



Jersey City, New Jersey 07305-1597

University Senate – P336

MINUTES OF MEETING May 6, 2013

ATTENDANCE:

Presiding: Dr. Joseph Riotto, President University Senate

DEPARTMENTS PRESENT: A. Harry Moore, Harriet Phillip; Accounting, Robert Matthews; Art, Brian Gustafson; Biology, Ethan Prosen; ; Chemistry, Robert Aslanian; Computer Science, Thomas Liu; Criminal Justice, Bill Calathes; Early Childhood Ed. Regina Adesanya; Economics, Ivan Steinberg; Educational Leadership & Counseling, Carrie Robinson ; Educational Technology, Cordelia Twomey; Elementary/Secondary, John Bragg; English, Joshua Fausty; ESL, Anne Mabry; Finance, Rosalyn Overton; Fire Science, Kevin Malley; Fitness, Exercise and Sports, Cheryl Swider; Geography/Geoscience, John O'Brien; Health Sciences, Lilliam Rosado; History, Rosamond Hooper-Hamersley; Latin American Studies, Liza Fiol-Matta; Library, Min Chou; Literacy Ed., Mary McGriff; Management, Wanda Rutledge; Mathematics, Freda Robbins; Media Arts, Kathryn D'Alessandro; Modern Languages, Cora Lagos; Dept. of Multicultural Ed., Donna Farina; Music, Dance & Theatre, Marc Dalio; Nursing, Denise Branchizio; Philosophy/Religion, Sabine Roehr; Physics, Chris Herbert; Political Science, Joseph Moskowitz; Psychology, Patrice Dow-Nelson; Sociology/Anthropology, Max Herman; Special Education, Carol Fleres; Women's & Gender Studies, Catherine Raissiguier.

DEPARTMENTS ABSENT: African/Afro American Studies, David Mulumba; Alumni, Jane McClellan; Professional Security Studies, Bill Soo Hoo;

SENATORS-AT-LARGE PRESENT: Cindy Arrigo, Deborah Bennett, Michael Cole, John Collins, Christopher Cunningham, Jack Egan, Marilyn Ettinger, Audrey Fisch, Karen Ivy, Joseph Riotto, Rosemary Thurston, Rubina Vohra,

SENATORS-AT-LARGE ABSENT: None.

PROFESSIONAL STAFF SENATORS-AT-LARGE PRESENT: Angela Arriaza-Jarquín, Bette Goldstein, Naomi Wright

PROFESSIONAL STAFF SENATORS-AT-LARGE ABSENT: Cynthia Vazquez

STUDENT SENATORS PRESENT:

STUDENT SENATORS ABSENT: Jennifer Melgar, Melany Ledezma, Ugo Agomoh, Alvert Hernandez

STUDENT SENATORS-AT-LARGE PRESENT: Christian Diaz, Ernesto Espin

STUDENT SENATORS-AT-LARGE ABSENT: None.

University Senate Meeting Minutes
University Senate Meeting #9, For AY 2012-13
Monday, May 6, 2013, Gothic Lounge

The Senate President, Dr. Joseph Riotto, called the meeting to order at 3:05 p.m. A moment of silence was observed in the memory of Dr. James Sasso, professor of Philosophy and Religion; Ms. Vanessa Hemingway, a teacher assistant at the A. Harry Moore School; and Mr. Walter Szymanski, a member of the Facilities and Construction Management Department.

- I. Approval of agenda:** A motion was made and seconded to reorder the University Senate meeting agenda to address the General Education Program first. The motion was defeated. A motion was made and seconded to approve the agenda as presented. The motion carried and the agenda was approved, 40 – 1.
- II. Separate motions were made to approve the Senate meeting minutes** of April 8, 2013 Senate meeting and the April 15th special Senate meeting. Both sets of minutes were unanimously approved.
- III. Announcements:** Dr. Riotto read the following announcements:
 - 1) New Jersey City University will award 1,688 graduate and undergraduate degrees at its commencement ceremony on Tuesday, May 14, and present an honorary doctorate to Luke Visconti, founder and chief executive officer of DiversityInc Media LLC. The keynote address will be given by the Hon. Cory A. Booker, mayor of Newark, New Jersey’s largest city.
 - 2) “A Cultural Journey,” an exhibit of 10 paintings by Steadman Channer of Montclair, will be shown from Wednesday, May 1st – Friday, May 10th in the Harold B. Lemmerman Gallery. For further information, please call X2467.
 - 3) The third graduate open house event of the academic year will take place on Thursday, June 6th from 4:00 – 6:30 PM in GSUB (Main Lobby).

