



TOEFL/IELTS TEST WAIVER REQUEST REQUIREMENTS

Students who have completed their undergraduate education in a non-English speaking country are required to submit official test scores to show English language proficiency. However, official test scores, such as TOEFL or IELTS, may be waived for students who meet one or more of the eligibility requirements listed below. Applications for admission to a graduate program and test waiver requests are subject to approval by the applicable academic department.

You may be eligible for a TOEFL/IELTS Test Waiver if you meet one or more of these requirements:

- You have earned a Verbal Score of 153 or above on the Graduate Record Examination (GRE), or a GMAT equivalent to 50th percentile
- You have completed an English Composition course at an accredited United States college or university with a grade of "C" or better
- You have earned a Bachelor's Degree from an accredited United States college or university
- You are a citizen of, and have attended an accredited secondary school or university in, the following countries: Anguilla, Antigua, Australia, The Bahamas, Barbados, Belize, Bermuda, British Virgin Islands, Canada (Except Quebec), Cayman Islands, Dominica, Ghana, Grenada, Guyana, British Guyana, Ireland, Jamaica, Liberia, Montserrat, New Zealand, Nigeria, St Kitts and Nevis, St Lucia, Sierra Leone, South Africa, St. Vincent, Trinidad and Tobago, Turks and Caicos Islands, United Kingdom
- You have successfully completed the NJCU English as a Second Language Program
- You have passed an English Proficiency Examination administered by the NJCU ESL Department

Test Waiver Appeal:

If you do not meet any of the eligibility requirements listed above, but you have had other formal English language training, or have taken graduate level coursework at an accredited U.S. college or university, you may write a letter of appeal to be considered for the waiver. Please be sure to attach any supplemental documents or transcripts you may have to support your appeal.

If you have questions or require additional information, please contact the Office of University Admissions at 201-200-3409 or email: grad_dept@njcu.edu

All terms and conditions are subject to change without notice.



TOEFL/IELTS TEST WAIVER REQUEST FORM

Family Name First Name Middle Initial Date of Birth mm/dd/yyyy

Street Address City State Postal Code Country

Telephone Number Email Address Degree program applied to

Please check one of the following:

I **DO** meet the following criteria for a test waiver (please specify):

I **DO NOT** meet the criteria for the test waiver as outlined on this form. However, I have had other formal English training and am attaching a letter of appeal for further consideration.

Applicant Signature Date

Please note: Applications for admission and test waiver requests are subject to review and approval by the Graduate Coordinator of the applicable academic department. Eligibility for the Test Waiver does not guarantee admission to a Degree Program. The test waiver does not alter existing admission requirements.

RETURN COMPLETED FORM TO:

New Jersey City University
University Admissions-H206
2039 Kennedy Boulevard
Jersey City, NJ 07305
Email: grad_dept@njcu.edu / Fax: 201-200-3411

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