Patricia Yacobacci.

**SENATORS-AT-LARGE ABSENT:** None.

**PROFESSIONAL STAFF SENATORS-AT-LARGE PRESENT:** Bette Goldstein, Cynthia Vazquez, Naomi Wright.

**PROFESSIONAL STAFF SENATORS-AT-LARGE ABSENT:** None.

### **STUDENT SENATORS PRESENT:**

**STUDENT SENATORS ABSENT:** Jennifer Melgar, Melany Ledezma, Ugo Agomoh, Alvert Hernandez

**STUDENT SENATORS-AT-LARGE PRESENT:** Jan Aguilos, Ernesto Espin, Christian Diaz

**STUDENT SENATORS-AT-LARGE ABSENT:**

**University Senate Meeting Minutes**  
**University Senate Meeting #3, For AY 2012-13**  
**Monday, November 12, 2012, Gothic Lounge**

The Senate President, Dr. Joseph Riotto, called the meeting to order at 3:05 p.m. A moment of silence was observed in memory of the victims of hurricane Sandy.

- I. A motion was made to approve the University Senate meeting agenda.** The motion was seconded and unanimously approved.
- II. A motion was made to approve the Senate meeting minutes** of the October 15, 2012 Senate meeting. The motion was seconded and the minutes were unanimously approved.
- III. Announcements:**

Dr. Riotto read the announcements listed below, and referred the Senate to the back of the meeting agenda for additional announcements.

- 1) Please take note of NJCU's recovery plan as identified in Dr. Bruno's e-mails dated November 3<sup>rd</sup> and 7<sup>th</sup>. For example, the University is extending the semester by adding the week of December 17-21 as part of the fall 2012 semester.
- 2) Reminder: the seventeenth Annual Gifts from the Heart Project begins today, November 12<sup>th</sup> until November 30<sup>th</sup>. For more information, please contact Sergio Villamizar at his e-mail [svillamizar@njcu.edu](mailto:svillamizar@njcu.edu).
- 3) "Teach the Torches to Burn Bright: Tools for Understanding, Performing, and Teaching Romeo & Juliet presented by Colin Ryan (Actors Shakespeare Company at NJCU) on Thursday, November 15<sup>th</sup> from Noon – 1:30 PM in the Center for Teaching and Learning, coffee and cookies will be served. For more information, please call X2116.
- 4) Shalini Kantayya, a Brooklyn based award winning filmmaker, educator, and eco-activist will be featured in NJCU's 2012-2013 University Lecture Series on Tuesday, November 20<sup>th</sup> at 3:00 p.m. in the Gothic Lounge (H202). The theme of the 2012-2013 Series is global citizenship in a complex world. For further information, please call X3425.
- 5) The NJCU Service Award Ceremony will be held on Tuesday, November 13, 2012 from 1:00 p.m. – 3:30 p.m. here in the Gothic Lounge H202. Please see the e-mail with the list of names sent out on Tuesday, November 6, or call Human Resources at X2335.

Dr. Riotto also offered congratulations to Robert Matthews for recently defending and receiving approval of his doctoral dissertation; he is now Dr. Matthews.

#### **IV. University Senate President's Report**

- 1) Dr. Riotto reported that the Senate Administration Coordinating Committee (SACC) had met on November 6<sup>th</sup> and approved the following:
  1. M.A. in Counseling option in Clinical Mental Health
  2. M.A. in Counseling option in School Counseling
  3. Frank Guarini gift proposal:
    - The renaming of the Music, Dance and Theatre Department to The Caroline L. Guarini Department of Music, Dance and Theatre
    - The creation of The Peter G. Mangin Institute for Real Estate
  4. Revised Travel Policy
- 2) Dr. Riotto announced that the Academic Support and Services Committee has selected Min Chou and Maredia Warren as co-chairs of the Academic Support and Services Committee.