Attendees were referred to see the back of the agenda for additional announcements.

IV. University Senate President’s Report:

- 1) The Board of Trustees approved the Business Administration Department to a School of Business;
- 2) The Senate-Administration Coordinating Committee (SACC) met on April 30 and approved the following:
 - a) Master of Science in Finance with a Specialty in Professional Financial Planning (It basically requested a Change in Existing Program);
 - b) Also, the Graduate Certificate in Professional Financial Planning (was also a request for Change in Existing Program);
 - c) The Academic Foundations Grading Policy.

As a result, these items will be scheduled for Board of Trustees approval at their next meeting;

Revisions to the University's Grade Recomputation Policy are still under SACC review.

- 3) In recognition of his last meeting as Senate president, Dr. Riotto thanked the various standing committees for their untiring efforts, Department Senators, Senators At Large, Faculty, Professional Staff, Students, and Administrators for their contributions to the Senate in making it successful. He offered special thanks to the Senate Executive Committee, the Senate Parliamentarian; and a very special thanks to Donna Piscopo for her untiring efforts in keeping the Senate running smoothly.

Dr. Rubina Vohra made the following motion which was seconded and unanimously approved: "The Executive Committee would like to move that the Senate thank Dr. Riotto for four years of leadership, dedication and hard work as President of the Senate."

V. University Standing Committee Reports

a) Academic Standards Committee

Dr. Yi-Yu Chen, Chairperson, presented the revised Academic Fresh Start Policy, which was modified to specify the eligibility of current students who were readmitted after a separation of 12 months (item # 3 below):

Rationale for the Academic Fresh Start Policy:

The Academic Fresh Start policy is intended for students who want to return after they had academic difficulty and were separated from NJCU. The policy addresses those students who want to return to NJCU after one year or more and demonstrate the potential for success and/or completion of an Associate's Degree at a community college.

This policy proposal also applies to students who want to return to NJCU after study at an institution that has a contract with NJCU. In this situation, the Academic Fresh Start Policy eliminates the problem of automatic Academic Probation status upon the student's return to NJCU. Further, transfer students have the choice of eliminating courses with poor grades but students returning to NJCU currently do not.

Therefore, the Committee recommends the following Academic Fresh Start Policy be adopted:

1. Academic Fresh Start may be granted one time and only for courses taken at NJCU;
2. An undergraduate student must be separated from the college for a minimum of 12 months;

3. Current students who were readmitted after a 12-month separation from NJCU are eligible for Academic Fresh Start policy;
4. Application for Academic Fresh Start must be submitted to the Dean of Arts and Sciences unless there is a declared major in one of the other colleges. This application will be submitted by April 1 for the next fall semester readmits, or by November 1 for the next spring semester readmits. For current students and for applicants in the initial year of the Academic Fresh Start Policy, the application deadline is June 1;
5. Appeals may be made to the appropriate Dean (as stated in Policy #4) and then to the Vice President of Academic Affairs;
6. Courses omitted from the recalculation will remain on the transcript and will be identified by “**” and will not be counted towards graduation requirements. Up to 30 credits may be omitted prior to recalculation, subject to departmental policies. Only courses with a grade lower than C will be eligible for omission;
7. W records will remain on the transcript;
8. A written contract with the new program advisor is required prior to registration;
9. Financial aid policies are independent of the Academic Fresh Start Policy;
10. Upon return to NJCU, a readmitted student will be placed on academic probation until the completion of 15 credits with no grade below C. The student can withdraw from a course only with permission of the new program advisor and the Dean.

The policy was unanimously approved.

b) Committee on Instructional Technology

Betty Gerena, Chairperson, submitted and summarized the following report:

Middle States Working Group on Online Education - Spring 2013

Betty Gerena was appointed, by the Vice President of Academic Affairs, to the Middle States Working Group on Online Education as a representative of the Senate Committee on Instructional Technology. The Middle States Commission indicated the need for the university to “develop a strategy for data collection, analysis and methods to measure program effectiveness for online learning”.

The appointed Working Group members are listed below:

Sue Gerber, Assessment Office, Working Group Co-Chair
Marie Fosello, Online Learning Dept, Working Group Co-Chair
Joan Bailey, Psychology Dept
Michael Cole, Business Administration Dept
Betty Gerena, Computer Science Dept - Chair, Senate Committee on
Instructional Technology
Chris Shamburg, Educational Technology Dept

The Working Group will utilize the Distance Education Programs – Interregional Guidelines for the Evaluation of Distance Education (Online Learning) as the framework for preparation of a recommendation report to be submitted to the Vice President for Academic Affairs. The deadline for completion of the recommendation report is June 30, 2013.

Ms. Gerena has shared all proceedings of the Working Group meetings with the members of the Senate Committee on Instructional Technology for their ongoing feedback and input.

c) Curriculum and Instruction Committee

Dr. Chris Cunningham provided the following report:

Approved March 19, 2013

College of Education: Early Childhood Education Department
Early Childhood Special Education Student Teaching Internship

4 credit 400-level required course

Prerequisite: Passing Praxis score, ECE 331, and ECE 350

Catalogue Description:

ECSP candidates are assigned to a semester long internship in an early childhood special education setting under the supervision of a cooperating teacher and a university assigned supervisor. Candidates will become increasingly responsible for lesson planning, assessment, implementing instructional strategies, classroom management, parent conferencing and working with interdisciplinary teams.

College of Arts and Sciences: Women's and Gender Studies Department

Gender, Migration, and Citizenship

3 credit 400-level elective course

Prerequisites: WGST 100, WGST 103, or ETHN 221

Catalogue Description:

This course will explore how population movements worldwide are intricately connected to existing gender, labor, sexual, and family relations. Analyses address the complex connections between mobility patterns, economic trends, gender relations, discursive formations (including citizenship and nationality laws), and new forms of subjectivity, community, and political engagement.

College of Arts and Sciences: Women's and Gender Studies Department

Internship in Women's and Gender Studies

3 credit 300-level required course

Prerequisites: **WGST 100 or 103 and two 200 level courses**

Catalogue Description:

The WGST internship combines experiential learning in a pre-approved agency or organization with academic analysis of applicable feminist concepts and theories. Supervised by a WGST faculty member, students will reflect on their internship experiences through regular reading and writing assignments and in a final paper.

College of Arts and Sciences: Women's and Gender Studies Department

Senior Seminar in Women's and Gender Studies

3 credit 400-level required course

Prerequisites: WGST 100 or WGST 103 and two other courses towards the major

Catalogue Description:

Advanced course on selected topics in women's and gender studies. Topics may include Gender and Globalization; Women and Spirituality; Feminism, Policy and the Poor; Gender and Human Rights, etc. Students will be expected to pursue an original researched project making use of primary sources, scholarly journals, and other library materials.

College of Arts and Sciences: English Department

Literature of the Crusades

3 credit 300-level elective

Pre- / Co-requisite: ENGL 213

Catalogue Description:

This course traces the phenomena of the Crusades from their roots in the 7th century to their influence on the 21st century, with special attention to Holy Land Crusades of the 11th through 13th centuries and representations of them in literature, music, art, and architecture of the period and later.

College of Arts and Sciences: English Department

Literature of the Palestine Israel Conflict

3 credit 300-level elective

Pre- / Co-requisite: ENGL 213

Catalogue Description:

This course explores perspectives on the Palestine-Israel Conflict as represented by writers and artists (from Palestine, Israel, and elsewhere) in a variety of media and genres to narrate their personal and national stories and stake claims to certain ways of being and belonging to the land which they co-inhabit.