#### **V. University Strategic Planning Update**

Dr. Joanne Bruno, Dr. Karen Ivy, and Dr. Jason Martinek provided the update on the university strategic plan. Dr. Bruno began by acknowledging the extra work performed by faculty to reschedule classes and make up lost classroom instruction time. She announced that the Ed.D. in Educational Technology Leadership program has been approved by the state.

Dr. Bruno reviewed the strategic planning process and timeline. The process has involved faculty, students and staff. Goals and objectives are now being reviewed and edited. Based on Dr. Henderson's request that the University's strategic goals should be transformational. It is anticipated that the strategic plan will be completed in Spring 2013. All documentation, including the presentation given at this Senate meeting, is available on the website at <http://web.njcu.edu/programs/vision2015/Content/default.asp>

Jason Martinek described the process followed by the academic programs working group that he co-led with Louise Stanton. An extensive SWOT analysis was conducted, which included input from full-time and part-time faculty, students, alumni, educational leaders and employers. There will be at least two more opportunities for NJCU community input and comment. The final plan will include resources to ensure implementation.

Karen Ivy reported on the measurement subcommittee which is reviewing each objective and measure against the following framework:

- Does it communicate who we think we are and who we want to be;
- Are outcomes described;
- Is it concrete, able to be measured;
- Is it forward thinking, transformative, and progressive;

- Is it stated in a precise, succinct, straightforward manner?

To date, the sub-committee has provided feedback on objectives for three goals, and the remaining two goals are in process. They will continue to review the measures, and provide feedback to the working groups.

## VIII. University Senate Standing Committee Reports

### a) **Academic Support & Services Committee – Min Chou and Maredia Warren, Co-Chairs**

The Academic Support and Services Committee was charged with addressing access to the front entrance of Karnoutsos Hall for persons with disabilities. Jennifer Aitken, Director of the Office of Specialized Services and Supplemental Instruction, and Andrew Christ from Facilities and Construction, were contacted.

On October 25, 2012, the committee was informed by Andrew Christ that “the problem is currently being addressed and Jose Santamaria is handling this project which is awaiting a third quotation for the work at this time due to the project cost exceeding \$2,500. Once that is received, which should be next week, he will be in a position to award the work. It will then be 3 to 6 weeks for the material ordering before any work can be completed. Once we award the job and have the contractor on board we can provide additional information. I would anticipate this will be completed before the start of the spring 2013 semester.”

It was noted that there is already access on the side of the building so that persons with disabilities can continue to be accommodated through that entrance.

### b) **Curriculum and Instruction Committee – Chris Cunningham**

This is a report to the Senate as the report has been forwarded to the VPAA office.

**Approved October 12, 2012**

College of Arts and Sciences: History Department

**The Historian’s Craft**

3 credit 300-level elective course

***Prerequisites:*** HIST 150 or HIST 152

***Catalogue Description:***

This is a preparatory course for the History Department’s capstone seminar, required of all majors. In it, students will sharpen their information literacy skills, hone research and writing abilities, and gain insight into some of the major historiographical debates that have had a profound influence on the shaping of the discipline.

**Approved October 26, 2012**

College of Arts and Sciences: Math Department

**Introduction to Combinatorics**

1 credit 200-level required (for Math Certification) course

***Prerequisites:*** Math 193

***Catalogue Description:***

This course serves as an introduction to combinatorics. Topics in combinatorics include techniques of enumeration, combinations, permutations, binomial coefficients, Pascal's triangle, Fibonacci numbers, partitions, Pigeon Hole Principle, Inclusion-Exclusion Principle, recurrence relations, and applications.

College of Arts and Sciences: Math Department

**Introduction to Graph Theory**

1 credit 200-level required (for Math Certification) course

***Prerequisites:*** Math 193

***Catalogue Description:***

This course serves as an introduction to graph theory. Topics include graphs, digraphs, trees, connectivity, circuits, Eulerian and Hamiltonian paths, vertex-edge coloring, and applications in networks in the fields of telecommunication, biology, computer science, and other areas.