Approved April 26, 2013

College of Arts and Sciences: Psychology Department

Positive Psychology

3 credit 300-level elective

Prerequisite: Psychology 110

Catalogue Description:

Positive psychology is an emerging subfield that addresses important questions about how we lead our lives, find happiness and satisfaction, and deal with life's challenges. Firmly rooted in modern research and theory-building, students will study, among other things, hope, resilience, and the physical and mental benefits of positive emotions.

The request was made to include the course enrollment caps in the course descriptive information.

Dr. Cunningham reported that the committee had reviewed and reported on all submitted courses, so the incoming committee will begin with a clean slate.

d) Faculty and Professional Staff Affairs Committee

Dr. Audrey Fisch, Chairperson, provided the following report:

The Faculty and Professional Staff Affairs Committee was asked to consider the issue of collegiality on campus. In particular, we were asked to consider how to support and promote a professional campus climate in the classroom, in departments, and in the broader community. As part of this work, we reviewed the Faculty Code of Professional Commitment (part of the Faculty Handbook). The committee came to agreement about three main decisions about the issue:

1. We agreed that the Faculty Code of Professional Commitment seems sufficient to address overall issues.
2. We strongly suggest that the University create a formal mentoring program for new faculty. This program would include: a. pairing junior faculty with senior faculty for ongoing support and feedback. Strong senior faculty can set a climate of expectations for junior faculty. They can also troubleshoot issues as they arise with junior faculty and help ameliorate and negotiate smaller issues before they grow into bigger problems. Senior faculty might be given small resources for lunches or dinners with new faculty to facilitate informal conversation and bonding. Groups of mentors and new faculty might meet every other month in semi-social settings to talk about acclimating to the University. b. new faculty orientations (both within colleges and university-wide) These orientations, like mentoring, can set a positive campus climate. They should involve outstanding senior faculty who can act as role models. They can foster inter-departmental and inter-college relationships. And they can build a general investment in mission and identity of the institution.
3. We also suggest that the University consider bringing a speaker or speakers on campus who can facilitate team building and address issues of positive conflict resolution. Business organizations use these sorts of speakers regularly to work on issues of morale and professionalism. We

imagine the University could benefit from the services of a skilled practitioner in this area.

President Riotto charged the committee to work with the Office of Academic Affairs to implement the recommendations.

Dr. Fisch also announced that the mini-grant awards would be announced by the end of the week.

e) Graduate Studies Committee

Dr. John Collins, Co-Chairperson, provided the following report:

At the April 22 meeting the Graduate Studies Committee approved the following items:

***MDT 610 – Performance Seminar (3 cr.)* CURRENT DESCRIPTION**

Prerequisite: MDT 621 – Applied Music Major I

Co-requisite: MDT 622 – Applied Music Major II

This course is intended for performance majors only and should be taken in conjunction with Applied Music II in the same semester in which the candidate for the M.M. degree prepares his/her lecture recital.

***MDT 610 – Performance Seminar (3 cr.)* APPROVED DESCRIPTION CHANGE**

Co-requisite: MDT 623 – Applied Music III

This Graduate course/project is for M.M candidates in performance. This seminar calls for a significant paper (20 pages minimum) on an approved topic. The final evaluation will include an oral presentation, a performance, and a Question and Answer forum before three MDT faculty members.

The Senate voted to approve the change, 43 – 1.

Old Business. The Graduate Studies Committee will be sponsoring an update on the status of the on-going Graduate Admissions Test Waiver at the May 6, 2013 meeting. The GSC recommends the continued use of Graduate Admissions Test waivers with the understanding individual Departments may decide to revise the minimum UGPA for their degree programs. A detailed analysis was completed this year by the Assessment Coordinator and Dean of Graduate Studies. A separate fact sheet will be provided for the update. **Summary of Results:** there was a sizeable increase in the admission of graduate students using the waiver, during the pilot period. Also, there were no significant differences on retention or grades attained when compared to the previous academic year.

f) Planning, Development and Budget Committee

Dr. Jason Martinek, Chairperson, provided the following report:

- 1) Apportionment of resources for the Earth Science BA: The committee finds that the BA will not have a major budgetary impact. There may be a need to hire 1 to 2 additional adjunct faculty, at a cost of between \$3,600 - \$14,400, depending on how many additional Earth Science courses are required.
- 2) Apportionment of budgetary resources for the Astronomy Minor to be housed in the Department of Physics: The committee finds that the necessary resources are in place to run the program, which is funded by a STEM grant.

VI. Test Waiver Request Process and Graduate Task Force Report

Dr. William Bajor, Director of Graduate Studies and Continuing Education, presented the report “Graduate Test Waiver Request Process – A Glance through the Numbers,” prepared by Mr. Vid Bahadur, Dr. William Bajor, and Dr. Sue Gerber (attached separately). In summary, the team compared two cohorts, Fall 2011 new admits and Fall 2012 new admits, for whom the test waiver was in effect. No significant differences in GPA and retention were observed between the two cohorts.

The Graduate Task force members were Mercedes Vargas, Kevin Mally, Lourdes Sutton, Michael Cole, Fran Moran, Deborah Woo, Osmara Lourenco (transcriber), John Klosek, Michael Perna, and William Bajor. It was formed to take a look at the current status of graduate enrollments, and make recommendations which would then be taken up by the appropriate bodies at New Jersey City University for a more detailed review.

The task force made the following recommendations:

- 1) Ensure consistency in our advertising, branding and messaging. The responsibility of nailing down the 60 second elevator pitch is on all of us.
- 2) Offer academic programs and support services in line with the latest career trends and wishes of our students and expanding prospect pool. Create an engaging and dynamic graduate culture at NJCU.
- 3) Put into practice grading guidelines that include the flexibility of re-computation and/or grade forgiveness in cases where years, and sometimes decades, old grades continue to mar the progress of students whose more recent history demonstrates significant academic and career promise and potential.
- 4) Craft a new carefully and creatively planned tuition and fee pricing model.
- 5) Conduct a high level review of an enterprise wide automation of customer relationship management (CRM) of all processes of the student life cycle from “prospect” to “admitted and enrolled student” through “graduation”, “career tracking”, and “alumni” status.
- 6) Enhance community engagement at all levels – academic, civic, career development, etc.

VII. Reorganization

Executive Committee Officers:

Karen Ivy, President
Joseph Riotto, Vice President
Bette Goldstein, Secretary

Executive Committee Members:

Regina Adesanya
Marilyn Ettinger
Joshua Fausty

Academic Standards Committee:

Yi-Yu Chen
Rosamond Hooper-Hamersley

Academic Support & Services Committee:

Rosemary Thurston
Erin O'Neill

The Committee on Instructional Technology:

Kevin Malley
Kevin O'Neill
Daniel Ward

Curriculum & Instruction Committee:

Regina Adesanya
Erin O'Neill

Elections Committee:

Aixa Said-Mohand
Louise Stanton

Faculty & Professional Staff Affairs Committee:

Audrey Fisch

Graduate Studies Committee:

John Collins
Cordelia Twomey

Planning, Development & Budget Committee:

Betty Gerena
John Laski
Joseph Moskowitz
Ivan Steinberg

Student Affairs Committee:

Andrew McCabe
Cheryl Swider

VIII. Old Business: General Education Program

Presentations were made by General Education Steering Committee members Dr. Fran Moran, Dr. Karen Morgan Ivy, Dr. Ellen Quinn, and Dr. Jacqueline Ellis. (The presentations were interrupted for approximately 30 minutes by a fire alarm. Upon return, a motion was made to adjourn but did not carry.) After some discussion about the proposal, a motion was made to schedule a special Senate meeting with broad faculty participation to discuss the Gen Ed proposal without voting on it. A suggestion was made to add a date for the special meeting to the motion but was rejected by the proposer. Another motion was made to schedule an All University meeting to be immediately followed by a Senate meeting to vote on the proposal. After noting that there was no longer a quorum, the meeting was adjourned at 6:08 PM.

Respectfully submitted,
Bette Goldstein