College of Arts and Sciences: Math Department

**Introduction to Number Theory**

1 credit 200-level required (for Math Certification) course

***Prerequisites:*** Math 193

***Catalogue Description:***

This course serves as an introduction to number theory. Questions in elementary number theory include divisibility properties of integers, properties of primes, congruences, and integer solutions to basic equations (e.g. Diophantine equations).

College of Arts and Sciences: Women's and Gender Studies

**Feminist Practices**

3 credit 300-level required course

***Prerequisites:*** WGST 100 or 103; two additional courses toward the major

***Catalogue Description:***

This course introduces students to the history and development of women's and gender studies as an academic field. Students will explore feminist theory and offer a critical examination of various research techniques used in women's and gender studies with a particular emphasis on interdisciplinary work.

**c) Graduate Studies Committee**

Committee member Tim White gave the report in the absence of the co-chairs.

The Graduate Studies Committee met on November 5 (all members were present) and the following program courses were approved:

***Counseling Children and Adolescents (COUN 640) (3 cr.)***

Prerequisites: COUN 605, COUN 608, and COUN 609

This course provides a comprehensive study of the history, theory, and practice of counseling children and adolescents. Advanced counseling skills and expressive techniques are practiced. Developmental stages and ethical counseling concerns are examined through case studies with special attention to learning, attachment, crisis, grief, and trauma.

This a three-course elective sequence titled: *Specialization in Teaching ESL in Higher Education* within the Masters in Urban Education program, Department of Multicultural Education:

***Teaching American Language and Culture to ESL Students in Higher Education (MCC 6XX) (3 cr.)***

Prerequisites: None.

This course examines how the cultural mores of contemporary American society are expressed through the medium of American English. Candidates examine how the English language expresses mostly unspoken cultural assumptions and develop strategies for teaching college students various aspects of pragmatics that are governed by cultural norms.

***Teaching ESL in Higher Education (MCC 6XX) (3 cr.)***

Prerequisites: None.

This course prepares candidates to teach ESL to college students. Candidates will identify pedagogical and linguistic needs for academic success of ESL college students and adult earners. Candidates will develop a repertoire of instructional strategies for teaching various aspects of English for Academic purposes.

***Fieldwork in ESL Programs for College Students (MCC 6XX) (3 cr.)***

Prerequisites: Above two MCC courses (numbers to be assigned by the Registrar – MCC 6XX and MCC 6XX).

This course gives candidates the opportunity to observe and conduct ESL classes at the post-secondary level. The candidates evaluate their experience in class discussions and reflect on that experience in their observation logs. The course provides practical tools and strategies for teaching adult learners at post-secondary levels.

***Capstone: Creating the Comprehensive Financial Plan (BUSI 7XX) (3 cr.)***

Prerequisites: Three of the following five courses – BUSI 671, BUSI 673, BUSI 674, BUSI 675 or BUSI 676.

Students create several group cases and then an individually-produced professional-caliber comprehensive personal financial plan. The course synthesizes knowledge and skills including ethics, analysis, risk management and insurance, investments, income tax, retirement planning, estate planning, regulation and certification requirements, communication, and professional responsibility into a comprehensive whole.

The Senate voted unanimously to approve the Counseling and ESL courses, and in a separate vote, voted unanimously to approve the Business course.

**d) Planning, Development and Budget Committee – Dr. Jason Martinek**

Dr. Martinek reported the committee’s findings regarding the “apportionment of budgetary resources” for two new College of Arts and Sciences program proposals: Urban Studies and Material Science.

The Urban Studies program will require the following additional resources: a part-time work-study student; 3 credits of release time at \$3,900 per term; additional Guarini Library resources totaling \$3,061; additional software licenses totaling \$8,200; and possibly additional adjunct faculty. Some grant funding has been applied for. The committee suggested that the University should budget between \$13,000-\$20,000 for the first year of the program.

Requirements for the proposed Material Science program are either currently budgeted for or are supported through grant funding.

**X. New Business**

No new business was brought to the floor.

A motion was made, seconded and passed to adjourn the meeting. The meeting was adjourned at 3:50 PM.

Respectfully submitted,  
Bette Goldstein